

No.30-13/2013-Admn.I(Pt.)
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan,20 Ashoka Road, New Delhi-110 001

Dated 27th June, 2013

Sub: Minutes of the Meeting held on 26.06.2013 under the Chairmanship of DS(Admn.I)
regarding Work Measurement Study Committee of DoT-reg.

Please find enclosed herewith the Minutes of the meeting of Work Measurement Study Committee, DoT (Hqrs) held on 26.06.2013 for information and further necessary action.

Manoj
27/06/2013
(M.K. Yadav)

Section Officer (Admn.I) & Member Secretary

To

1. PA to Shri O.S. Ashok, DS(Admn.I),Chairman
2. Smt. Nirmala Dev, US(Admn.II), Member
3. Shri Rakesh Kumar, US(Admn.III),Member
4. Shri Rajesh Malhotra, ADG(SEA-II),Member
5. PPS to JS(A) for information
6. Dr. Anil Kumar, Consultant, Admn.
7. Shri N.P. Kesavan, Consultant.

Copy also forwarded to:

1. Director (IT), DoT- for providing two computers with related peripherals.
2. SO(Admn.II)/SO(Admn.III), DoT- for providing two Data Entry Operator/MTS.

Minutes of the Meeting held on 26.06.2013 under the Chairmanship of DS(Admn.I) regarding Work Measurement Study Committee of DoT.

To discuss the further course of action in the issue relating to work measurement study of Sections/Units of DOT, meeting of the Work Measurement Study Committee under the Chairmanship of DS (Admn.I) was held on 26.06.2013. The following officers were present in the meeting:

- | | |
|---------------------------------------|--------------------|
| 1. Sh. O.S.Ashok, DS(Admn.I) | - Chairman |
| 2. Dr. Anil Kumar, Consultant (Admn.) | - |
| 3. Sh. Rakesh Kumar, US(Admn.III) | - Member |
| 4. Sh. Rajesh Malhotra, ADG(SEA-II) | - Member |
| 5. Shri N.P.Kesavan, Consultant | |
| 6. Shri M.K.Yadav, S.O (Admn.I) | - Member Secretary |

2. The Committee examined the development in the matter and found that none of the units/sections/desks etc. has submitted required data called for vide O.M dated 29th May, 2013 with direction to submit the same latest by 15th June, 2013.

3. Hence, the Committee has decided that all the Sections/Divisions/Wings may once again be requested to furnish the information/data latest by 15th July, 2013 for taking further course of action in the matter.

4. The Committee has also observed that vide communication dated 20 May, 2013 Director (IT) , DoT was requested for providing two computers with related peripherals and Admn.II/Admn.III Branch , DOT were requested for providing to two Data Entry Operator/MTS respectively for data compilation, distribution, collection etc which are still awaited. Hence, Committee has desired that concerned units may be reminded for needful action.

The meeting ended with vote of thanks to the Chair.
