Ref: APT/HRD-7.1.1/2016/CHN-ISCC/NUPT -F   11 February 2016

Dear Sir/Madam,

Subject: APT Training Course on Information Security and Computer Communication

        I am pleased to inform you that the Asia-Pacific Telecommunity (APT) will organize Training Course on Information Security and Computer Communication in Nanjing, P.R. of China from 18 to 26 April 2016. Details are as follows:

Title/Place	Date/Duration	No. Fellowship	Closing of nomination
Information Security and Computer Communication NUPT, Nanjing, P.R. of China	**18 - 26 April 2016 (9 days)**	**1 full fellowship** or **2 partial fellowships**	**4 March 2016**

        In this regard, I would like to invite your administration to nominate suitable and qualified staff to attend the training course. Please read the **"Procedural Information on APT Training Course"** (Annex-1) and **"General Information on APT Training Course"** (Annex-2) carefully before submitting your nomination. Applicants are encouraged to register as soon as possible. Priority might be given to the members who have not received the fellowships for our previous training courses. Female engineers and applicants for participation at members' own expenses are encouraged to apply.

        The trainees will be selected based upon the following criteria and the documents submitted on time to the APT Secretariat. As the facilities of the training institution may not be able to accommodate all applications, the APT Secretariat reserves the right to decline any application that does not meet the requirements.

        The detail of the selection process of qualified nomination for fellowship will also be initiated as per the **"Guidelines for APT Fellowships under HRD Program (2013)"** (Annex-4).

        <u>Selection Criteria:</u>

An applicant should:

1) be a university graduate or equivalent with working experience of more than 3 years in the field of telecommunications;
2) be currently engaged in planning and/or operation/maintenance of computer network and information security;

3) be familiar with at least one computer programming language such as C, Java, C++ and C#;
4) be a technical official in the administration or the regulator of telecommunications or be an engineer in the telecommunication operators;
5) be under 45 years of age;
6) meet the requirements set under "Guidelines for APT Fellowships under HRD Programme (2013)".

Fellowship (full/partial):

Your administration can select one full fellowship or two partial (half) fellowships when you nominate trainees for the training course. **In the case of two partial fellowships, the first partial fellowship will cover the airfare only and the second fellowship will cover hotel accommodation and pocket allowance.**

Please note that the above selection criteria will equally apply to both the full fellowship and the partial fellowship.

Required Documents:

A. Completed Nomination Form (Annex-3) with current photo, and signatures of the Nominee, Direct Supervisor and the APT official contact person (Please note that the APT cannot accept any forms without the signature of the APT contact person.); and
B. Copy of the nominee's passport with the details and picture page.
C. By the end of the training course, trainees are requested to submit a country report to the host either by mail or by disk (please see the Annex-5 for more details).

Please note that only the APT official forms will be used for submission to the APT Secretariat. All correspondence related to the application should be sent preferably by e-mail to **apthrd@apt.int** or fax to **+66-2573-7479** before the closing date of the nomination.

Note:
If no acknowledgement of receipt has been informed by the APT within one week after your nomination, please contact the APT Secretariat either by phone or fax.

I look forward to receiving your nomination soon, and if you require any further information, please contact APT Secretariat at apthrd@apt.int.

Yours sincerely,

Areewan Haorangsi
Secretary General

Attachments:

Annex-1:   Procedural Information on APT Training Course
Annex-2:   General Information on APT Training Course
Annex-3:   APT Nomination Form
Annex-4:   Guidelines for APT Fellowships under HRD Programme (2013)
Annex-5:   Information for Preparation of Country Report

To: All APT Fellowship Member Countries

cc: Mr. Zhongcheng Liang
Director
Nanjing University of Posts and Telecommunications

Ms. Olivia Yin / Ms. Li Lujun
Nanjing University of Posts and Telecommunications

Dr. Tu Senlin
Director General
Department of International Cooperation
Ministry of Industry and Information Technology

Ms. Xiaolei Zhang
Director
Department of International Cooperation
Ministry of Industry and Information Technology

Mr. Guolei Cai
Deputy Director
Department of International Cooperation
Ministry of Industry and Information Technology

Ms. You Li
The Secretariat of the ITU Working Committee of MIIT