

**No. 52-1/2017-Trg**  
**Government of India**  
**Department of Telecommunications**  
**1309, Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001**  
**(Capacity Building & Training Division)**

Dated: 4<sup>th</sup> March 2020

**OFFICE MEMORANDUM**

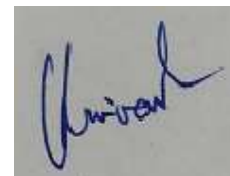
**Subject: “DST sponsored training programme on ‘Women Empowerment and Gender Equality for Women Scientists/Technologists’ from 16-20 March 2020 at CSIR-HRDC, Ghaziabad– calling of nominations for.**

CSIR-HRDC, Ghaziabad is inviting nominations for the above mentioned fully residential training programme. sponsored by Department of Science and Technology(DST). Further details of the program are as under: -

<b>Name of the Course</b>	<b>Women Empowerment and Gender Equity for Women Scientists/Technologists</b>
<b>Duration / Dates</b>	16-20 March 2020
<b>Location</b>	CSIR-HRDC, Ghaziabad
<b>Eligibility</b>	women scientists/technologists/technical officers of level 'B' and above with minimum 5 years' experience
<b>Last date of receipt of nomination in DoT through proper channel</b>	11 March, 2020
<b>Fees</b>	No fee is payable

2. Letter regarding the program, program brochure and nomination forms of DoT and DST are attached.

3. Nominations are called from eligible officers in the prescribed Nomination Forms (DoT as well as DST) **through proper channel**. The nominations may be sent by post and by e-mail (to [vivek.s45@gov.in](mailto:vivek.s45@gov.in)) to this office by the date mentioned above. Participation in the programme is limited to 2 officers based on review and selection process as per the guidelines given by DST.



(Vivek Shrivastava)  
Director (Training-II)  
Tel: 23723532(O).

Copy:

Posted only on DoT website

**Department of Telecom  
Training Cell**

**Annexure I**

**Proforma for sending Nomination**

**A. Details of training program**

<b>Name of the Course</b>	<b>Women Empowerment and Gender Equity for Women Scientists/Technologists</b>
<b>Duration:</b>	16-20 March 2020
<b>Location</b>	CSIR-HRDC, Ghaziabad
<b>Conducted by</b>	CSIR-HRDC, Ghaziabad

**B. Details of officer being nominated**

<b>Name of officer</b>	
<b>Staff No.</b>	
<b>Designation</b>	
<b>Date of birth</b>	
<b>Email ID</b>	
<b>Phone number (Office &amp; mobile)</b>	
<b>Office Address</b>	

(Name & Signature of the officer)

Date:

Place:

**C. Details of controlling officer**

<b>Name of controlling officer</b>	
<b>Designation</b>	
<b>Email ID</b>	
<b>Phone number (Office &amp; mobile)</b>	
<b>Office Address</b>	

(Name & Signature of the controlling officer)

Date:

Place:



मानव संसाधन विकास केन्द्र  
HUMAN RESOURCE DEVELOPMENT CENTRE  
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्  
(Council of Scientific & Industrial Research)

सैक्टर-19, केन्द्रीय सरकार एन्क्लेव, कमला नेहरू नगर  
Sector-19, Central Govt. Enclave, Kamla Nehru Nagar  
गाजियाबाद-201002 (यूपी) भारत  
Ghaziabad-201002 (UP), India

HRDC

Dr. Nadir Sheikh & Dr. Alok Kumar Goel  
Programme Directors

Programme on 'Women Empowerment and Gender Equality  
for Women Scientists/Technologists'  
(Sponsored by Dept. of Science & Technology, Govt. of India)  
(16-20 March 2020)

Invitation for Nomination(s) - Reg.

Dear Sir/Madam,

Season's Greetings from CSIR-HRDC.

CSIR-Human Resource Development Centre a central HRD establishment of Council of Scientific and Industrial Research (CSIR) under the aegis of Ministry of Science & Technology, Govt. of India is organizing the next **DST sponsored programme on 'Women Empowerment and Gender Equality for Women Scientists/Technologists'** from **16-20 March 2020 at CSIR-HRDC, Ghaziabad.**

The programme will focus on women empowerment through development of self-sufficiency and higher awareness levels on social, political and legal issues through up-gradation of skills of the participants to make them more confident, self-reliant and independent at any stage of their career. The programme will also expose the participants to various policies, practices and provisions of Sexual Harassment of Women at Workplace: Prevention, Prohibition and Redressal (POSH) Act, 2013 (programme brochure enclosed for more details).

