



Government of India
Ministry of Communications
Department of Telecommunications
National Institute of Communication Finance
Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

File No. 7-44/DG/Webinar/2022-23/NICF

Dated : 29.03.2022

To,

1. CGCA
2. Advisor (F), DoT
3. Sr. DDG (PAF)
4. All Pr. CCAs/ CCAs/GM(F) Postal/DsAP

Subject :-Conducting of webinar reg.

The National Institute of Communication Finance will be conducting the following webinars w.e.f. 06.04.2022 for Accounts Officer level and above. The subjects and schedule of webinars are as under:-

Sl.No.	Topic	Date & Timing	Last date of receipt of nomination
1.	Cyber Crime & Cyber Security: Necessary Precautions	06.04.2022(Wednesday) 11 am to 01.00pm	30.03.2022
2.	Skill Development & Efficiency	20.04.2022(Wednesday) 11 am to 01.00pm	13.04.2022
3.	Leadership & Team Building	29.04.2022(Wednesday) 11 am to 01.00pm	22.04.2022
3.	SAMPANN	04.05.2022(Wednesday) 11 am to 01.00pm	27.04.2022
4.	Drafting of charge sheet & Disciplinary Proceeding	18.05.2022(Wednesday) 11 am to 01.00pm	11.05.2022
5.	Spectrum Management Key to Digital India	01.06.2022(Wednesday) 11 am to 01.00pm	25.05.2022
6.	CCA Conduct Rules	15.06.2022(Wednesday) 11 am to 01.00pm	08.06.2022

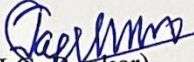
All the CsCA, GMs(Finance), DsAP office, SEA/DoT HQrs and PAF/DoP HQ are requested to nominate suitable officers for webinars within the stipulated date for nomination as mentioned above against the webinar subject.

While nominating officers for webinar, the controlling offices are requested to provide details of nominated officers viz name, designation, mobile number, email address (both@gov.in and gmail.com)

All the nominations are to be addressed to Dy. Director, O/o DG, NICF, Opp. Metro Pillar No. 152, Mehrauli Gurugram (MG) Road, Ghitorni, New Delhi – 110047 or at email address aaoproject.nicf-dot@gov.in.

In case of any query/clarification, offices may contact :-

- (1) Shri Manish Kumar Gupta, Director, NICF - Mobile No. 9013130395
- (2) Shri Kunal Srivastava, Dy. Director, NICF - Mobile No. 8800888898
- (3) Shri Ram Sanware, Sr. Accounts Officer, NICF- Mobile No. 9427007271


(J.C. Bunker)
ACAO, NICF

Copy to:

1. PA to DG, NICF, Ghitorni, New Delhi-110047.
2. Director Trg. Finance, DoT HQ, for kind information & for arranging uploading of circular on DoT Website
3. Director, TER, NICF, for uploading of circular on NICF Website
4. All Faculties of webinar
5. Office copy.