

File No. \_\_\_\_\_

(To be filled in by IT Cell)

## Department of Telecommunications

### Information Technology Cell

Room No. 1416, Sanchar Bhawan, New Delhi – 110001

## RECEIPT OF COMPUTER AND OTHER NON CONSUMABLE ITEMS

Name:----- Designation of the officer:-----

PHONENO. \_\_\_\_\_ ROOM NO. \_\_\_\_\_

1. CPU:-----S.NO.-----

2. MONITOR/TFT \_\_\_\_\_S.NO.\_\_\_\_\_

3.KEYBOARD: \_\_\_\_\_

4.MOUSE: \_\_\_\_\_

5.PRINTER:-----S.NO.-----

6.UPS:-----

7.LAPTOP:-----S.NO.-----

8.COLOUR PRINTER:-----S.NO.:-----

Date: \_\_\_\_\_

Signature of the Officer with Official Stamp