

Dated the 8<sup>th</sup> January, 2014.

**Office Memorandum**

**Subject : Confirmation of officers of Junior Time Scale (JTS) of ITS Group 'A' (promotee stream) on completion of probation in the grade of JTS of ITS Group 'A'.**

The undersigned is directed to state that the officers of Junior Time Scale (JTS) of ITS Group 'A' (promotee stream) whose names are given in the enclosed **Annexure** have been promoted to the grade vide DoT order dated 30.12.2011. As per existing Recruitment Rules of ITS Group 'A', **every officer appointed either by direct recruitment or by promotion, in Junior Time Scale (JTS) shall be on probation for a period of two years and on completion of the period of probation or any extension therefore, officers shall, if considered fit for the service, be confirmed in the grade.** The officers promoted vide DoT order dated 30.12.2011 have completed their probation period of two years on 29.12.2013 and, they are required to be confirmed in the grade of JTS w.e.f. 30.12.2013, if they found fit for the same.

2. The Annual Confidential Reports (now APARs) of these officers for the period from 30.12.2011 to 31.03.2012 (3 months) and from 01.04.2012 to 31.03.2013 (12 months) may be available. However, the ACR for the period from 01.04.2013 to 29.12.2013 (9 months) shall not be available. Accordingly, a proforma, enclosed with this OM, has been devised for assessing the officer for his/her confirmation in the grade of JTS of ITS Group 'A'.

3. All the controlling authorities are requested to furnish the proforma, duly filled-in, to the undersigned by **13.01.2014 positively** for considering the officers of JTS of ITS Group 'A' for confirmation in the grade. Further, the ACRs of these officers for the period from 30.12.2011 to 31.03.2012 & from 01.04.2012 to 31.03.2013, if any, yet to be furnished to concerned authority i.e., CS to Adviser (HRD), DoT may also be sent to the above said authority **by 13.01.2014** after doing the needful done.

4. This issues with the approval of the Competent Authority.



[Deo Nath Sah]

Under Secretary (SGT)

Tele No. 23036282/Fax No. 23716099

Encl : As above

Copy to :-

1. Sr. DDG (TEC), TEC, Khurshid Lal Bhavan, Janpath, New Delhi with a request to circulate the OM to all the concerned Controlling Authorities with whom the officers of JTS of ITS Group 'A' are at present posted to in TEC/RTEC for furnishing the requisite information.
2. DDG (Security-TERM), DoT, Sanchar Bhavan, New Delhi with a request to circulate the OM to all the concerned Controlling Authorities with whom the officers of JTS of ITS Group 'A' are at present posted to in different TERM Cells for furnishing the requisite information.
3. AS (T)/DDG (DS)/DDG (C&A)/CVO/DDG (PG)/DDG (CS), DoT, New Delhi.
- ✓ 4. Director (IT), DoT, Sanchar Bhavan, New Delhi for uploading the OM on the web-site of DoT.

## PROFORMA

**Period : 01.04.2013 to 29.12.2013**

- 1 : Name of the Officer :
- 2 : Staff No. :
- 3 : Date of Birth :
- 4 : Category :
- 5 : Leave during the period :
- 6 : Work entrusted to :
  
- 7 : Intelligence and understanding  
towards work assigned :
- 8 : Quality of Work :
- 9 : Promptness in disposal of work :
- 10 : Relation with fellow employees :
- 11 : Attitude towards the superiors :
- 12 : Amenability to discipline :
- 13 : Relations with the general Public,  
if any :
- 14 : Integrity :
- 15 : Overall assessment during the  
period :

