

No. CS/Adv.(HRD)/APAR/2015-16
Government of India
Ministry of Communications
Department of Telecom
Confidential Cell

Dated: 9th February, 2017

To

- 1) The CMD, MTNL/BSNL
- 2) Sr. DDG(TEC),
- 3) Sr. DDG (TERM)

Sub: Forwarding of APARs of ITS Officers to DoT for promotion.

Pursuant to Cadre Review DPC's for promotion to HAG+, HAG, SAG and JAG are likely to be held for vacancy year 2016-17 and 2017-18. In addition, as per extant guidelines for empanelment at JS level, 12 point proforma and 10 years CR dossiers are required. It is expected that cases upto current list of officers drawing SAG level pay (GP 10,000 as per 6th Pay Commission) may be required to be submitted as per extant instructions and rules. Similar exercise may be needed for empanelment for Additional Secretary and Director level.

Therefore, it is requested that all the officers are sensitized to complete the Annual Performance Appraisal Report (APAR) in time. All the individual officers may check the status of their own APAR availability online at itsonline.bsnl.co.in and ensure that all the APARs are available. All pending/due APAR's may be sent to Shri. A.K. Ambade, CS to Adviser (HRD), Ground Floor, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110 001. This may be circulated to all the officers concerned.

This issued with the approval of Competent authority.

Anil Kumar
9/2/17
(Anil Kumar)
Director (Staff)
Tele : 23036645

Copy:-

1. PPS to Member(T)
2. PPS to Member(S)
3. All ITS officers for making a note of the above.
4. ADET(Staff) for posting on Portal.