

No. C-29012/1/2014-Admn.II  
Government of India  
Ministry of Communications and IT  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110001


Dated the Jan, 2014

OFFICE MEMORANDUM

Subject: Submission of Immovable Property Returns for the year 2013 (as on 01.01.2014).

In terms of the Rule 15 of CCS (Conduct) Rules, every Group 'A' and 'B' officer shall submit a return of immovable property in the month of January every year. Therefore, it is requested that the Annual Immovable property returns for the year 2013 (as on 01.01.2014) in respect of all Group 'A' officers of Indian Radio Regulatory Service (formerly WPC/WMO), Department of Telecom may be furnished in prescribed profoma (enclosed) by 31.01.2014.

2. The usage of phrases "no change" or "no addition" or "as in the previous year" should be avoided and full particulars of the immovable property inherited/owned/acquired or held should be furnished. It is further informed that the status of furnishing of IPR is to be mentioned for seeking Vigilance Clearance, therefore, it is requested to advise all the officers to submit their IPRs by 31.01.2014.

  
15/01/2014  
(Nirmala Dev)

Under Secretary (Admn. II)

To:

1. DWA (CoP), WPC Wing, Department of Telecom
2. Senior Administrative Officer, WMO, Pusph Bhawan, New Delhi.
3. Director (IT), DoT- for placing on the Department's Website *KRL*

## Statement of Immovable Property Return

Name of Officer (in full) and service to which the officer belongs: \_\_\_\_\_ Year ending : 2013 (As on 01-01-2014)

1. Present Post : \_\_\_\_\_

2. Present Pay : Rs. \_\_\_\_\_

Name of District, Sub Division, Taluk, Village in which property is situated	Name & detail of property		Present value *	If not in own name state in whose name held & his/her relationship to the Govt. servant	How acquired whether purchase, lease, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of persons from whom acquired	Annual income from the property	Remarks
	Housing & other building	Land					
1	2	3	4	5	6	7	8

Signature:.....

Name:.....

Designation.....

Date:.....

**Notes**

1. \*In case where it is not possible to assess the value accurately, the approximate value in relation to present condition may be indicated.
2. \*\*includes short-term lease also.
3. The declaration form is required to be filled in and submitted by every member of Class I and II services under relevant provision of Conduct Rules and the first appointment to the service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government servant.
4. The wording "No change or No addition or as in previous year" may be avoided and all details filed up.
5. AIS officers are requested to fill the form in duplicate.