

No. 01-13/2020/PB
भारत सरकार/Government of India
संचार मंत्रालय/ Ministry of Communications
दूरसंचार विभाग /Department of Telecommunications
संचार भवन20 , अशोका रोड, नईदिल्ली1-/Sanchar Bhawan, 20, Ashoka Road,
New Delhi-1

Dated: 29th October, 2020

CIRCULAR

Subject: Calling of option/savings declaration for deduction of TDS under New Tax Regime or Old Tax Regime for the Financial Year 2020-21 (Assessment Year-2021-22) -reg.

As per Income Tax Act-1961, the recovery of tax, as due, from the Pay and Allowances of the employees, is required to be ensured by the respective DDOs.

2. In this regard, the Government has introduced a New Tax Regime w.e.f. the financial year 2020-21 (Assessment year-2021-22) under section 115 BAC (inserted by the Finance Act 2020 dated 27.03.2020) of the Income Tax Act-1961.

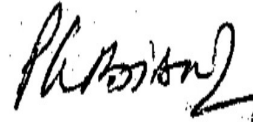
a) Whereas, tax payers have been provided an option whether they want to pay taxes according to the New Regime or if they want to continue paying taxes according to the existing regime (Old Tax Regime).

b) As per the CBDT's Circular F No. 370142/13/2020-TPL dated 13.04.2020, it is clarified that once an employee opted for any tax regime (Old or New) at any time during the financial year, then such option cannot be changed during that entire financial year.

3. In view of the above, all the officials/officers of DoT(HQ), are hereby requested to furnish his/her option/declaration with saving details, as applicable, in the format attached below, positively on or before **16th November 2020**, to the concerned Dealing Assistant (either by mail at the pay-billsection-dot@gov.in or by hand), failing which, it will be assumed that the concerned person does not want to opt for New Tax Regime and his/her tax will be deducted according to the existing tax regime(Old tax regime), which will not be changed during the entire financial year.

4. Mail received by only Official (Gov or Nic) Mail id will be entertained, mail received by any other service provider will not be accepted.

5. It is once again requested to submit the details on or before the given date, after which the option/saving declaration will not be accepted in any case except for employees joining this office after the due date.



Section Officer(Pay Bill)
Tele. No. 23036490/6418

To

1. All officers/officials of DoT(HQ)
2. E-office

SAVING DECLARATION

(See rule26C)

Statement showing particulars of claims by an employee for deduction of tax under section192

1. Name of the employee:			
2. Employee Code of the Employee:			
3. Designation of the employee:			
4. PAN of the employee:			
5. Which Tax regime you want to follow-		<input type="radio"/> New Tax Regime	<input type="radio"/> Old Tax Regime
6. Financial year:		2020-21	
7. Gross Salary for the above financial year(estimated):			
Details of claims and evidence thereof			
Sl No.	Nature of claim	Amount (Rs.)	Evidence/particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance:		
	(i) Rent paid to the landlord		
	(ii) Name of the landlord		
	(iii) Address of the landlord		
	(iv) Permanent Account Number of the landlord		
	Note: Permanent Account Number shall be furnished if the aggregate rent paid during the year exceeds one lakh rupees		
	Note 2: Further, those who are seeking HRA exemption, it is also required to submit the Rent Receipt for all the months for which you are claiming exemption (revenue stamp affixed on receipt) or Rent Agreement.		
2	Loss for house Property (Proof to be attached)		
	(a) Bank/Lender Name (if applicable)		
	(b) PAN of the lender (Bank or Financial Institution)		
	(c) Others		
3	Income from other sources		
	(a) Sources 1		
	(b) Source 2.....		
	(c)		
4	Deduction under Chapter VI-A		
	(A) Section 80C,80CCC and 80CCD (Max Rs.1,50,000)		

	(i) Section 80C (Relevant proofs to be attached)	
	(a) GPF	
	(b) PPF	
	(c) CGEGIS	
	(d) PLI/LIC	
	(e) Tuition Fees(Limited to 2 children)	
	(f) HBA Installment (Principal)	
	(g)	
	(h)	
	(ii) Section 80CCC	
	(iii) Section 80CCD	
	(iv) Section 80CCD (1B) (Proof to be attached)	
	(B) Other sections (e.g. 80E, 80G, etc.) under Chapter VI-A. (With relevant proofs attached)	
	(i) section 80D (CGHS)	
	(ii) section.....	
	(iii) section.....	
	(iv) section.....	
	(v) section.....	
Verification		
I,.....,son/daughter of..... do hereby certify that the information given above is complete, correct and true to the best of my knowledge and I seek the tax exemption of only above mentioned sections of the IT act and if the relevant documents are not furnished by me then the tax will be deducted as per the standard rates.		
Place:		
Signature of the employee:		
Mobile No.		(signature)
Date.....		Full Name:

For PAY BILL use

All the necessary proofs are submitted by the official.

Checked by Dealing Assistant

(Verified by AAO)