



## ASIA-PACIFIC TELECOMMUNITY

12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: 2015/APG15-5/F

6 May 2015

Dear Sir/Madam,

**Subject: The 5<sup>th</sup> Meeting of the APT Conference Preparatory Group for World Radiocommunication Conference 2015 (APG15-5)**

The Asia-Pacific Telecommunity (APT) is pleased to invite you to the 5<sup>th</sup> Meeting of the APT Conference Preparatory Group for World Radiocommunication Conference 2015 (APG15-5), which will be held from 27 July to 1 August 2015 in Seoul, Republic of Korea. The Meeting will be organized by the APT and hosted by the Ministry of Science, ICT and Future Planning (MSIP), Republic of Korea.

The objectives of the APG15-5 are:

1. To develop and finalize the Preliminary APT Common Proposals (PACPs) for World Radiocommunication Conference 2015 (WRC-15)
2. To develop and finalize APT Views and PACPs for Radiocommunication Assembly 2015 (RA-15)
3. To make arrangements for coordination activities during WRC-15 and RA-15

To enhance the outcome of this event, your administration/organization is requested to register suitable experts to attend the Meeting. Kindly ensure that the office bearers of the APG and experts from your administration/organization are included in your delegation. In order to facilitate the participation of your administration, the APT is pleased to offer one fellowship to a suitable person, covering a round trip air ticket, hotel accommodation and pocket allowance. Official nomination for fellowship can be done by completing the Fellowship Nomination Form. **Closing date the nomination is Monday 8<sup>th</sup> June 2015. Any nomination after this closing date will not be considered.** Please be informed that due to budgetary constraint it will not be possible to grant fellowship to all nominations. Priority will be given to the experts who are involved in the preparatory work for the WRC-15 and RA-15.

We also request you to encourage the participation of concerned organizations in your country which will help develop and harmonize proposals for the WRC-15 and RA-15 from the Asia-Pacific region. Registration of delegates can be done online at <http://www.appt.int/content/online-registration>. For timely logistic arrangements, **it is advised that the registration is completed before 29<sup>th</sup> June 2015**. Please refer to the attached Participant's Information for detailed information on participation, accommodation reservation and visa requirement.

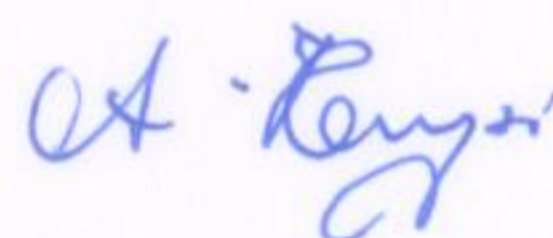
Contributions from APT Members, Affiliate Members and International/Regional Organizations on views/proposals on WRC-15 and RA-15 agenda items are essential for the success of the Meeting. Contributions should be submitted on proper document template and in the format of MS Word Document. Details about the submission are available in the attached Contribution Submission Guidelines. **Last date of sending your contributions is Monday 20<sup>th</sup> July 2015.**

For efficient meeting management and document handling process, the APT encourages the use of electronic documents during the Meeting. Participants are encouraged to bring their laptop as all meeting documents will be available online.

The Provisional Agenda, Participant's Information and Contribution Submission Guidelines are attached for your information and action. These documents are also available at the APT website (<http://www.apt.int/2015-APG15-5>).

We thank you in advance for your cooperation and look forward to your early response.

Yours sincerely,



Areewan Haorangsi  
Secretary General

Attachments:

1. Provisional Agenda of the Meeting
2. Fellowship Nomination Form
3. Participant's Information
4. Contribution Submission Guidelines