

Reminder - I

16-65/O&M/2013
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001

dated 3/2/2014.

OFFICE MEMORANDUM

Subject: Revision of Compendium on “Channel of submission and level of final disposal of cases in DoT”.

The undersigned is directed to refer to this section’s O.M of even number dated 27/12/2014 (copy enclosed) on the subject mentioned above and to say that the requisite material from your division is still awaited.

2. It is therefore requested to send the information relating to your division at the earliest to enable finalization of **Compendium on “Channel of submission and level of final disposal of cases in DoT.**



(A.K. Singh)
Under Secretary (C&A)
Ph No. 2303-6073
Fax No. 23372279

Encl: as above.

To

1. Administrator (USO (F))
2. All Sr. DDsG/DDsG, DoT (except DDG (AS), DDG (TERM), CVO & Sr. DDG (TEC)/DDG (Security))

Copy to :

3. Sr. PPS/PPS to Secretary (T)/Member(T)/Member(S)/Member (F)/ AS (T)/Advisors, DoT/Wireless Advisor/Legal Advisor/JS (T)/JS (A).
4. ADG (IT.II) – for putting the O.M under Knowledge Management section of e-office.

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16-65/O&M/2013
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001

Dated 27/12/2013.

Subject: Revision of Compendium on "Channel of submission and level of final disposal of cases in DoT"


The undersigned is directed to enclose DoT's O.M No. 49-1/2010-Admn.I dated 22/11/2013 forwarding therewith details of remedial measures suggested by the One Man Committee constituted in 2010 under the Chairmanship of Justice (Retd.) Shivraj Patil along with action points as decided with the approval of Hon'ble MOC&IT. One of the action points (Point No. XX) seeks revision of the 'Compendium on Channel of submission in DoT'.

2. Accordingly, it is proposed to revise the existing "Compendium on Channel of submission and level of final disposal of cases in DoT" issued vide this Ministry's O.M No. 16-12/2009-O&M dated 25th January, 2012 with the approval of Hon'ble MOC&IT.

3. All the Divisional/Wing Heads in DoT are requested to review and intimate the additions/deletions/modifications proposed in the Channel of Submission related to their work, latest by 20/01/2014, to expedite finalization of the fresh compendium on 'Channel of Submission'. While reviewing the Channel of submission, the following provisions may be kept in mind :-

- (i) All cases where the Approving Authority is Hon'ble MoC&IT, the concerned files have to be routed through Secretary (T):
- (ii) Level of final disposal of cases should ordinarily be restricted to three as per the recommendations of the One Man Committee and guidelines of D/O AR&PG on the subject.

Encl: as above.


(A.K. Singh)
Under Secretary (C&A)
Ph No. 2303-6073

To

1. Administrator, USOF
2. All Sr. DDsG/Sr. DDG (TEC)/DDsG, DoT/ JS(A)/JS(T)/CVO/Advisor (WPC)/Legal Advisor/Economic Advisor

Copy for information to :

1. PS to MoC &IT/ PS to MoS (C&IT& Shipping)(D)
2. Sr. PPS/PPS to Secretary (T)/Member(T)/Member(F)/Member(S)
3. Sr. PPS to AS(T)

Ignored
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xx) The Compendium on Channel of submission and level of final disposal of cases in DoT" mentions the officers responsible for disposal of all matters. General ruling on channel of submission and levels of final disposal of different categories of cases conveyed by Department of A.R. & P.G. vide

OM No.30012/1/2002-O&M dated 11.12.2002, stipulates that as a general rule levels of final disposal may be restricted to three, however, there may be exception in case of policy matters, parliament questions for which each Ministry/Department is to formulate clear guidelines indicating channels and levels of decision making. However, the matter of grant of access licences (at the stage of issuance of Lol and also for grant of licence upon compliance with terms of Lol) and also for allotment of spectrum the files go up to the level of Minister for final decision. Once the procedure for grant of licences/allotment of spectrum are laid down, in absence of requirement of any further policy decision, requirement of placing all files for grant of licences/allotment of spectrum before the Minister is not necessary and the channel of initiation and final disposal can be restricted to three officers;

IV. Reg. protection of officers

xxi) It is recommended that suitable orders are issued for ensuring protection of upright officers who take a stand against any deviation either in formulation of procedures or its implementation. There is a need to protect such officials from any harassment/victimization. Mechanism should be devised to require consideration of confidential reports/case for promotion or order for transfer of such officers by any independent body before giving effect.

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xx) There is already a Compendium on Channel of Submission in the DoT. It may be reviewed in the light of the recommendation.

[Action: DDG(C&A)]

xxi) This recommendation has already been examined in consultation with various cadre controlling authorities of DoT. There are enough safeguards for protecting the upright officials and, therefore, there is no need to issue separate orders.

[No Action]