

No. 8-1/2017-IT-V
 Government of India
 Ministry of Communications
 Department of Telecommunications
 Sanchar Bhawan, Ashoka Road, New Delhi-01

Dated: 05-12-2022

OFFICE MEMORANDUM

Subject: Implementation of Aadhaar Enabled Biometric Attendance System (AEBAS) in all offices of DoT.


I have been directed to convey that the AEBAS must be used in **all the premises of DoT** including Training Centers, LSA's, CCAs, TEC, DGT, CGCA, NCCS, WMO and RLOs. A strict time-line of 31st Dec 2022 has been given by Secretary(T) for implementation of AEBAS and integrating it with Centralized AEBAS Database of DoT.

2. The AEBAS machines must be procured, installed and made in working order latest by 31.12.2022 so that officers and staff can start marking attendance w.e.f **1st January 2023**. It will be the responsibility of unit head to ensure all officers and staff are on-boarded on AEBAS. The unit head shall also monitor the attendance for officers and staff under their control.

3. Accordingly, a Support Team has been setup for extending technical help. The contact details of the Support Team are as under:

Shri Sumish Under Secretary (Admin-I) DoT-HQ 416, Sanchar Bhawan New Delhi-110001 sumish.82@gov.in 011-23036884/9013137939	Ms. Gargi Bhakta Senior Technical Director DoT-NIC 1303, Sanchar Bhawan New Delhi-110001 gbakhta@gov.in 011-23036722	Shri R C Meena Director(IT-I) DOT-HQ 422, Sanchar Bhawan New Delhi-110001 diriti-dot@nic.in 011-23372740
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4. All the Unit heads are requested to take immediate time bound action for integration of AEBAS systems, if already installed at their premises with Centralized AEBAS Database of DoT and to complete the procurement of AEBAS Devices, get them installed, operationalized by 31st Dec-2022 and necessary compliance may be submitted to this office for perusal of Secretary(T).


 [Virender Prasad]
 DDG(IT)

To:

- DGT/CGCA/DG(NTIPRIT)/DG(NICF)
- Advisor/Sr DDG of LSAs
- Pri. CCA/CCA/Jt CCA of CCAs
- Director (WMO) / Heads of RLO's
- Sr. DDG(TEC)/Sr. DDG(NCCS)
- Eoffice notice board / DoT website for circulation.

Copy to:

- PSO to the Secretary, DoT
- Member(F)/Member(T)/Member(S)
- PPS to AS(T) / Administrator (USOF)
- Wireless Advisor
- DDG(C&A)
- Support team.