

No.03-02/2010-SEA I
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhavan, 20 Ashoka Road,
New Delhi - 110 001

Dated 4-12-2018

OFFICE MEMORANDUM

Subject:-Reporting/Reviewing of APAR (Annual Performance Assessment Report) of IP&T AFS Gr. "A" and Gr. "B" in O/o CGCA and field units of DoT i.e. Pr. CCA/ CCA.

In pursuance to para 3 of O.M No. 03-12/2016-SEA-I dated 13.06.2017 issued with the approval of the Hon'ble MoS (IC), MoC and in continuation of this office O.M. of even no. dated 11.10.2010, approval of Competent Authority is hereby conveyed for the following arrangement in respect of reporting/reviewing of APAR of IP&T AFS Gr. "A" and Gr. "B" officers in O/o CGCA:

O/o CGCA:

IP&TAFS Gr. "A"

S.No	Designation	Reporting officer	Reviewing officer
I.	CGCA	Member(F)	Secretary (T)
II.	Additional CGCA	CGCA	Member (F)
III.	Jt. CGCA(SAG)	Additional CGCA	CGCA
IV.	Dy. CGCA(JAG)	Jt. CGCA	Additional CGCA
V.	Assistant CGCA (STS)	Dy. CGCA	Jt. CGCA
VI.	ACAO(JTS)	Assistant CGCA	Dy. CGCA

IP&TAFS Gr. "B"

S.No	Designation	Reporting officer	Reviewing officer
I.	AO/Sr. AO	Assistant CGCA	Dy. CGCA
II.	AAO	AO/Sr. AO/ACAO	Assistant CGCA

2. The existing arrangement in respect of (i) reporting/reviewing of Pr. CCA/CCA/Jt. CCA working as Head of the Department in Field Units (ii) in respect of CCA/ Jt. CCA working in Pr. CCA offices and (iii) Jt. CCA working in CCA offices; issued vide this office O.M of even no. dated 11.10.2010 is modified to the extent mentioned below: -

S.No.	Designation	Reporting Officer	Reviewing Officer
I.	Pr. CCA/CCA/Jt. CCA working as H.O.D. in Field Units	CGCA	Member (F)
II.	CCA in Pr. CCA offices	Pr. CCA	CGCA
III.	Jt. CCA in Pr. CCA offices	CCA	Pr. CCA
IV.	Jt. CCA in CCA offices	CCA	Additional CGCA

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3. The present arrangement for creation of APAR through sparrow and custody thereof shall continue with DoT HQ. The APARs of IP&T AFS Gr. "A" will continue to be maintained by CS to Advisor (F), DoT HQ and APARs for IP&T AFS Gr. "B" will continue to be maintained in Department of Posts under Sr. DDG (PAF).

4. This is issued with approval of Member (Finance), DoT.



(Manish Kumar Gupta)
Director (SEA)
Ph: 23036728

Copy to:-

01. PPS to Secretary (T).
02. PPS to Member (F), Telecom Commission.
03. CGCA/Additional CGCA.
04. Advisor (F), DoT Hqs.
05. Sr. DDG(PAF), DoP, Dak Bhawan/Sr. DDG (LFP)/DG (NICF).
06. CVO, DoT Hqs.
07. All DDsG Accounts & Finance side, DoT Hqs/Jt. Administrator (USOF), DoT Hqs.
08. All Pr. CsCA & CsCA, DoT.
09. Director (IT) for posting this Order on the DoT Website.
10. US (SEA-II), DoT Hqs.
11. Guard File/Spare.