

Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001
(Data Services Cell)

No: DS-11/46/2020-DS-III

Dated: **23.07.2020**

To

All concerned applicant companies applied for ISP Authorization under Unified License and Unified License (VNO)

Subject: Decentralization of submission of Letter of Intent (LOI) Compliance and Signing Agreement

This is with reference to above mentioned subject and in pursuance to OM No. DS-11/46/2020-DS-III dated 20.07.2020(**Annexure-1**).

2. In view of the Government's policy on *Ease of Doing Business* and making the license issue process easy, hassle-free and convenient to applicant companies, it has been decided to delegate License Signing activity to field units of DoT [i.e Licensed Service Area (LSA)].

3. All Applicant companies of Internet Service Provider (ISP) authorization (category A, B & C) under Unified License and Internet Service Provider (ISP) authorization (category A, B & C) under Unified License (Virtual Network Operators), to whom LOI have been issued after/on 20.07.2020, shall submit the compliance of LOI, and sign the License agreement at respective LSA office based on their Registered Office Address (**Annexure-2**). The License agreement shall be signed as per List mentioned. However, DDG(Technology) of the HQs of LSA can decide internally with their state coordinating offices for fixing the place of signing. The same shall be mentioned in the LOI as well.

4. All Applicant companies of Internet Service Provider (ISP) authorization (category A, B & C) under Unified License and Internet Service Provider (ISP) authorization (category A, B & C) under Unified License (Virtual Network Operators), to whom LOI have been issued before 20.07.2020 and already have submitted compliance to DS cell, DoT HQs, the License agreement of these companies shall be signed at respective LSA office based on their Registered Office Address (**Annexure-2**)

5. All Applicant companies of Internet Service Provider (ISP) authorization (category A, B & C) under Unified License and Internet Service Provider (ISP) authorization (category A, B & C) under Unified License (Virtual Network Operators) to whom LOI have been issued before 20.07.2020 and have not submitted the compliance of LOI, however have been granted extension vide letter DS-15/1/2020-DS-III dated 20.07.2020 (**Annexure 3**) shall submit compliance of LOI at DS Cell, DoT HQs, Sanchar Bhawan, New Delhi, as per address mentioned in the issued LOI. However, the License agreement of these companies shall be signed at respective LSA office based on their Registered Office Address (**Annexure-2**).

6. All concerned are accordingly advised to approach respective LSAs for signing the agreement.

This is issued with the approval of competent authority


24/07/2020

Vineet Malik
ADET(DS)

File No.DS-11/46/2020-DS-III

Government of India
Ministry of communications
Department of Telecommunications
20-Ashoka Road, Sanchar Bhawan, New Delhi-110001
(Data Service Cell)

Dated-20.07.2020

Office Memorandum

Subject:- Delegation of Signing of Unified License Agreement (UL) and Unified License (Virtual Network Operators) {UL(VNO)} of ISP Authorization of category "A" "B" & "C" at field offices of DOT i.e. at Licensed Service Area (LSA) office { Earlier known as TERM Cell} of respective Telecom Service Area.

Data Service (DS) Unit of Department of Telecommunications (Head Quarter) is issuing ISP Authorization of category "A" "B" & "C" under Unified License and Unified License (VNO). In move of Digital India, Applicant companies have been applying for grant of ISP Authorization under UL & UL (VNO) through online Portal SARAL SANCHAR since December 2018.

When Applicant companies submit application & all required documents at SARAL SANCHAR Portal then after those applications are scrutinized and processed by Data Service Cell (DS cell). If all the documents and application is correct then LOI is issued to applicant company after approval from competent Authority i.e. Member (T). Applicant companies are required to submit compliance of LOI at DS Cell of New Delhi, DOT (HQ) with in 60 calendar days from the date of issuance of LOI. In compliance of LOI the Applicant companies have to submit non-refundable Entry Fee, Performance Bank Guarantee and Financial Bank Guarantee & Undertaking etc.

2. When the Company submits compliance of LOI at DS Cell within prescribed timeline i.e. in 60 calendar days, after that Bank Guarantees are scrutinized and collected by CGCA office. Subsequently, invitation is sent to company through SARAL SANCHAR Portal to confirm date of signing of Unified License Agreement. Finally, date of signing of License Agreement is fixed by mutually understanding and convenience. On a fixed / proposed day Authorized signatory and witness of the company has to present physically to sign Unified License Agreement. Thus, the applicants from all parts of the country have to travel to DoT HQ, New Delhi to sign the agreement.

