



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/HRD-7.1.1/2015/JPN-JTEC/CSI

4 August 2015

Dear Sir/Madam,

**Subject: Offer of Fellowship on APT Training Course
(Funded by Extra Budgetary Contribution of Japan)**

The Asia-Pacific Telecommunity (APT) would like to offer the following training course to suitable and qualified staff of your administration. This training course is funded by Ministry of Internal Affairs and Communications, Government of Japan as Extra Budgetary Contribution.

Title/Place	Date/Duration	No. Fellowship	Closing of nomination
Study on Cyber Security Information Sharing Initiatives in Japan and Furthering Mutual Collaboration among the Countries in Asia Pacific Region JTEC, Tokyo, Japan	26 - 30 October 2015 (5 days)	1 full fellowship or 2 partial fellowships	11 September 2015

The selection of the trainees will be made based upon the criteria and the documents submitted on time to the APT Secretariat as stated below. Please read the “**General Information on APT Training Course**” carefully before nominating applicants. The APT Secretariat reserves the right to decline any application that does not meet the requirements.

The selection process of qualified nomination will be initiated as per the “**HRD Guidelines for APT Fellowships under HRD Programme (2013)**”. Applicants are encouraged to register early as places in the training courses are limited. Priority will be given to the members who have not received the fellowships for our previous training courses. Female engineer is encouraged to apply.

Selection Criteria:

An applicant should:

- 1) be a university graduate or equivalent with working experience of more than 3 years in the field of telecommunications;
- 2) be a person in charge of Policy Making / Operation of Cyber security or/ and in charge of CSIRT/CERT.

- 3) be a technical official in the administration or the regulator of telecommunications or be an engineer in the telecommunication operators;
- 4) be under 45 years of age;
- 5) not be serving in the military; and
- 6) meet the requirements set under “Guidelines for APT Fellowships under HRD Programme (2013)”.

Fellowship (full/partial):

The APT is pleased to offer your administration one full fellowship or two partial (half) fellowships to the training course. Your administration can select one full fellowship or two partial (half) fellowships when you nominate trainees for the training course. **In the case of two partial fellowships, the first partial fellowship will cover the airfare only and the second fellowship will cover hotel accommodation and pocket allowance.** For further information, please contact the APT Secretariat at apthrd@apt.int.

The above selection criteria will equally apply to both the full fellowship and the partial fellowship.

Required Documents:

- A. Completed Nomination Form with current photo, and signatures of the Nominee, Direct Supervisor and the APT official contact person (Please note that the APT cannot accept any forms without the signature of the APT contact person.); and
- B. Copy of the nominee’s passport with the details and picture page.

The details of the training course such as course outline, support and nomination procedure and nomination form are also attached for your perusal and further action. Only the APT official forms will be used for submission to the APT Secretariat for the programme. All correspondence related to the application should be sent preferably by e-mail to apthrd@apt.int or fax to +66-2573-7479 before the closing date of the nomination.

Note:

If no acknowledgement of receipt has been informed by the APT within one week after your nomination, please contact the APT Secretariat either by phone or fax.

Thank you very much and I am looking forward to receiving your nomination soon.

Yours sincerely,



Areewan Haorangsi
Secretary General

Attachments:

- Annex-1: Procedural Information on APT Training Course
- Annex-2: General Information on APT Training Course
- Appendix 1: Tentative Schedule for the Training Course
- Appendix 2: Sample of Organization Chart
- Annex-3: APT Nomination Form
- Annex-4: Guidelines for APT Fellowships under HRD Programme (2013)

All APT Fellowship Members

cc: Mr. Masanobu Ushizaka
Executive Vice President
Japan Telecommunications Engineering and Consulting Service

Mr. Kazunori Fujita
Director, ICT Systems Engineering
Japan Telecommunications Engineering and Consulting Service

Mr. Ken-ichi Sugii
Vice President
Japan Telecommunications Engineering and Consulting Service

Mr. Kimihiko Kimura
Director, International Cooperation Division
Global ICT Strategy Bureau
Ministry of Internal Affairs and Communications