

F. No. 33-01/2017-R&E
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 110001
(Recruitment & Examination Cell)

Dated: 20.06.2018

To

All Heads of Circles/Pr. CCA offices/CCA Offices/NICF/CGCA/DoT Headquarter

Subject: Conducting of Departmental Confirmatory Examination - 2018 for Junior Accountants recruited under DR Quota – reg.

Sir/Madam,

The Competent Authority has directed to hold the Departmental Confirmatory examination as per the following schedule:

1. SCHEDULE

NAME OF THE PAPER	TIME	DATE
Paper – I (Telecom Finance & E-governance in CCA offices)	9:30 to 12:30	24 th August, 2018 (Friday)
Paper –II (General Administration & Finance)	9:30 to 11:30	27 th August, 2018 (Monday)
Paper – III (Verbal Abilities & Quantitative Aptitude)	9:30 to 14:30	28 th August, 2018 (Tuesday)

2. SYLLABUS OF EXAMINATION:

Syllabus of examination has been circulated vide DoT notification No. 33-01/2017-R&E dated 09.03.2018, (available on the website of DoT). The question papers will be bilingual i.e. both in English and Hindi and the candidates will have the option to answer any paper in any one medium.

3. ELIGIBILITY:

All direct recruited Jr. Accountants as on 1st August of the year in which the examination is conducted.

4. AGE : No limit

5. NO. OF CHANCES : 4 chances

(i) More chances however will be allowed till they negotiate the examination. But the increment falling due after the 4th chance will not be drawn until they are successful in the subsequent examination. The increment so withheld will be released from the date following the last of the examination in which they qualified without any title to the arrears for the intervening period

(ii) Seniority in such cases will also be fixed below the candidates who passed the examination within 4 stipulated chances.

6. **QUALIFYING MARKS:** 40% in each paper for all categories

7. **EXEMPTION:** 50% and above. This will be valid for all future examinations

8. **VENUE FOR CONDUCTING THE EXMINATION:**

The examination will be held at the place (most preferably within office premises) specified by the designated Nodal Officer of the circle, where the candidate is presently working.

9. **NODAL OFFICERS**

The list of Nominated Nodal Officers for all the circles is enclosed as ANNEXURE 'A'

10. **EXECUTION OF EXAM-RELATED ACTIVITIES :**

(i) The nodal officers will identify & authorize eligible candidates for this exam after deliberating upon different aspects of eligibility criteria and will send compiled list of eligible candidates by **06th July, 2018** to the Examination Cell, DoT through post and by sending e-mail at **confirm.examination2018@gmail.com**.

(ii) The roll number will be allocated by the Examination Cell & the same will be forwarded to the respective Nodal Officers, for the preparation & issuance of Admit Cards, accordingly.

(iii) The sealed packets of Question papers will be dispatched through insured post to all the nodal officers not before **20th August, 2018**. The nodal officers will be solely responsible for the safe upkeeping of the question papers& the smooth conduction of the examination. The sealed packet of Question Papers will be opened in the presence of respective Nodal Officer, not before 20 minutes from the start of each Paper.

(iv) The Examination will be conducted strictly in accordance with the guidelines stipulated under P&T Manual, Vol –IV Appendix 37. All Nodal Officers & the candidates are required to abide by the said guidelines. The Nodal Officers are also advised to go through the instructions very carefully and ensure that these instructions are followed scrupulously.

(v) The Nodal Officers shall arrange the dispatch of answer sheets through insured post to the concerned Pr. CCA immediately after conclusion of every shift. The nodal officers will prepare & forward the attendance sheet in the prescribed proforma under Rule 25(b) of Appendix – 37, Annexure – IX to the Examination cell by **29th August, 2018** by sending e-mail at **confirm.examination2018@gmail.com**

- (vi) The Nodal officers are also entrusted with the various activities involved in the smooth conduction of examination. It includes appointment of supervisors, arrangement of blank answer sheets, issuance of admit card & any other activity crucial for the smooth conduction of examination as laid down in Appendix – 37 of P&T Manual Volume – IV.



(POOJA GUPTA)

Assistant Director General (Examination & Coord.)

