


No. C-29012/1/2013-Admn. II
Government of India
Ministry of Communications and IT
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road
New Delhi-110001

Dated the 4 Jan, 2013

OFFICE MEMORANDUM

Subject: Submission of Immovable Property Returns for the year 2012 (as on 01.01.2013)-regarding.

In terms of the Rule 15 of CCS (Conduct) Rules, every Group 'A' and 'B' officer shall submit a return of immovable property in the month of January every year. Therefore, it is requested that the Annual Immovable Property Returns for the year 2012 (as on 01.01.2013) in respect of the entire Group 'A' officers belonging to WPC, CSOLs, SSS and GCS cadres of Department of Telecom may be furnished in prescribed profoma (enclosed) by 31.01.2013. The usage of phrases "no change" or "no addition" or "as in the previous year" should be avoided and full particulars of the immovable property inherited/owned/acquired or held should be furnished. It is further informed that the status of furnishing of IPR is to be mentioned for seeking Vigilance Clearance, therefore, it is requested to advise all the officers to submit their IPRs by 31.01.2013.


04/01/2013

(Nirmala Dev)

Under Secretary (Admn. II)

Copy to:

1. AWA (CoP), WPC Wing, DoT-For officers working in WPC Wing.
2. Senior Administrative Officer, WMO, DoT - For officers working in WMO.
3. Joint Director(OL), DoT- For the officers of CSOLs Cadre of DoT.
4. Director (SR), DoT.
5. ADG(ERU-STT), DoT.
- ✓ 6. Director (IT), DoT-For placing the OM on the Department's website.

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STATEMENT OF IMMOVABLE PROPERTY

(3)

Pravin D

For the Year ending
As on

1. Name of officer (in full) and service to which the officer belongs
2. Present Post Present Pay

Name of district Sub-Division, Taluk and village in which Property is situated	Name and details of property Housing Land & other building	Present Value	If not in own name, state in whose name held and His/her rela- tion ship to the Govt. Servant	How acquired whether by purchase, lease, mortgage gift or otherwise with date of acquisition and name with details of persons from whom acquired	Annual Income from the property	Remarks	
							1

Signature:
Name:
Date:

1. Inapplicable clause to be struck out.
2. In case where it is not possible to assess the value accurately, the approximately value in relation to present conditions may be indicated.
3. Includes short terms lease also.
Note : The declaration form is required to be filled in and submitted by every member of Class-I and Class-II services under Rule 18(1)(ii) of the CCS (Conduct) Rules, 1964 in first appointment to the service and thereafter as on the 1st January every year giving particulars of all immovable property owned, acquired or inherited by him on lease or mortgage either in his name or in name of any member or in the name of any other person.
4. The wording "no charge" or "no addition" or "as in the previous year" should be avoided full details provided.