The programme coverage includes women empowerment and gender equality in STEM, global best practices for women empowerment in S&T, Govt. scheme for equity, empowerment & development, gender sensitization and POSH Act 2013, process of investigation, duties of employer, challenges faced by Internal Committee (IC) etc. The resource persons will be drawn from the renowned R&D organizations, NGOs, academia and international organizations.

We invite nomination(s) of **1-2 women scientists, technologist and technical officers of level 'B' and above or equivalent having minimum 5 years' experience** from your esteemed organization to participate in the above programme. Please send the nomination(s) details to [nadir@csirhrdc.res.in](mailto:nadir@csirhrdc.res.in) / [alokgoel@csirhrdc.res.in](mailto:alokgoel@csirhrdc.res.in) at the earliest.

**No participation fee is involved for attending this fully residential programme, however, the nominating organization needs to bear the travel expenses to-and-fro of the nominee(s).** The programme is fully residential and the participants shall be accommodated in single air-conditioned rooms in the CSIR-HRDC Campus. Local transportation from and to Airport, Railway Station, Bus Stand will be arranged by the Centre.

With warm regards,

Yours sincerely,

  
A.K. Goel  
14-2-2020  
Dr. Nadir Sheikh & Dr. Alok Kumar Goel



**Programme on  
Women Empowerment and Gender Equality for  
Women Scientists/Technologists**  
(Sponsored by Department of Science & Technology, Govt. of India)  
16-20 March 2020  
at  
CSIR-Human Resource Development Centre, Ghaziabad



**वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
मानव संसाधन विकास केन्द्र, गाज़ियाबाद**

Contact:

Phone: 0120-2788938, 0120-2788940 Fax: 0120-2788939

Email: [nadir@csirhrdc.res.in](mailto:nadir@csirhrdc.res.in), [alokgoel@csirhrdc.res.in](mailto:alokgoel@csirhrdc.res.in)

## About the Programme

Women have made significant contributions to the field of Science. They've discovered life-saving remedies, devised world-altering inventions, and produced far-reaching research for society. Women participation and empowerment are fundamental women's rights to enabling women to have control over their lives and put forth influence in society. This multi layered programme is designed on the theme of '**Think equal, build smart, and innovate for change**'. The programme will focus on women empowerment through development of self-sufficiency and higher awareness levels on social, political and legal issues through up-gradation of skills of the participants to make them more confident, self-reliant and independent at any stage of their career in S&T domain. The programme will also expose the participants to various policies, practices and POSH legislation.

The Programme will focus on the following aspects:

- ❖ Women empowerment : issues and challenges
- ❖ Women's rights and gender equality
- ❖ High-level organizational leadership for gender equality
- ❖ Artificial Intelligence and Gender Sensitivity
- ❖ Sustainable development goals and gender equality
- ❖ Sexual Harassment of Women at Workplace Act
- ❖ Social, sexual or economic discrimination: legal provisions
- ❖ Economic and social well-being
- ❖ Gender-responsive strategies for skill development

## Programme Coverage

The programme coverage includes Women Empowerment and Gender Equality in STEM, Global Best Practices for Women Empowerment in S&T, Women Empowerment : Govt. Scheme for Equity, Empowerment & Development, Gender Sensitization and POSH Act 2013: Prevention, Prohibition and Redressal, Process of investigation, Duties of Employer, Challenges Faced by Internal Committee and Interaction with Bhatnagar Awardees/ Eminent Scientists etc.

## Pedagogy

The programme is designed to facilitate experiential learning through pedagogy of interactive lectures, case discussions, group exercises, simulation, role play and discussion on various work-life scenarios, interaction & experience sharing by eminent scientists and international experts etc. The resource persons will be drawn from the renowned R&D organisations, NGOs, academia and international organizations.

