

F.No.391-45/2009-STG-III  
Government of India  
Ministry of Communications & IT  
**Department of Telecommunications**  
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 1  
(STG-III Section)

Dated, 7<sup>th</sup> September, 2009

To

The Chairman & Managing Director  
Bharat Sanchar Nigam Ltd./  
Mahanagar Telephones Nigam Ltd./TCIL  
Sr. DDG (TEC)/DDG (Security), DoT.

Subject: Filling up the post of Secretary-cum-Controller of Examinations in the Pay Band-4, Rs.37400-67000/- + GP 8700/- (Director level) in Staff Selection Commission on deputation.


\*\*\*

Sir,

I am directed to enclose herewith a copy of DoP&T's OM No. 24012/18/2008-Estt.(B), dated 27<sup>th</sup> August, 2009 on the subject mentioned above to say that Bio-data of willing and suitable officers/ITS Group A officers, complete in all respects as mentioned below, may be forwarded to the undersigned positively by 5<sup>th</sup> October, 2009.

- (i) Bio-data of officer duly certified by the administrative authority, maintaining the service book.
  - (ii) While forwarding the application, details of major/minor penalty, if any, imposed during the last ten years may be intimated as per service book record.
  - (iii) Photocopies of the ACRs for the last five years duly attested by an officer not below the rank of DGM.
2. Applications without above documents will not be entertained.

Enclosure: As above.

  
(K D Sharma)

Under Secretary to the Govt. of India  
Tele No. 23036226

Copy for information and necessary action to:-

- (i) Dir (IT) – with a request to put the circular on the website of DoT

