

Government of India
Ministry of Communications
Department of Telecommunications
12th Floor, Sanchar Bhawan, 20 Ashoka Road, New Delhi – 110 001

File No: 800-21/2015-AS.II-Part(3)

Dated: 24.07.2023

To,
All UAS/ UL/ UL (VNO) Licensees

Subject: Timelines for digitization of Paper CAFs (including associated documents) by the Licensees.

After the request of the telecom industry, detailed instructions were issued to the Licensees on 11.10.2021 for replacing and storing the Paper CAFs with their digitally signed copy. Now, the undersigned has been directed to intimate that Licensees shall complete the activity of digitization of Paper CAF (including associated documents) by **30.09.2023**.

2. The Licensees shall submit only digitized copies of Paper CAFs (including associated documents) in respective LSAs as part of the monthly CAF audit w.e.f **01.10.2023**. Thereafter, if the licensee submits Paper CAFs or scanned copy of CAFs (not properly digitized as per instructions dated 11.10.2021), then it shall be treated as procedural lapse and action shall be taken as per existing instructions i.e., instructions dated 19.06.2020 on the subject "*The distinction between Procedural & Substantive lapses w.r.t. CAF verification guidelines.*"

3. This is issued with the approval of the competent authority.



(Suresh Kumar)
ADG (AS-II)

Tel. 011-23036869

Enclosure: A/a

Copy to:

- i. DG (T), DoT HQ- for kind necessary action and strict compliance of the these instructions.
- ii. DDG (SA)/ DDG (DIU) for kind information.