Copy to:

1. Under Secretary(SEA), DoT for uploading the same on DoT web portals

Details of Nodal officers

S.No.	Pr.CCA/CCA	Tentative Exam Locations	Circle Nodal Officer	Postal Address
1	Andaman & Nicobar	Port Blair	Jt.CCA, Andaman & Nicobar	DTO Building, 1 ST Floor, Port Blair – 744 101.
2	Andhra Pradesh	Hyderabad	CCA, Andhra Pradesh	Sanchar Lekha Bhawan, Besides City Central Library, Chikkadpally, Hyderabad – 500 020
3	Assam	Guwahati	CCA, Assam	5 TH Floor, New Administrative Building, BSNL Complex, Pan Bazaar, Guwahati – 781 001.
4	Bihar	Patna	CCA, Bihar	2 ND Floor, CTO Annexe Building, Budh Marg, Patna – 800 001.
5	Chhattisgarh	Raipur	CCA, Chhattisgarh	Room No. 407, III RD Floor, Door Sanchar Bhawan, G.E. Road, Raipur – 492 001.
6	Delhi	New Delhi	CCA, Delhi	DTO Building, Prasad Nagar, New Delhi – 110 005
7	Gujarat	Ahmedabad	CCA, Gujarat	7 TH Floor, P&T Admn. Building, Khanpur, Ahmedabad – 380 001.
8	Haryana	Ambala	CCA, Haryana	CTO Compound, Lawrence Road, Ambala Cantt – 133 001.
9	Himachal Pradesh	Shimla	CCA, Himachal Pradesh	Block No. 18-A, SDA Complex, Kasumpti, Shimla 171 009.
10	Jammu & Kashmir	Jammu	CCA, Jammu & Kashmir	HUDCO Bhawan, Rail Head Complex, Jammu – 180 012.
11	Jharkhand	Ranchi	CCA, Jharkhand	Telephone Bhawan, 3 RD Floor, RTE Building, Near Jhumar River, Ranchi – 834 002.
12	Karnataka	Bangalore	CCA, Karnataka	2 ND Floor, Amenity Block, CMX Compound, Palace Road, Bangalore – 560 001.
13	Kerala	Thiruvananthapuram	CCA, Kerala	Door Sanchar Bhawan, Thiruvananthapuram – 695 033.
14	Kolkata	Kolkata	CCA, West Bengal	8 Esplanade East 2 ND & 3 RD Floor, Kolkata – 700 069.
15	Madhya Pradesh	Bhopal	CCA, Madhya Pradesh	2 ND Floor, BSNL Bhawan, Hoshangabad Road, Bhopal – 462 015.
16	Maharashtra	Mumbai	CCA, Maharashtra	C-Wing, 3 RD Floor, BSNL Administrative Building, Santacruz (West), Mumbai - 400 054.
17	North East-I	Shillong	CCA, North East-I	2 ND Floor, CTO Building, Shillong – 793 001.
18	North East-II	Dimapur	CCA, North East-II	Behind OCB Telephone Exchange Building, Dimapur, Nagaland – 797112
19	Odisha	Bhubaneswar	CCA, Odisha	4 TH Floor, CPMG Building, Bhubaneswar – 751 001.
20	Punjab	Chandigarh	CCA, Punjab	Sector 27-A, Madhya Marg, Chandigarh – 160 019.

21	Rajasthan	Jaipur	CCA, Rajasthan	OLD CTTC Building, Jhalana Doongri, Near RTO Office, Jaipur – 302 004.
22	Tamil Nadu	Chennai	CCA, Tamil Nadu	R. K. Nagar, Telephone Exchange Building, 7 TH Floor, 238, R. K. Mutt Road, Chennai – 700 028.
23	Telengana	Hyderabad	CCA, Telengana	Sanchar Lekha Bhawan, Besides City Central Library, Chikkadpally, Hyderabad – 500 020
24	UP (East)	Lucknow	CCA, UP (East)	Telephone Exchange Building, Vikas Khand I, Gomti Nagar, Lucknow – 226 010.
25	UP (West)	Meerut	CCA, UP (West)	3 RD Floor, Telephone Exchange Building, Meerut – 250 002.
26	Uttarakhand	Dehradun	CCA, Uttrakhand	56, Subhash Road, Dehradun – 248 001.
27	West Bengal	Kolkata	CCA, West Bengal	8 Esplanade East 2 ND & 3 RD Floor, Kolkata – 700 069.
28	NICF	New Delhi	CCA, Delhi	DTO Building, Prasad Nagar, New Delhi – 110 005
29	DoT HQ	New Delhi	CCA, Delhi	DTO Building, Prasad Nagar, New Delhi – 110 005
30	CGCA	New Delhi	CCA, Delhi	DTO Building, Prasad Nagar, New Delhi – 110 005