

Government of India
Ministry of Communication & IT
Department of Telecommunications
516, Sanchar Bhawan, 20, Ashoka Road, New Delhi

No.15-02/2009-PHP.II

Dated 30th March, 2016

CIRCULAR

Subject:- Revision in Ceiling limit for purchase of Mobile Handsets against Mobile Service Connections sanctioned by DoT HQs.

In partial modification to this office letters No. 3-10/2012-PHP-II dated 16.10.2012 (copy enclosed) and 3-1/2013-PHP dated 12.02.2013 (copy enclosed), following are the revised ceiling limits for the purchase of mobile handsets against Mobile Service Connections sanctioned by DoT HQs, with immediate effect:-

- | | | | |
|-----|---|---|-------------------|
| (a) | Officers of the rank of JAG and above | - | Upto Rs. 22,500/- |
| (b) | Entitled Officers/Officials upto the rank of STS [Group B Gazetted and Group A (JTS & STS)] | - | Upto Rs. 7,000/- |
| (c) | Non entitled Officials being sanctioned Service Mobile connection on functional need basis | - | Upto Rs. 5,500/- |
2. Other terms and conditions are same.

Urvashi
30/03/16
(Urvashi Sangwan)
ADG(PHP)
Tele. 23036255

Copy to :

1. PS to Hon'ble MOC & IT
2. PPS to Secretary (T)
3. PS to Member(S)/Member(F)/Member(T)
4. Addl. Secretary(T)/Administrator (USO-F)/Advisor (O)/Advisor(F)/Wireless Advisor (WPC)
5. All Sr. DDGs /All DDGs/ JS(Admn.)/JS(T), DoT
6. All CCAs/TERM Cells/Electrical & Civil Wing/WMO
7. All JAG level officers of DoT
8. G-I Section Section.
9. Spare Copy Guard File

FORM FOR CLAIMING REIMBURSEMENT FOR MOBILE HANDSET BY DOT OFFICERS/OFFICIALS

(To be filled in by the claimant)

1. Name of claimant
2. Employee No.
3. Designation/post held
4. Whether entitled or non-entitled category
5. Entitlement for Reimbursement Amount

Particulars of Mobile Handset Purchased

1. Make of Handset
2. Model No.
3. Sl. No.
4. IMEI Code
5. Name and address of vendor/
from where Handset has
been purchased
6. Purchase price of Handset
7. Date of purchase of Handset

PARTICULARS OF BANK ACCOUNT OF CLAIMANT

8. Name of the Bank
9. Bank Account No.
10. Bank's IFSC No.

CERTIFICATE

Certified that:

- (i) Mobile handset as per above particulars has been purchased by me and the **bill, in original, is enclosed.**
- (ii) GSM Mobile Service Connection has been sanctioned to me vide PHP Section's Letter No.....dated (Copy enclosed) Sim card has already been issued by MTNL/BSNL and it's indicator No. is
- (iii) I have not been issued any mobile Handset by DoT or its offices/PSUs nor have I claimed reimbursement for Mobile Handset **during the last 3 years.**
- (iv) The information furnished herein is true and correct to the best of my knowledge.

**Date:
applicant)**

(Signature of the

Tel. No.

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