

General Information on APT Training Course
(Extra Budgetary Contribution from KDDI Foundation, Japan)

1. **Title of Training Course:** Mobile Telecommunications Technologies and Services
2. **Organization (hosted by):** KDDI Foundation
3. **Duration:** 26 August – 4 September 2014
(excluding arrival and departure dates)
4. **Place:** Tokyo, Japan

5. Objectives

Higher number of mobile telephone subscribers compared to those of fixed line telephone explains that telecommunications system using mobile handsets has now become the major telecommunications system in many countries. Almost all are using mobile telecommunications system as an alternate to fixed line telephone and market is also growing.

The training program introduces subjects, such as the history of mobile telecommunications including that of Japan as advanced mobile telecommunications system adopting country, overview of mobile telecommunications system and services, variety of contents over the mobile telecommunications, to participants so that they understand the potentials of mobile telecommunications in the future.

This training aims to foster the human resource who can contribute to both, the promotion of mobile telecommunications system and the further improvement of their country's telecommunications.

6. Schedule:

Date		Plan
Aug. 25 (Mon.)		(Arrival)
Aug. 26 (Tue.)	AM	Orientation / Opening Session
	PM	Courtesy Visit to the Ministry of Internal Affairs and Communications Lecture 1: Japan's Mobile Service Policy
Aug. 27 (Wed.)	AM	Lecture 2: Overview of Mobile Telecommunications Services (History and Standardization)
	PM	Lecture 3: Overview of Mobile Telecommunications Systems

Date		Plan
Aug. 28 (Thu.)	AM	Lecture 4: KDDI Mobile Telecommunications Services (Current Status & Tariff Structure)
	PM	Lecture 5: Mobile WiMAX in Japan
Aug. 29 (Fri.)	AM	Lecture 6: Latest Technologies of Wireless Communication and Its Trends
	PM	Observation: Advanced Technology Exhibition Hall @TEPIA
Aug. 30 (Sat.)		(Free)
Aug. 31 (Sun.)		(Free)
Sep. 1 (Mon.)	AM	Lecture 8: Base Stations Architecture
		Lecture 9: Area Quality
	PM	Observation: KDDI Mobile Operation Center
Sep. 2 (Tue.)	AM	Observation: KDDI Base Station
	PM	Observation: KDDI Mobile Switching Equipment
Sep. 3 (Wed.)	AM	Lecture 10: Overview of Mobile Devices (visit Show Room)
	PM	Lecture 11: Overview of Mobile Contents
		Lecture 12: Overview of Mobile Solutions Services
Sep. 4 (Thu.)	AM	Lecture 13: Future Trend of Mobile Telecommunications
	PM	Closing Session
Sep. 5 (Fri.)		(Departure)

△ Note: This tentative schedule can be adjusted to accommodate the APT's needs.

7. Venue:

Organization: KDDI Foundation
Address: Garden Air Tower, 3-10-10 Iidabashi, Chiyoda-ku, Tokyo 102-8460,
Japan
Training Department: Tel: +81 3 6328 3040 Fax: +81 3 6328 3053
URL: <http://www.kddi-foundation.or.jp/english/>
Persons in Charge: Mr. Yuki Umezawa (e-mail: yu-umezawa@kddi-foundation.or.jp)

8. Reception at the Airport:

On their arrival at the Narita International Airport, the participants will be met by meeting staff who will guide them to the airport limousine bus to take it to the hotel.

International Airport: Narita International Airport / Haneda International Airport

Public Transportation and Travel Time: 90 minutes by airport limousine bus to the Hotel from Narita International Airport, and 60 minutes from Haneda International Airport.

9. Hotel accommodation:

Hotel name: **Metropolitan Hotel**

Address: 6-1-1, Nishi-Ikebukuro, Toshima-ku, Tokyo 171-8505, Japan

Tel: +81 3 3980 1111

URL: <http://www.metropolitan.jp/e/index.html>

10. Immigration Requirements:

All foreign visitors entering into Japan must have a valid passport.

- Participants requiring visa should apply to Japanese diplomatic mission (embassies and consulates etc.) in their own countries (or to Japanese diplomatic mission directly in charge of the participant's country) as soon as possible.
- Kindly check current visa requirement with the Embassy of Japan or Travel Agent before traveling, or visit the website of the Ministry of Foreign Affairs of Japan at URL: http://www.mofa.go.jp/j_info/visit/visa/index.html
- For your smooth visa application, visa supporting letters written in Japanese will be provided by KDDI Foundation and will be sent directly to the participants.

11. Photograph:

The participants are requested to bring **one copy of a recent photograph** of their faces (within 6 months) with the size of 3 centimeters by 3 centimeters for a participant list.

12. At Japanese Custom Office:

- Japanese customs is fairly lenient and allows bringing in items necessary for personal use, however, strictly prohibited are firearms and other types of weapons and narcotics.
- For details please refer to the following website of Japanese Customs: <http://www.customs.go.jp/english/summary/passenger.htm>

13. Weather:

August is incredibly hot and humid. However, the sun returns and summer matsuri put the city into a festive mood. August has a traditional holiday known as obon. Everyone travels to the countryside to visit their ancestors graves and families. Beaches and countryside attractions are packed. It's one of the most expensive months for travel within Japan.

The latest weather information will be obtained at <http://www.jma.go.jp/en/yoho/index.html> (See weekly forecast to obtain highest and lowest temperature expected of each day of the corresponding week. – “Get more information on this area” -> pull down menu -> select “One-week forecasts”)

14. Electric Current:

In Eastern Japan including Tokyo, all electric appliances are working with voltage of 100V and frequency of 50 Hz. Outlet plug is American Type. If you intend to use your own personal computer in Japan, you are advised to bring transformer and plug adapter.

15. Secretariat:

Mr. Yuki Umezawa

Director, International Cooperation Department

KDDI Foundation

Garden Air Tower, 3-10-10 Iidabashi, Chiyoda-ku, Tokyo 102-8460, Japan

Tel: +81-3-6328-3040 Fax: +81-3-6328-3053

Email: yu-umezawa@kddi-foundation.or.jp

16. Additional Advices:

It is advised that participants bring shoes suitable and comfortable for walking, as in principle, public transportation system will be used during the training and it sometimes requires certain distance of walking to and from and between training venues.

Rain gear such as umbrellas is also essential. In Japan, it can rain, sometimes all through the day, in any season of the year.

17. Notes:

The host organization's business hours are from **9:00AM to 5:30PM**, from Monday to Friday. They do not work on Saturdays and Sundays. Messages sent to them will be received only during working hours.

Also beware of the **time difference**, Japan is ahead of most other countries.

(Japan Standard Time is **UTC +9 hours**. Japan does not observe daylight saving time.)

That means their office will be closed earlier than in the cases of most of the participants' countries.

Please also note that **July 21 is national holiday** in Japan and host organization's office will be closed in addition to Saturdays and Sundays.

Japanese Embassies and Consulates in the applicants' countries may also close on Japanese national holidays.

18. Regulation:

- not to bring any member of his/her family;
- not to change accommodation during training period;
- to participate in the course from the beginning to the end; and
- to return his/her home country at the end of their training course according to the international travel schedule designated by APT.

Participants are required to comply with instructions given by APT and the local host. (Further information on the requirement is found in the “Guidelines for APT fellowships under HRD Programme (2013)” and other related document)

19. Others:

In order to facilitate efficient management and document handling process, use of electronic documents is encouraged during the training. Hardcopy of the documents will be provided only upon request. Participants are encouraged to bring their Laptop computer to the training.