## Duration and Venue of the Programme

The programme is scheduled from 16-20 March 2020 at CSIR-HRDC, Ghaziabad. The participants will be accommodated in air-conditioned single occupancy rooms in CSIR-HRDC Guest House. The guesthouse is well furnished & equipped with all amenities like WiFi, TV, cafeteria, lounge, in-house recreational facilities such as gym, indoor & outdoor games like chess, table tennis, volleyball etc.

## Target Participants

The programme is meant for Women Scientists, Technologists and Technical Officers of level 'B' and above or equivalent having minimum 5 years' experience. The intake for the programme is limited to 25. Nominations would be accepted on **'first come', 'first serve' basis.**

Recently the Centre has successfully organized DST sponsored programmes on **'Work-life Balance'** from 20-24 Jan. 2020 and **'Socio-economic Impact Assessment of S&T outcomes'** from 18-22 Nov. 2019. The scientists & technologists participated from ISRO, DRDO, DST, ICAR, ICMR, IARI, IITs, NITs, MoES, Indian Meteorological Department, Zoological Survey of India etc. Both the programmes were very well received by the participants and the feedback about the programme was very overwhelming.

## Sponsorship & Support

No participation fee is involved for attending this fully residential programme. However, the nominating organization needs to bear the travel expenses to-and-fro of the nominee(s) and TA/DA etc. Transportation from and to Airport, Railway Station, Bus Stand will be arranged by the Centre.

## Nominations

Women scientists, technologists and technical officers of level 'B' and above having work experience of minimum 5 years should apply in the prescribed proforma (enclosed) duly recommended by the Controlling Officer of the Department / Organization. Not more than two candidates would be selected from one institute / organization. Scan copy of the nomination form may be sent through email and hard copy at the following address:

## Programme Directors

Dr. Nadir Sheikh,  
CSIR-Human Resource Development  
Centre,  
Sector 19, Central Govt. Enclave, Kamla  
Nehru Nagar,  
Ghaziabad (NCR)-201002  
Phone: 0120-2788938  
Fax: 0120-2788939  
Email: nadir@csirhrdc.res.in

Dr. Alok Goel,  
CSIR-Human Resource Development Centre,  
Sector 19, Central Govt. Enclave, Kamla Nehru  
Nagar,  
Ghaziabad (NCR)-201002  
Mobile: 9711445966,  
0120-2788938 Fax: 0120-2788939  
Email: alokgoel@csirhrdc.res.in

