

No. 12-01/2017-SEA-II  
Government of India  
Ministry of Communication  
Department of Telecommunications  
521, Sanchar Bhawan, New Delhi – 110001

Dated: 19<sup>th</sup> November, 2018

**Subject: Submission of Annual Immovable Property Return (AIPR) for the Year- 2018 by the officers of IP&TAFS Gr 'A' & 'B' -reg.**

In accordance with the provisions of Rule-18 (1) (ii) of CCS (Conduct) Rule-1964, every government servant belonging to any service or holding a Group 'A' or Group 'B' post shall have to submit Annual Immovable Property Return in such form as may be prescribed by the government giving full particulars regarding the Immovable Property inherited by him/ her or owned or acquired by him/her on lease or mortgage either in his/her name or in the name of any member of his/ her family or in the name of any other person dependent on him. The AIPR is to be submitted as on first January every year in respect of the preceding year. Care must be taken to indicate the sanction particulars invariably in respect of all properties declared in the return.

2. Further, attention is drawn towards DoP&T OM No. 11012/11/2007-Estt.A dated 27/9/2011 which stipulates that the officer who do not submit the property return by the prescribed time / date, would be denied vigilance clearance and will not be considered for promotion and empanelment for senior level posts in government of India.

3. Accordingly, all officers of IP&TAFS Gr 'A' and Gr. 'B' working in DoT (HQ)/CGCA/ NICF/ Pr.CCA/CCA /TEC and on deputation to other Ministry/ Department/ Organizations are requested to submit the above return by 31/01/2019 in the proforma enclosed. A Nil return may invariably be submitted even if the information regarding the property is Nil. While furnishing the information in the AIPR, use of the phrase such as "same as previous year" or "No change" is to be avoided.

4. The AIPR of all Gr. 'A' officers and those of Gr. 'B' officers, who are working in DoT (HQ), will be reviewed in DoT (HQ). The AIPR of Gr. 'B' officers who are working in NICF/ Pr.CCA/CCA & TEC, will be reviewed and kept by the respective heads of NICF/ Pr.CCA/CCA & TEC.

5. All officers of IP&TAFS Group 'A' working in DoT/DoP as well as on deputation may submit their Annual Immovable Property Return (AIPR) for 2018 by 31.01.2019 through eOffice-Lite (Sparrow) portal as per DoT letter No. 8-36/2015-IT dated 06.12.2017. All Group 'A' officers may ensure to get registered themselves in eOffice-Lite (Sparrow) portal by 31.12.2018 ([sparrow-dot.eoffice.gov.in](http://sparrow-dot.eoffice.gov.in)).

6. No ink signed/physical copy is to be sent to this office by the Group 'A' officers of IP&TAFS. It may be noted that no further reminder in this regard shall be issued and as per instructions contained in Vigilance Wing of DoT H.Q. letter No.7-1/2016 V. Tech dated 14/12/2016, officer will be liable for departmental action for violation of Rule 18(2) of CCS (Conduct) Rules, 1964 for non-submission of his/ her AIPR.

  
(Neha Singh)  
Under Secretary (SEA-II)  
Phone: 011-23036213

Copy to: -

1. PPS to Member (Finance), DoT ( HQ), New Delhi
2. PSO to Advisor (Finance), DoT (HQ), New Delhi
3. CGCA/ Addl. CGCA, DoT at NICF campus, Ghitorni, New Delhi
4. All Sr.DDsG/ DdsG of Accounts & Finance Wing in DoT (HQ), New Delhi
5. Sr.DDG (PAF), DoP, Dak Bhawan, New Delhi with a request to co-ordinate in respect of officers posted in Deptt. of Posts and circulate this circular among them.
6. DG, NICF, MG Road, Ghitorni, New Delhi.
7. All heads of Pr. CsCA/ CsCA for necessary action.
8. All Directors of Finance Wing in DoT (HQ) /IFA (TEC), New Delhi
9. All Gr. 'A' officers of IP&TAFS who are on deputation.
10. All ADG/ACAO/Sr.AO/AO/AAO in DoT HQ and TEC, New Delhi
11. Copy for uploading the circular on DoT website.