

F. No. CS & Protocol/SPARROW/2022  
Government of India  
Ministry of Communications  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road, New Delhi-110 001  
Dated: 03.02.2023

**OFFICE MEMORANDUM**

**Sub. Inclusion of assessment parameters of 'iGOT' courses undertaken in APAR grading--regarding.**

Reference is invited to this office O.M. of even no. dated 14.11.2022 regarding details of trainings undergone to be provided in Annual Performance Appraisal Reports of IP&TAFS Group 'A' officers.

2. The Competent Authority has further directed that completion of relevant training modules / courses undertaken by IP&TAFS Group 'A' officers on 'iGOT' platform be linked to APAR evaluation from the Financial Year 2023-24 and onwards. Reporting and Reviewing Officers will further evaluate the APARs of officers to be reported upon according to the assessment of their performance with regard to completion of training modules/ courses on iGOT platform.

3. For the purpose, Officers Reported Upon will indicate / specify their targets/ objectives set for them during the relevant period of APAR with regard to training modules/ courses to be undertaken on iGOT platform. All Officers will suitably report their achievement/ shortfall with regard to details of trainings modules / courses undertaken and completed on iGoT platform and their performance in each module in respective column of their self-appraisal (Part 2 of the APAR) for the relevant year / period.

4. The concerned Reporting & Reviewing officers, while appraising the APARs of officers to be reported upon, will also take cognizance of the trainings / courses undertaken by officers reported upon on iGOT platform.

5. It is requested to bring the above instructions to the notice of all concerned for strict compliance.

6. This issues with the approval of Competent Authority.

(V.S. Arvind)  
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Copy to:-

1. The Sr. PPS to Member (Finance) DCC, DoT HQ New Delhi-110001.
2. The CGCA / Addl. CGCA, 2<sup>nd</sup> Floor UIDAI HQ Building, Bangla Sahib Marg New Delhi-110001.
3. PSO to Advisor (Finance), DoT HQ, New Delhi-110001.
4. DG, NICF, Ghitorni, New Delhi-110047.
5. Sr. DDG (PAF), DoP, Dak Bhawan, New Delhi-110001.
6. All IP&TAFS Group 'A' officers.
7. U.S. (SEA) for uploading the O.M. on DoT Website and e-Office.
8. Office Copy.