**Last Date for Nominations: 12th March 2020**

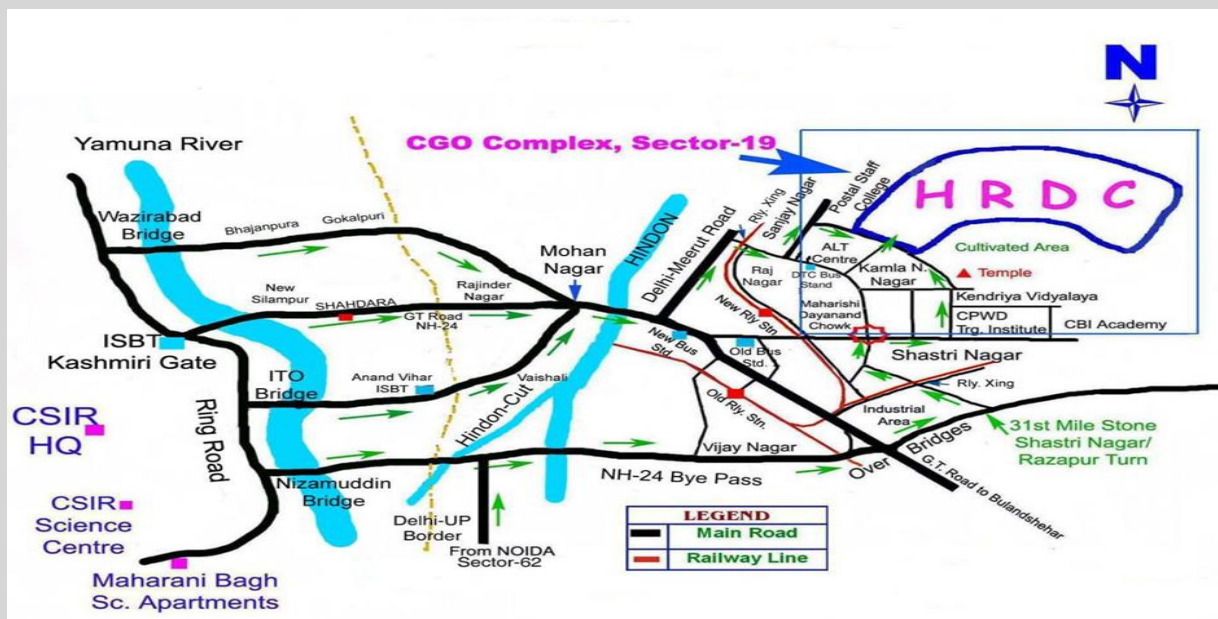


## About CSIR-Human Resource Development Centre

CSIR-Human Resource Development Centre is a central human resource development establishment of Council of Scientific & Industrial Research (CSIR) under Ministry of Science and Technology, Govt. of India ([www.csir.res.in](http://www.csir.res.in)). The Centre is engaged in training, grooming and augmenting capabilities of scientists, technologists, administrative and support staff of CSIR.

The broad objectives of the Centre are to promote a professional and holistic human resource development in CSIR by offering customised training programmes for development/ enhancement of functional & personal competencies, pursuing research / studies in the area of human resource development / management.

The Centre is contributing significantly for meeting multiple needs of S&T personnel and equipping them for managing trans-disciplinary science and engineering research through various customised training programmes, structured management development, leadership development, women empowerment and capacity building programmes. The Centre has conducted 598 training and development programmes and trained 18,623 participants so far.



**CSIR- Human Resource Development Centre**  
 Sector 19, Central Govt. Enclave, Kamla Nehru Nagar,  
 Ghaziabad (NCR)-201002  
 Phone: 0120-2788940, Fax: 0120-2788939  
 Website: [www.csirhrdc.res.in](http://www.csirhrdc.res.in)



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**GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE & TECHNOLOGY  
DEPARTMENT OF SCIENCE & TECHNOLOGY  
TECHNOLOGY BHAWAN, NEW MEHRAULI ROAD, NEW DELHI – 110 016  
TEL No. 011-26590349, 011-26590340**

**NOMINATION FORM**

<b>TRAINING PROGRAMME, INSTITUTE &amp; DATE OF TRAINING</b>	
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<b>NAME</b> Prof./Dr./Mr./Ms.			
<b>DESIGNATION:</b>		<b>ORGANISATION:</b>	
<b>DATE OF BIRTH</b>		<b>DATE OF ENTRY IN GOVT. SERVICE (AS GROUP 'A')</b>	
<b>SEX (M/F)</b>		<b>PRESENT PAY AND PAY LEVEL:</b>	
<b>CATEGORY (GEN /SC/ST/OBC)</b>			
<b>COMPLETE ADDRESS / CONTACT NUMBERS / E-MAIL</b>			

<b>EDUCATIONAL / PROFESSIONAL QUALIFICATIONS (GRADUATION ONWARDS)</b>			
<b>SL. No.</b>	<b>YEAR</b>	<b>DEGREE</b>	<b>UNIVERSITY/INSTITUTE</b>

<b>RESEARCH EXPERIENCE</b>			
<b>SL.NO.</b>	<b>YEAR</b>	<b>TOPIC OF RESEARCH</b>	<b>SPONSORING AGENCY</b>



<b>EXPERIENCE / POSTINGS FROM LEVEL SCIENTIST 'B' ONWARDS (IN GROUP 'A')</b>				
<b>SL.NO.</b>	<b>NAME OF THE ORGANISATION</b>	<b>POST HELD</b>	<b>FROM</b>	<b>TO</b>

<b>TRAINING ATTENDED</b>				
<b>SL.NO.</b>	<b>YEAR</b>	<b>NAME OF THE TRAINING PROGRAMME</b>	<b>NAME OF THE INSTITUTE</b>	<b>DURATION</b>
<b>SPECIFIC AREA IN WHICH SKILL UPGRADATION DESIRED</b>		<b>1.</b> <b>2.</b> <b>3.</b>		

*Signature of the Candidate*

**RECOMMENDATION BY THE CONTROLLING OFFICER**

**(SIGNATURE OF THE RECOMMENDING OFFICER)**  
**Name & Designation with Seal**