

भारत सरकार  
MINISTRY OF COMMUNICATION AND IT  
संचार एवं सूचना प्रौद्योगिकी मंत्रालय  
DEPARTMENT OF TELECOMMUNICATIONS  
दूरसंचार विभाग  
20, ASHOKA ROAD, SANCHAR BHAWAN  
20- अशोका रोड, संचार भवन  
NEW DELHI-110001  
नई दिल्ली-110001

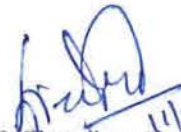
No:7-24/ NPS circulars/TA-II/-16/3290 to 3318

Dated 11/07.2016

To,  
All Heads of Circle/TDSAT/TEC/PAO(HQ)/NICF

Subject- Guidelines for processing Family Pension Cases

Kindly find enclosed copy of NSDL Circular No CRA/PO&RI Master/2016 along with PFRDA Circular No. PFRDA/08/POP/101 dated 25<sup>th</sup> May`2016 regarding "guidelines for processing Family Pension Cases for necessary action at your end please".

  
(S.R. Chaudhary) 11/7/16  
सर चौधरी  
ADG (DCA)  
एडीजी(डीसीए)

Ph/दूरभाष 011- 23036060



**NSDL e-Governance Infrastructure Limited**  
**Central Recordkeeping Agency**  
**Circular**



Circular No.: CRA/PO&RI/Master/2016/004

June 07, 2016

**Subject: Guidelines for processing Family Pension Cases**

All the Nodal Offices (PrAOs/PAOs/CDDOs/DDOs) are hereby informed that Pension Fund Regulatory & Development Authority (PFRDA) has finalized the policy with respect to transfer of accumulated pension wealth of NPS Subscribers to the Government where subscriber's family has availed additional relief of family pension.

Circular issued by PFRDA dated May 26, 2016 in this regard detailing the guidelines to be followed by Nodal Offices for processing such withdrawal requests is enclosed herewith as **Annexure**.

As per the guidelines issued vide aforesaid circular, Nodal Offices are required to capture such withdrawal requests in the Online Withdrawal Module. However, functionality to capture such withdrawal requests online is under development. Till such time the online functionality is made available, Nodal Offices may forward the duly filled attested copies of both the **Annexure (I and II)** to CRA for further processing family pension cases.

In case any further clarification is required in this regard, you may contact Mr. Dinesh Dalvi at 022 - 2499 4842 (E-mail ID - [dinesh.dalvi@nsdl.co.in](mailto:dinesh.dalvi@nsdl.co.in)) or Mr. Vishal Jain at 022-2499 4946 (E-mail ID - [vishal.jain@nsdl.co.in](mailto:vishal.jain@nsdl.co.in)).

For and on behalf of  
**NSDL e-Governance Infrastructure Limited**

**Mandar Karlekar**  
**Asst. Vice President**

Encl: a/a

Declaration by Nodal Office

{To be declared by the nodal office where family pension is granted to the family member(s) of deceased subscriber or to the subscriber (in case of disability)}

It is certified that the family pension is being paid by this office to the following family members of the late subscriber Sh./Smt/Ms. \_\_\_\_\_ bearing PRAN \_\_\_\_\_ or to the subscriber Sh./Smt/Ms. \_\_\_\_\_ (PRAN) \_\_\_\_\_ on disability as per Pension Payment Order No \_\_\_\_\_ issued dated \_\_\_\_\_ \*

Name of the family member/subscriber .....

Relationship of family member with the subscriber .....

In this respect, a No Objection Certificate to transfer the accumulated pension wealth from the NPS account of the deceased subscriber to this office/Govt are submitted by the above family member(s) of the deceased subscriber/ Subscriber. Same is enclosed along with this declaration.

