

No.3-01/2015-SEA-I

Government of India

Ministry of Communication & Information Technology

Department of Telecommunications

Sanchar Bhawan 20 Ashoka Road

New Delhi-110001

04:03:2015

OFFICE MEMORANDUM

Sub.: Delegation of Administrative Powers to DG, NICF.

The undersigned is directed to refer to this office OM No. 3-04/2010-SEA-I dated 28-12-2010 and subsequent OMs dated 14-07-2011 and 11-10-2011 on the above subject.

2. Further consequent upon temporary diversion of HAG post of Pr. CCA, TN Chennai, to NICF vide this office order No. 19-01/2009-SEA-I dated 19-01-2015 and designated as DG, NICF, the existing SAG level post in NICF, Ghaziabad, has been re-designated as DDG, NICF, vide this office order dated 22-01-2015.

3. In view of above, the matter of delegation of administrative powers to DG NICF has been reviewed and it has been decided to modify the administrative powers already delegated to DG, NICF vide above said OMs to the extent mentioned below:-

(I) **LTC:-**

S. No.	Nature of Powers	Extent of Powers to DG, NICF
1.	LTC Advance/ Settlement of Claims	Full Powers The cases of LTC advance to DG, NICF, (after sanctioning of leave for LTC by DoT HQ.) will be dealt at the level of DG, NICF, without referring the case to DoT HQ. However, the settlement of LTC claims of DG, NICF, will be dealt in DoT Hqs.

Contd. On page-2-

- (II) In the case of above said item and items listed from 1 to 6 in the Administrative Powers of DG, NICF delegated vide this office OM No. 03-04/2010-SEA-I dated 28-12-2010, DDG, NICF, can exercise the full powers as delegated to the DG, NICF for the subordinate staff. The case pertaining to the DDG, NICF shall be dealt with by the DG, NICF”
- (III) All the cases pertaining to the DG, NICF, will be dealt in the DoT Hqs. except where otherwise have been stated.
4. For the above said purpose, the Service Book of DDG, NICF, will be maintained in O/o DG, NICF.
5. The exercise of the Administrative Powers will be subject to all the usual conditions as laid down in the manuals as well as instructions issued from time to time.
6. This order will come into force with immediate effect.
7. This issues with the approval of competent authority.


(Rajeev Kandpal)
Director (SEA)
2303 6728

Copy to:-

1. PPS to Member (F), TC.
2. PSO to Advisor (F), DoT.
3. CVO DoT Hqs.
4. All Sr. DsDG/DsDG of Finance and Accounts side in DoT Hqs./Jt. Administrator(F), (USOF), DoT Hqs.
5. DG, NICF, DoT.
6. All Pr CsCA/CsCA, DoT.
7. All Director of Finance & Accounts side in DoT Hqs.
8. ADG (SEA-I)/US (SEA-II), DoT Hqs.
9. Guard File/Spare.