

**No. 12-01/IPR/2012-SEA-II**  
**Government of India**  
**Ministry of Communication & IT**  
**Department of Telecommunications**  
**(SEA-II)**

Sanchar Bhawan, Ashoka Road,  
New Delhi-110001  
Dated 3<sup>rd</sup> January 2012

**Sub: Submission of Immovable Property Return for the year 2011 (as on 01.01.2012)**


In accordance with the provision of Clause (ii), Sub-rule (1) of rule 18 of the CCS (Conduct) Rules 1964, every Government Servant belonging to any service or holding any post in Group 'A' or Group 'B' shall submit Annual Property Return in such form as may be prescribed by the Government. In this regard full particulars of the immovable property inherited/owned/acquired or held are to be furnished in terms of Rules 18 of CCS (Conduct) Rules 1964 as on first January of every year.

Accordingly, all officers of P & T Accounts and Finance Service Group 'A' and Group 'B' working in the DoT HQ and Heads of NICEF/ Principal CsCA/CsCA are requested to submit the above return as on 1.1.2012 by 31.01.2012 in the Proforma enclosed. Even if the information is nil, a 'Nil' return may invariably be submitted. While furnishing the IPRs it may be ensured that usage of phrases such as "same as previous year" or "no change" are avoided.

The IPR of officers working in DoT HQ, Head of Pr. CsCA/CsCA etc will be reviewed in DoT HQ. In respect of other Group 'A' and 'B' officers of IP&TAFS working in NICEF/Principal CCA/CCA officers, Annual Immovable Property Return will be maintained by the respective Heads of NICEF/Principal CCA/CCA units.

A copy of Annual Immovable Property Return (as on 01.01.2012) may be sent to DoT HQ for uploading the same on the official web site of DoT HQ in respect of all Group 'A' officers of IP&TAFS working in Principal CCA/CCA offices, DoP on or before 31.01.2012. The officers who are on deputation in other Ministry/Department/organisation are also requested to send the IPRs directly to DOT (HQ) before 31.01.2012.

Encl: As above

  
**(V. R. Nagaraja Sharma)**  
Asstt. Director General (SEA)  
Phone No. 23036213

Copy forwarded to:

1. PS to Member (Finance), DoT, HQ, New Delhi
2. PS to Advisor (Finance), DoT HQ, New Delhi
3. All Sr. DDSG/DDsG of Finance Wing in DoT HQ, New Delhi
4. DDG (PAF), DoP, Dak Bhawan, N. Delhi with a request to coordinate in respect of DoP.
5. All Directors of Finance Wing in DoT HQ, New Delhi
6. All Heads of Pr. CsCA/CsCA offices for necessary action.
7. DG, NICEF, ALT Complex, Ghaziabad
8. All Group 'A' officers of IP&TAFS who are on deputation.
9. Director (IT) DoT HQ New Delhi for uploading this letter on the DoT website.

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Recd. today  
On 17/1/12