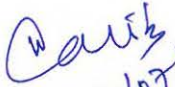
3. With the approval of Hon'ble MOC, it has been decided that License Agreement for ISP Authorization under UL & UL (VNO) shall be signed at field offices of DOT(LSAs) in their respective telecom service area. This decentralizing shall act as step in ease of doing business and issuance/grant of ISP Authorization under UL & UL (VNO) shall become simpler. However, all the applications will be processed by Data Service Unit of DOT (HQ) through Saral Sanchar portal till the issuance of LOI.

4. A SOP (Standard Operating Procedure) that shall be followed henceforth to perform these functions is enclosed.

5. Since the role and responsibilities that are being delegated requires exposure with Saral Sanchar for handling ISP applications, interaction with Internet service providers for inspections, therefore in line with the Charter of Duties O.M 1-50(17)/2017-Estt dated 20.03.2018, the competent authority has decided that Technology vertical of respective LSA unit shall handle the roles and responsibility as mentioned in the SOP.

6. All Heads of LSA are therefore requested to nominate a Nodal Officer from Technology Vertical of each LSA unit. The roles and duties of Nodal Officer, LSA unit are clearly defined in the SOP. The Details (Name, Designation, Office Address, Phone No, email id) shall be submitted to DS cell (E-mail:- adetds3.hq-dot@gov.in), within 3 days of issue of this letter . Accordingly, login credentials of Saral Sanchar shall also be shared with DDG(Technology) of all LSAs, that subsequently shall be shared with Nodal Officer, LSA.

This issues with the approval of Member -T.


20/07/2020

(Vineet Malik)
ADET(DS)

E-mail:- adetds3.hq-dot@gov.in
Ph:01123036482

To,

Shri T.K Paul, DG Telecom , Sanchar Bhawan , New Delhi

Copy to:-

1. **Heads of LSAs**
2. **DDG of all LSAs**
3. **Joint CGCA (Revenue), New Delhi**
4. **All CCAs**

Encl:

SOP(Standard Operating Procedures and relevant annexures)

Sl.No	Registered Company Location	Concerned authority(Technology Wing)		
		HQ	LSA	Address
1	Andaman and Nicobar Islands	Kolkata	West Bengal	82, Bullygunj Place, II Floor, Near Convergence Hall, Kolkata-700019
2	Andhra Pradesh	Hyderabad	Andhra Pradesh	4th Floor, CTO Building, Secunderabad, Telangana-500003.
3	Arunanchal Pradesh	Shilong	NE	III Floor, CTO Building, Shillong-793001
4	Assam	Guwahati	Assam	9th Floor, O/o CGMT, BSNI, Assam, Pan Bazar, Guwahati-781001
5	Bihar	Patna	Bihar	7th Floor, Telephone Bhawan, R Block, Kranti Marg, Patna, Bihar-800001
6	Chandigarh	Chandigarh	Punjab	1st Floor, BSNL Telephone Exchange, Sector-70, Mohali, Chandigarh-160070
7	Chattisgarh	Bhopal	Madhya Pradesh	Doorsanchar Bhawan, Room No.222, Hoshangabad Road, Bhopal-462015
8	Dadra and Nagar Haveli and Daman and Diu	Ahmedabad	Gujarat	1st Floor, P&T Administrative Building, Khanpur, Ahmedabad, Gujarat-380001
9	Delhi(Gurgaon, Ghaziabad, Noida, Faridabad)	Delhi	Delhi	5/6th Floor, MTNL TE Building, Nehru Place, New Delhi-19
10	Goa	Pune	Maharashtra	CTO Compound, Opposite GPO, Church Road, Camp, Pune-411001
11	Gujarat	Ahmedabad	Gujarat	1st Floor, P&T Administrative Building, Khanpur, Ahmedabad, Gujarat-380001
12	Haryana	Ambala	Haryana	3rd Floor, CGMT BSNL Office Bldg., 107, The Mall, Ambala Cantt-133001, Haryana
13	Himachal Pradesh	Shimla	Himachal Pradesh	BSNL TE Building, Chhota Shimla, Shimla, Himachal Pradesh.-171002

14	Jammu & Kashmir	Jammu	Jammu & Kashmir	4th Floor, Technical Block, Telephone Exchange Bldg, Trikuta Nagar, Rail Head Complex, Jammu-180012
15	Jharkhand	Patna	Bihar	7th Floor, Telephone Bhawan, R Block, Kranti Marg, Patna, Bihar-800001
16	Karnataka	Bangalore	Karnataka	RSU Building, Karnataka LSA, WMS Compound, 47th Cross, 9th Main, Jayanagar 5th Block, Bangalore-560041.