Signature of Controlling Authority with Stamp

**Annexure**

Sl. No.	Staff No.	Name of the officer [S/Shri/Smt./Ms]	Cat.	D.O.B.	Date of appointment	Present posting
1	101508	Asim Kumar Tirkey	ST	06.03.60	30.12.2011	TERM, Jharkhand
2	33607	N.K. Dhir	Gen.	30.7.54	30.12.2011	Under AS (T)
3	106082	A.G. Bidbag	SC.	6.7.62	30.12.2011	TERM, Pune
4	103678	K.N. Mehta	Gen.	25.11.61	30.12.2011	TEC
5	103981	B.L. Panwar	Gen.	6.8.61	30.12.2011	TERM, MP
6	104253	P.V.S.R.C. Murthy	Gen.	15.7.60	30.12.2011	TEC
7	112331	R.S. Rajput	Gen.	28.7.63	30.12.2011	Under DDG (DS)
8	104552	O.P. Agrawal	Gen.	15.03.60	30.12.2011	TERM, MP
9	105419	Bhallar Ram	Gen.	1.1.58	30.12.2011	Under Adviser (E)
10	104976	V.B. Pandita	Gen.	4.1.55	30.12.2011	Under Adviser (E)
11	106557	A.B. Aher	Gen.	11.5.57	30.12.2011	TERM, Mumbai
12	112324	Naveen Kumar	Gen.	2.8.69	30.12.2011	TEC
13	111950	Narendra Choubey	Gen.	1.11.74	30.12.2011	TEC
14	112169	K.K. Jain	Gen.	22.9.70	30.12.2011	TEC
15	107001	Rajeev Sharma	Gen.	19.6.68	30.12.2011	TEC
16	109906	Sushil Nagesia	ST	24.5.66	30.12.2011	TERM, Jharkhand
17	107023	Savita Rohilla	Gen.	1.4.68	30.12.2011	Under DDG (C&A)
18	107369	Pankaj Kumar	Gen.	30.05.66	30.12.2011	TERM, Punjab
19	107712	M.H. Badiger	Gen.	29.04.64	30.12.2011	TEC
20	110032	Vasave B.J.	ST	01.06.69	30.12.2011	TERM, Mumbai
21	110972	M.K. Katri	ST	27.09.70	30.12.2011	TERM, MP
22	111022	N.K. Goyal	Gen.	12.09.54	30.12.2011	Under C.V.O.
23	112354	S.K. Satapathy	Gen.	07.05.61	30.12.2011	TERM, Orissa
24	112343	R.S. Rana	Gen.	14.04.55	30.12.2011	Under DDG (PG)
25	112332	A.K. Lohtia	Gen.	01.01.69	30.12.2011	TEC
26	112333	V.P. Ajansondkar	Gen.	15.03.63	30.12.2011	TEC
27	112334	M.S. Trivedi	Gen.	26.10.70	30.12.2011	TERM, Ahmedabad
28	112335	Y.K. Gaikwad	SC	19.6.69	30.12.2011	TEC
29	112336	M.V. Upadhyay	Gen.	19.09.58	30.12.2011	TERM, Gujarat
30	111026	R.R. Kori	SC	8.7.66	30.12.2011	TEC

Sl. No.	Staff No.	Name of the officer [S/Shri/Smt./Ms]	Cat.	D.O.B.	Date of appointment	Present posting
31	112337	Sanjay Kumar	Gen.	16.07.70	30.12.2011	Under DDG (DS)
32	111028	V.K. Sethi	Gen.	23.10.54	30.12.2011	Under DDG (PG)
33	111029	S.P. Uniyal	Gen.	17.07.71	30.12.2011	Under C.V.O.
34	111032	A.K. Gupta	Gen.	14.10.71	30.12.2011	Under C.V.O.
35	111033	Hariom Gaur	Gen.	01.01.61	30.12.2011	Under DDG (DS)
36	111034	Ajay Kumar	Gen.	30.11.69	30.12.2011	TEC
37	111036	R.K. Jha	Gen.	20.06.67	30.12.2011	Under DDG (DS)
38	111037	Ram Avtar	SC	03.05.57	30.12.2011	TEC
39	111038	Rajesh Tripathi	Gen.	29.09.69	30.12.2011	TEC
40	111041	S.K. Balyan	Gen.	21.09.72	30.12.2011	TERM, Uttaranchal
41	111042	Manish Ranjan	Gen.	05.05.69	30.12.2011	TEC
42	111043	Balwant Rai	SC	25.02.69	30.12.2011	TEC
43	112340	Surendra Kumar	Gen.	17.07.60	30.12.2011	TEC
44	111047	S.P. Sahu	Gen.	15.11.70	30.12.2011	TEC
45	111045	T.B. Shetake	Gen.	20.09.67	30.12.2011	TEC
46	112346	A.K. Singh	Gen.	25.07.71	30.12.2011	TEC
47	112348	R.K. Gupta	Gen.	10.10.71	30.12.2011	TERM, Bihar
48	112357	D.K. Gupta	Gen.	20.02.72	30.12.2011	TERM, Punjab
49	112347	K.M. Sudhiraj	SC	05.09.70	30.12.2011	Under JS (T)
50	112345	Vishal Kumar	Gen.	21.01.68	30.12.2011	Under DDG (DS)
51	112342	Narendra Prakash	SC	15.03.61	30.12.2011	TEC
52	112351	M.L. Sindhi	Gen.	10.12.61	30.12.2011	Under DDG (PG)
53	112352	S.A. Malik	Gen.	01.01.67	30.12.2011	TERM, Assam