Therefore, now, in accordance with Regulation 6(e) of PFRDA (Exits & Withdrawals) Regulations, 2015, the amount of accumulated pension wealth lying in the PRAN of the deceased subscriber/ Subscriber Sh./Smt/Ms. \_\_\_\_\_ may be released to this nodal office bank account as per the details given as under:

Name of the Beneficiary : \_\_\_\_\_

Bank Account Number : \_\_\_\_\_

Bank Name : \_\_\_\_\_

Branch Name : \_\_\_\_\_

IFS Code : \_\_\_\_\_

- I/We hereby declare that No Objection Certificate to transfer the accumulated pension wealth from the NPS account of the deceased subscriber/subscriber to this office have been collected from the family member(s) of the deceased subscriber/subscriber.
- I/We hereby declare that details furnished above are true and correct as per our office records. PFRDA/ NPS Trust/CRA shall not be responsible in case of any wrong information furnished in this regard. Further, I understand that funds will be transferred to PAO bank account on authorisation of withdrawal request by office and physical documents is required to be forwarded to CRA for record keeping within 60 days of authorization of withdrawal request.

		Stamp & Signature of DDO	
Date		Name of the DDO	
Place		Regn No	

Countersigned by DTO/PAO/CDDO/DTA/PrAO

Stamp & Signature of DTO/PAO/CDDO/DTA/PrAO

Date

Name of the

DTO/PAO/CDDO/DTA/PrAO

Place

Regn No

**No objection for Settlement of Accumulated Pension Wealth in NPS**

{To be enclosed along with nodal office declaration where family pension is granted to the claimant(s) of deceased subscriber or to the subscriber (in case of disability)}

I / We: .....(name of the claimant/s/subscriber) , hereby confirm that I/we have no objection for release of NPS accumulated pension wealth lying in PRAN of subscriber Late Sh./Smt/Ms \_\_\_\_\_ with PRAN \_\_\_\_\_ or in my PRAN \_\_\_\_\_ to Nodal Office/Department where I/he/she was employed as I/we am/are receiving the family pension under Pension Payment Order no \_\_\_\_\_ dated \_\_\_\_\_

**Details of pension being paid (in case of Death):**

1. Name of the Family member: \_\_\_\_\_

Pension Payment Order (PPO) No: \_\_\_\_\_

Signature/Thumb impression of Claimant \_\_\_\_\_

Relationship with deceased: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Mobile Number/E-mail: \_\_\_\_\_

Place: \_\_\_\_\_ Date: \_\_\_\_\_

**Details of pension being paid (in case of Disability):**

2. Name of the Subscriber \_\_\_\_\_

Pension Payment Order (PPO) No \_\_\_\_\_

Signature/Thumb impression of Subscriber: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Mobile Number/E-mail: \_\_\_\_\_

Place: \_\_\_\_\_ Date: \_\_\_\_\_

**Attestation by Nodal Office:**

It is certified that the above declaration and details have been entered and signed / thumb impressed by the family member(s) of deceased subscriber Sh./Smt/Ms \_\_\_\_\_ (PRAN) \_\_\_\_\_ or by the subscriber before me. Further the above details have been verified from the service record of the deceased subscriber/ subscriber and found in order. Further,

- I/We hereby declare that No Objection Certificate to transfer the accumulated pension wealth from the NPS account of the deceased subscriber/subscriber to this office have been collected from the family member(s) of the deceased subscriber/subscriber.
- I/We hereby declare that details furnished above are true and correct as per our office records. PFRDA/ NPS Trust/CRA shall not be responsible in case of any wrong information furnished in this regard. Further, I understand that funds will be transferred to PAO bank account \_\_\_\_\_

documents is required to be forwarded to CRA for record keeping within 60 days of authorization of withdrawal request.

Stamp & Signature of DDO/DTO/PAO	
Date	Name of the DDO/DTO/PAO
Place	Regn No.



