No. 51-5-2011 G-I Government of India Ministry of Communications and I.T. Department of Telecommunications Sanchar Bhawan, 20, Ashoka Road, New Delhi-1

Dated: 29.10.2012

CIRCULAR NO. 01 /2012

Subject: Acceptance of Gifts by Government Servants - Req.

Gifts are presented by representatives of companies, vendors and contractors to the Government officials during festive occasions such as Dipawali, Christmas , New Year etc. This is against CCS (Conduct) Rules which provide that no Government Servant shall accept or permit any member of the family or any other person acting on his behalf to accept any gift on such occasions. CVC has also taken exception to this practice and has advised against accepting of gifts on the part of Govt. officials or by any person on their behalf.

- Further, this also poses a security hazard as miscreants may pring in subversive material under the garb of gifts and thereby safety and security of staff may also be compromised.
- All officers and staff of the Department in view of the standing instructions and as a matter of security may desist from accepting gifts. Reception Office and CISF personnel shall not allow entry of any person bearing gifts to enter the building on all occasions including festive seasons. However, CISF personnel on duty at Entry Gate of Sanchar Bhawan may allow entry of DOT employees bearing gifts given to them by the co-operative societies of which they are members for which the employees will be required to make entry in the register available on the Entry Gate indicating the name, I.Card No. and name of the cooperative society.

Under Secretary (T) Deptt. of Telecom.

To,

All officers and Staff of DOT

Copy for information & necessary action:

- 1. Reception Officer, DOT, Sanchar Bhawan, New Delhi.
- 2. Commandant, CISF, Sanchar Bhawan, New Delhi.
- 3, Assistant Director (OL) for Hindi Version.
- 4. To upload in the Knowledge Management system under e-office by the G-I Section. (Dir-IT)
 - 5. Notice Board.

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