

MOST IMMEDIATE

Government of India
Ministry of Communications & IT
Department of Telecommunications
(Cash Section)

No. 2-2/2011-Cash

Dated: - 9.08.11

Subject: - Revised Estimates 2011-12 and Budget Estimates 2012-13 Projection thereof.


Likewise every year, the detailed estimates and other relevant material is needed to be submitted by the department to Ministry of Finance this year also by 31 Aug, 2011 for the preparation of Budget and Demands for Grants etc. Thus, it is requested that the proposals pertaining to RE-2011-12 and BE 2012-13 for NON - PLAN expenditure under each Major/Minor Head of Account, giving break up of the estimate of each unit of appropriation (Sub/detailed head) as indicated below, may be furnished with the approval of Divisional head in prescribed proforma enclosed separately in respect of each item of work allocated to the Division/Wing/Cell.

Major Head

Sub Head

1. 3451 000 9101 -- General Administration Deptt. of Telecom. -- Directorate	(006)	Medical
	(0011)	Domestic Travel Expenses
	(0012)	Foreign Travel Expenses
	(0013)	Office Expenses
	(0028)	Professional Services
	(0016)	publication
	(0020)	Other Administrative Expenses
	(0026)	Advertising and Publicity
	(0050)	Other charges (voted) Other Charges (Charged)
	(0090)	Information Technology
2(A) 34510009108 -- Stationery & Printing	(0804)	Cost of printing Forms of Central/States Govt. Press
	(50)	Other Charges
	(0805)	Cost of printing forms Of Private Press
	(50)	Other Charges
2 34510009068 -- Secretariat Ministry of Communications	(006)	Medical Expenses
	(0011)	Domestic Travel
	(0012)	Foreign Travel
	(0013)	Office Expenses
	(0016)	Publications
	(0020)	Other Administrative Expenses
	(0099)	Information Technology

5. Priority be assigned to this work and the proposals may please be arranged and sent be furnished to reach Cash Section not later than 12.9.2011.



(R. MURALI)
ADG (A/C-II)

Proforma Enclosed

1. Sr. PPS to Secy., DOT.
2. Wireless Advisor
3. PS to JS (A)/ JS (T)/AS (T)/ DDG (Coord)
4. All DDGs in DoT.
5. All Directors/ Dy.Secys./ ADGs/Jt.WA/DWAs. They are requested to kindly ensure furnishing of consolidated budget projections of all the Sections/Branches/Cells in their Division/Wing by the due date in the prescribed proforma .
6. All Sections of Department of Telecom./WPC.
7. Copy in File No.2-1/2011-Cash

