

File No.8-6/2014-IT-V  
Government of India  
Ministry of Communications  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

New Delhi, Dated the **05.07.2022**

**Subject: Updation of Directory on DoT Website.**

This letter is in continuation of even no. letter dated 07.02.2022, 11.12.2020, and letter no. 8-22/2014-IT-V dated 21.02.2020 issued on the subject mentioned above. As you are aware DoT website, being the digital face of the department needs to be regularly updated with the latest information and with the updated details of its officers posted in DoT.

2. The IT division in DoT is in the process of augmentation of DoT Website and recently its directory page has been updated. In this regard, personal staff (Sr.PPS/ PPS/ PS/ PA/ Steno) of DoT officials are requested to verify and/or provide details of officers up to Section/Group-B level as well as their personal staff working in their wing/division on email id "[webadmin-dot@nic.in](mailto:webadmin-dot@nic.in)" in the given format for updation of DoT Website with latest contact information.

Section/Division of Wing:							
Designation	Name	Room No.	DIRECT No.	FAX No.	EPBX No.	Res. Address	Email Address (attached with eOffice)

3. Alternatively, officers themselves can provide his/her office details using their official email id (attached with eOffice) in the above format for updation.

4. This is issued with the approval of DDG(IT).

(Shailendra Sagar)  
ADG (IT-II), DoT HQ

To:

Sr.PPS/PPS/PS/PA/Steno, DoT HQ

Copy to (through eOffice Notice Board):

1. Sr. PPS to Additional Secretary(T)
2. PPS to Joint Secretary (Admin)
3. PPS to DDG(Establishment)
4. PPS to DDG(Personal)
5. PPS to DDG(E&F)
6. eOffice Notice Board: For information of all officers and necessary action as above