

Our Ref. No: APT/HRD-6.1.1/2014/THA-TOT/Online-FaceToFace

1 July 2014

**OFFER OF PARTICIPATION/FELLOWSHIP ON APT TRAINING COURSES**  
**(Phase 1 (online) and Phase 2 (Face-to-Face) training courses)**

Dear Sir/Madam,

The Asia-Pacific Telecommunity (APT) is pleased to offer two related training courses on Broadband Wireless Network Integration and Transition to 5th Generation of Mobile Network for suitable and qualified staff of your administration to meet the strong request from Members. The first course, Phase 1, is an APT online training course and Phase 2 is a more advanced face-to-face training course. The trainees for Phase 2 will be selected among those completed Phase 1 with a good final grade. Details are as follows.

Title/Place(Host)	Date/Duration	Number of Participants/ Fellowships	Closing of nomination
<b>Broadband Wireless Network Integration and Transition to 5th Generation of Mobile Network</b>			
<b>(Phase One: Online Training)</b> <b>“Fundamental Concept of Broadband Wireless Network”</b> TOT Academy of the TOT Public Company Limited, Thailand	<b>15 Sep. – 10 Oct. 2014</b> <b>(4 weeks)</b>	<b>Up to 3 participants per administration</b>	<b>22 Aug. 2014</b>
<b>(Phase Two: Face to Face Training)</b> <b>“Broadband Wireless Network Integration and Transition to 5G”</b> TOT Academy of the TOT Public Company Limited, Thailand	<b>8 – 12 Dec. 2014</b> <b>(5 Days)</b>	<b>Fellowship will be provided.</b>	<b>Trainees for Phase Two will be selected among those completed Phase One with a good final grade.</b>

Your administration is requested to apply for the training courses after carefully reading the “**How to Apply**” section for the training courses. The selection of the trainees will be made based from following criteria and the documents submitted on time to the APT Secretariat as stated below. Also, please read the “**General Information on APT Online Training Course**” before selecting applicants. The APT Secretariat reserves the right to decline any application that does not meet the requirements.

For the online training, your administration is expected to provide the trainee with reasonable time at their home administration to complete the online training course. The estimated time of at least 5 hours per week is suggested.

The selection process of qualified nominations will be initiated as per the HRD Guidelines for APT Fellowships under HRD Programme (2013). However, applicants are encouraged to register early as places in the training courses are limited. The acceptance process will be made until reaching the maximum capacity of trainees as well as budgetary limits for this training course. For more detail, please find the selection schedule below.



**How to Apply:**

Your administration is able to submit up to 3 nominations for the first phase online training course. Please arrange the nominees in priority order. As stated earlier, the trainees for Phase 2 will be selected among those completed Phase 1 with a good final grade after Phase 1 finished. Therefore, no actions are necessary for the entry to Phase 2.

**Required Documents:**

- A. Completed Nomination Forms (with current photo, signatures of the Nominee, Direct Supervisor and the APT official contact person). APT cannot accept any forms without the signature of the APT contact person.
- B. Copy of the nominee's passport with the details and picture page;

**Note: There have been some issues over e-mail exchanges between member countries and APT. If no reply has been received from APT a week after your nomination, please contact APT secretariat either by phone or fax.**

**Selection Criteria:**

An applicant should:

- 1) be a university graduate or equivalent with working experience of more than 3 years in the field of telecommunications
- 2) be involved in the regulatory/policy design of the nationwide mobile cellular networks that they should have at least 1 year working experience in mobile cellular networks;
- 3) be a technical official in the administration or the regulator of telecommunications or be an engineer in the telecommunication operators;
- 4) be under 45 years of age;
- 5) not be serving in the military; and
- 6) meet the requirements set under "Guidelines for APT Fellowships under HRD Program (2013)".

**Note: Preference for the face-to-face course will be given to the participants who have completed the first phase online training with a good final grade. The selection will be made upon the grade of the each participant from the online training.**

**Tentative Selection Schedule:**

5 September :	Final day of the trainee nominations from APT members
10 September:	Notification of acceptance for online training course to APT members
15 September:	Start of online training
24 October :	Notification of acceptance for face-to-face training to APT members
8 December :	Start of face-to-face training

The details of the training course such as course outline, support and nomination procedure and nomination forms are also attached for your perusal and further action. Only the APT official forms will be used for submission to the APT Secretariat for the programme. All correspondence related to the application should be sent preferably by e-mail to [apthrd@apt.int](mailto:apthrd@apt.int) or fax to **+66-2573-7479** before the closing date of the nomination.

Thank you very much and I am looking forward to receiving your nomination soon.

Yours faithfully,



Toshiyuki Yamada  
Secretary General

TE/PO/tp

Attachments:

- Annex-1: Procedural Information on APT Training Course
- Annex-2: General Information on APT Online Training Course
- Annex-3: Nomination Form for Training Course
- Annex-4: Guidelines for APT Fellowships under HRD Programme (2013)

To: **All APT Members - Fellowship**  
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