17	Kerala	Ernakulam	Kerala	1st Floor,39/575(A),CTO Building,Karakkat Road,Ernakulam- 682016
18	Ladakh	Jammu	Jammu & Kashmir	4th Floor, Technical Block, Telephone Exchange Bldg, Trikuta Nagar, Rail Head Complex,Jammu-180012
19	Lakshadweep	Ernakulam	Kerala	1st Floor,39/575(A),CTO Building,Karakkat Road,Ernakulam- 682016
20	Madhya Pradesh	Bhopal	Madhya Pradesh	Doorsanchar Bhawan, Room No.222, Hoshangabad Road, Bhopal-462015
21	Maharashtra(excludes Mumbai)	Pune	Maharashtra	CTO Compound,Opposite GPO, Church Road,Camp,Pune-411001
22	Mumbai	Mumbai	Mumbai	5th Floor, Technical Wing, Saki Vihar Telephone Exchange,Andheri(East), Mumbai-400072
23	Manipur	Shilong	NE	III Floor, CTO Building, Shillong-793001
24	Meghalaya	Shilong	NE	III Floor, CTO Building, Shillong-793002
25	Mizoram	Shilong	NE	III Floor, CTO Building, Shillong-793003
26	Nagaland	Shilong	NE	III Floor, CTO Building, Shillong-793004
27	Odisha	Bhuvneshwar	Odisha	4th Floor, Doorsanchar Bhawan, Unit-IX, Bhubaneswar-751022,Odisha

28	Puducherry	Chennai	Tamil Nadu	3rd Floor, Tamilnadu Telecom Complex, 60, Ethirsaj Salai, Egmore, Chennai-600008
29	Punjab	Chandigarh	Punjab	1st Floor, BSNL Telephone Exchange, Sector-70, Mohali, Chandigarh-160070
30	Rajasthan	Jaipur	Rajasthan	Ground floor, Sanchar Bhawan, Jhalana Institutional Area, Jaipur, Rajasthan-302004
31	Sikkim	Kolkata	West Bengal	82, Bullygunj Place, II Floor, Near Convergence Hall, Kolkata-700019
32	Tamil Nadu	Chennai	Tamil Nadu	3rd Floor, Tamilnadu Telecom Complex, 60, Ethirsaj Salai, Egmore, Chennai-600008
33	Telangana	Hyderabad	Andhra Pradesh	4th Floor, CTO Building, Secunderabad, Telangana-500003.
34	Tripura	Shilong	NE	III Floor, CTO Building, Shillong-793004

35	Uttar Pradesh(If jurisdiction is under UP(East) LSA)	Lucknow	UP(East)	CTO Compound,GPO Hazirat Ganj,Lucknow-226001
36	Uttar Pradesh(If jurisdiction is under UP(West) LSA)	Meerut	UP(West)	1st Floor,, Brahampuri T. E. Building, Meerut-250002
37	Uttarakhand	Meerut	UP(West)	1st Floor,, Brahampuri T. E. Building, Meerut-250002
38	West Bengal(includes Kolkata)	Kolkata	West Bengal	82, Bullygunj Place, II Floor, Near Convergence Hall, Kolkata-700019

Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001
(Data Services Cell)

No: DS-15/1/2020-DS-III

Dated: 20/07/2020

To

All concerned applicant companies applied for ISP Authorization under Unified License and Unified License (VNO)

Subject: Extension to submit the compliance of Letter of Intent (LOI) for grant of ISP Authorization under Unified License and Unified License (VNO).

With regard to above-mentioned subject, concerned applicant companies applied for Internet Service Provider (ISP) authorization (category A, B & C) and Internet Service Provider (ISP) authorization (Virtual Network Operators) (category A, B & C) under Unified License, who have been issued LOI after/on 20.01.2020 and on /before 31.05.2020, are granted an extension in submission of compliance of LOI till 31.08.2020 ,in the wake of COVID-19 and post lock-down measures .

2. While companies who have been issued LOI between after/on 20.12.2019 and on/before 19.01.2020, are granted an extension in submission of compliance of LOI till 31.08.2020 in the wake of COVID-19 post lock-down measure subject to the request submitted by these companies as per procedures laid vide letter no.820-01/2013-DS-III(Part 6) dated 31.01.2017.

3. The address of submission shall remain the same as mentioned in issued LOI

This issues with the approval of competent authority


20/07/2020

Vineet Malik
ADET(DS)