

No. 27-2/2015-CWG  
Government of India  
Ministry of Communications  
Department of Telecommunications

Room No. 620, 6<sup>th</sup> Floor,  
Mahanagar Doorsanchar Bhawan,  
JLN Marg, New Delhi – 110001  
Date: 3<sup>rd</sup> January, 2019

**OFFICE MEMORANDUM**

**Sub: Submission of Immovable Property Return (IPR) for the year 2018 through eoffice-Lite (SPARROW) portal.**

As per extant guidelines of DoP&T, Government of India, the undersigned has been directed to inform that the functionality of online declaration of Immovable Property Return (IPR) through eoffice-Lite (SPARROW) portal for IP&T BWS officers for the year ending 31.12.2018 is operational w.e.f. 01.01.2019. All the P&T BWS (Civil) officers are requested to fill IPRs through SPARROW portal only as IPR in any other form will not be accepted.

2. The eoffice-Lite (SPARROW) portal is already operational for serving IP&T BWS (Civil) officers for filling up of Performance Appraisal Reports (PARs) from the year 2016-17 onwards. The list of URLs (web link) is as follows:

S.No.	URL	Details
1	<a href="https://sparrow-dot.eoffice.gov.in/">https://sparrow-dot.eoffice.gov.in/</a>	SPARROW portal of DoT for Declaration of IPR and recording Performance Appraisal Reports (PARs)
2	<a href="http://dot.gov.in/circulars/immovable-property-return-ipr-user-manual-sparrow-portal/">http://dot.gov.in/circulars/immovable-property-return-ipr-user-manual-sparrow-portal/</a>	Immovable Property Return (IPR) User Manual for SPARROW Portal

3. Officer may please note that any delay/failure to file IPR as prescribed by January 31, 2019 results in denial of vigilance clearance and will not be considered for promotion and empanelment for senior level posts in government of India. Strict adherence to timelines may therefore be observed.

4. This is issued with the approval of Competent authority.

*Aklesh*  
3/1/19  
(Aklesh Kumar Meena)  
AEE(Civil)  
Ph: 23211017

To,

1. Chief Engineer (Civil)/HQ, DoP, Dak Bhawan- for kind info and n/a pl.
2. All IP&T BWS (Civil) officers through Email.
- ✓ 3. Director (EW) for uploading on DoT website.