

No. 8-4/2014-IT-V  
Government of India  
Ministry of Communications and IT  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashok Road  
New Delhi-110 001

New Delhi, Dated the 28<sup>th</sup> November, 2014

**Subject: Implementation of e-procurement in DOT - Minutes of Meeting dated 24.11.2014**

A meeting was held on November 24, 2014 in the committee room, 2<sup>nd</sup> floor, Sanchar Bhawan, New Delhi to discuss the Implementation of end-to-end e-procurement using NIC e-procurement solution accessible on the link <http://eprocure.gov.in> in Department of Telecommunications. Meeting was chaired by Shri Amit Mishra, DDG (IT-II). He welcomed all participants and briefed the purpose of the meeting. List of officers who attended the meeting is placed at Annexure-I.

2. Central Public Procurement Portal(CPPP) has been developed by NIC and is operational for last many years to cater to the procurement needs of Central Govt. Ministries and Departments. It is accessible at the URL <http://eprocure.gov.in> and it has e-Publishing module [<http://eprocure.gov.in/epublish/app>] and e-Procurement module [<http://eprocure.gov.in/eprocure/app>]. All tender enquires, corrigenda thereto and details of contract awarded in respect of traditional/ paper based tenders are to be published in e-Publishing module of CPP Portal, while all activities in respect of e-tender are to be carried out using comprehensive end-to-end e-procurement solution developed by NIC. Also, all the instructions issued by Ministry of Finance, Department of Expenditure in respect of e-procurement are readily available and accessible through the web-link <http://eprocure.gov.in/cppp/instructionsdisp> under the heading CPP Portal instructions.

3. As per Ministry of Finance, Department of Expenditure O.M. No. 10/1/2011-PPC dated 30.11.2011 it is mandatory to publish all tender enquires, corrigenda thereto and details of contract awarded thereon on the Central public Procurement Portal (CPP Portal). Subsequently, vide O.M. No. 10/3/2012-PPC dated 30.03.2012 instructions were issued to carry out e-procurement in respect of all procurements with estimated value of Rs. 10 lakh or more. Further, in view of the latest O.M. No. 10/3/2012-PPC dated 09.01.2014 of Ministry of Finance, Department of Expenditure the consolidated position in respect of e-procurement is as follows:

Sl.	Date	e-procurement (e-tendering)	e-publishing (Traditional tendering)
1	upto 31.03.2015	Rs. 10 lakh or more	Less than Rs. 10 lakh
2	w.e.f. 01.04.2015	Rs. 5 lakh or more	Less than Rs. 5 lakh
3	w.e.f. 01.04.2016	Rs. 2 lakh and more	Less than Rs. 2 lakh

4. Shri M. Amirtham, Principal System Analyst, NIC HQ gave a detailed presentation on Central Public Procurement Portal(CPPP) and its e-Publishing and e-Procurement Modules. Shri Amirtham mentioned that in order to provide proper service to DoT and its Units for e-Procurement, location wise tender volumes are required by NIC for assessment. However, in case of e-publishing module there is no such requirement. The e-Publishing module and e-procurement module are independent modules and can be accessed using Username and Password obtained from Nodal Officer after filling the prescribed form. Further, in addition to Username and Password a Type-II Digital Signature Certificate(DSC) with Sign and Encryption facility both is an essential requirement to access e-Procurement module.

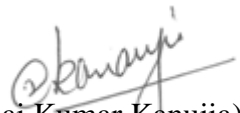
5. DSC is available with many officers in DoT HQ and e-procurement is being carried out but left-out officers/ new officers who have joined DoT HQ, as well as officers in DoT units involved in e-Procurement need to obtain DSC. In this context, reference is invited to the Ministry of Finance, Department of Expenditure O.M. No. 10/3/2012-PPC dated 30.07.2014 as per which “NIC is currently facing problem in issue of digital signature, However, Ministries/ Departments may obtain the same from other vendors certified by Controller of Certifying Agencies, if urgently, required”.

6. The e-Procurement module on CPPP has a provision for electronic Audit and the associated user rights can be given to the user concerned for the same. Nodal Officer for Accounts & Finance division/ units of DoT HQ, CCAs & NICF was requested to kindly plan for the same.

7. All the nodal officers were requested to bring the details of the tender floated during 01.10.2013 to 30.09.2014 in prescribed proforma for the units concerned in the meeting but only Director (MM), TEC and Director(TERM-I), DoT HQ have brought the same. Director(Civil) mentioned that there is no requirement of Nodal Officer for Civil and Electrical wing as neither in DoT HQ nor in field units any Tender is independently being issued by them and the same are being handled by TERM cells or CCAs only. The remaining four Nodal Officers/ their representatives attending the meeting agreed to provide the details of the tender floated during 01.10.2013 to 30.09.2014 in prescribed proforma for the units concerned to IT Division by 08.12.2014.

8. All the Nodal officers were requested to bring the e-procurement guidelines to the knowledge of all their divisions/ units/field units for information/ necessary action accordingly. Also, that the respective divisions/units/field units have to take up any issue related to e-Publishing as well as e-Procurement with their Nodal Officers only and not directly with IT Division.

9. This is issued with the approval of DDG(IT-II).

  
(Vinai Kumar Kanujia)  
Director (IT-V)  
Telephone-23036509

To,

The Nodal Officers [Dir(P&A); Dir(TERM-I); Dir(Accounts-I); Dir(Civil); DWA(ASMS);  
Dy. Administrator(F-II), USOF; Dir(MM), TEC]

Copy to:

- 1) Secretary (Telecom)
- 2) Member(S), Member(T), Member(F), Special Secretary (Telecom)
- 3) Administrator, USOF
- 4) Sr. DDG, TEC
- 5) Sr. DDG(TERM)
- 6) Sr. DDG(BW)
- 7) Wireless Adviser
- 8) DDG(C&A)
- 9) DDG(Accounts)
- 10) Sr. Technical Director & Principal System Analyst, DOT-NIC
- 11) Principal System Analyst, e-Procurement Systems Division, NIC HQ

**List of Participants**

**DoT**

1. Shri Amit Mishra, DDG(IT-II) – in chair
2. Shri S P Mohapatra, Director(Civil)
3. Ms. Anita Patheja, Director(P&A)
4. Shri R Dhariwal, Director(TERM-I)
5. Gp. Capt. Vivek Trivedi, Director(Accounts-I)
6. Shri Sanjeev Narang, Director(MM), TEC
7. Shri Vinai Kumar Kanaujia, Director(IT-V)
8. Shri Saurabh Mohan, Dy. Administrator(F-II), USOF
9. Shri Kewal Singh, Engineer (ASMS), WPC
10. Shri A K Singh, US(T)
11. Shri D S S Srinivasa, US
12. Shri Shailendra Sagar, ADET(IT-II)
13. Mrs. Poonam Dsouza, ACAO, TA-II
14. Shri K S Chauhan, AO(TA-II)

**NIC**

1. Shri Rakesh Gupta, Sr. Technical Director, DoT-NIC
2. Ms. Gargi Bhakta, Principal System Analyst, DoT-NIC
3. Shri M Rama Amirtham, Principal System Analyst, e-Procurement Systems Division, NIC HQ
4. Shri Parvesh Bhardwaj, Project Manager, e-Procurement Systems Division, NIC HQ