विकास प्रतिष्ठान  
Venkateswara Peeth  
Vengal Rao Nagar

पension निधि विनियमन-आदेश  
पension निधि-आदेश  
क. वि. व. सं. 1/2016-2017  
क. वि. व. सं. 2/2016-2017  
क. वि. व. सं. 3/2016-2017  
क. वि. व. सं. 4/2016-2017  
क. वि. व. सं. 5/2016-2017  
क. वि. व. सं. 6/2016-2017  
क. वि. व. सं. 7/2016-2017  
क. वि. व. सं. 8/2016-2017  
क. वि. व. सं. 9/2016-2017  
क. वि. व. सं. 10/2016-2017

PENSION FUND REGULATORY  
AND DEVELOPMENT AUTHORITY  
16, 17th Floor, P. V. Narayana Murthy  
Complex, 100 Feet Road, K. J. Somaiya  
Sector 17, Gurgaon  
Delhi - 122002  
Tel: 011-26101000  
E-mail: [info@pfrda.org](mailto:info@pfrda.org), [complaints@pfrda.org](mailto:complaints@pfrda.org)  
Website: [www.pfrda.org](http://www.pfrda.org)

May 20, 2016

Shri Anil Sinha  
Executive Vice President  
PSTU Governance Infrastructure Limited  
1st Floor, Times Tower  
Kamla Mills Compound  
Sector 28, Connaught Place, Lower Park  
Delhi - 110009

Subject: Guidelines for processing of Family Pension Cases.

Dear Mr. Sinha,

The law with reference to regulation 6(e) of the PFRDA (Exit and Withdrawals under NPS) Regulation 2016 relating to family pension and transfer of corpus from subscribers NPS account to government road office, if the subscriber or the family member of the deceased subscriber avails the benefit of family pension.

The Authority after examining the issue has finalized the policy with respect to transfer of accumulated pension wealth of the subscribers to government road office where the subscribers family has availed the additional benefit given by the government in the form of family pension. Accordingly the guidelines for processing of such claims are being enclosed herewith for your guidance and implementation of the same.

Therefore, you are advised to intimate to all the accounting institutions under the central government or state governments (excluding the states which have clarified that they do not provide the benefit including Punjab & Sikkim and autonomous bodies falling under their jurisdiction about the policy guide for applying this process to be followed.

The same will be made part of the online exit module. In case if you want any clarifications on the matter, you may write back to us.

  
Venkateswara Prasad  
General Manager

En. No. 2016/10

CC  
Shri Karan Chaugary  
Chief Executive Officer  
National Pension System Trust  
11th Floor, Chhatrapati Shivaji Bhawan  
1, CGO, Chandanpuri, Connaught Area  
New Delhi - 110021

## Guidelines for processing of Family Pension cases

Online processing of Withdrawal request in case family pension is provided by the Nodal Office to the claimant(s)/subscriber(s)

1. The family member(s)/subscriber(s) who is/are availing Family Pension from will submit the No objection certificate (Annexure-II) to the concerned Nodal Office.
2. Nodal Office will authenticate the Annexure II.
3. Nodal Office shall fill in the declaration form Annexure I & provide necessary authentications.
4. Nodal Office (first User) will login into CRA system to select the option that the family pension is being / has been granted to the family members of the deceased subscriber or to the subscriber.
5. Nodal office will enter the details of family member(s)/subscriber(s) into the CRA system to whom the family pension is being given (as mentioned under Annexure II).
6. A new field - Nodal Office bank detail will be enabled. Nodal Office will provide its bank details as per Nodal Office Declaration form (Annexure I).
7. Nodal Office (first User) will submit post entering the complete details.
8. Nodal Office (second User) will authenticate and authorise the said request. Claim ID will get generated on successful submission of Withdrawal request.
9. Nodal Office will print the online form dispatch the same along with duly filled & attested both the Annexures – I and II to CRA.
10. On receipt of documents, CRA will initiate the withdrawal request in the CRA system.
11. The accumulated pension wealth, of the particular deceased subscriber or the subscriber (in case of disability) for whom the withdrawal request is raised, will be transferred to the Nodal Office bank account as per the settlement cycle.