

OFFICIAL LETTER HEAD

DDG (NOCC)

Network Operation Control Centre
Department of Telecommunication
Room No 212-214, Second Floor,
Eastern Court, Janpath,
New Delhi – 110 001.

Sub: Monthly Operations Report of VSAT <Month and year>.

We are forwarding herewith Monthly Operations Report for our VSAT Services on the prescribed format along with the details of VSATs installed & removed during the month _____ of year ____.

Sl.No.	Commercial / Captive License No.	< > Band Installed during Month	< > Band Installed during Month	Cumulative total as on <date>	Remarks
	Grand Total				

<Signatures in ink>
Authorised Signatory

CC: DDG (DS)

Encl. As above.

PS: 1. All enclosures are signed in ink with official stamp.
2. Seperate annexures for seperate satellites should be provided

Number of PAMA/DAMA Carriers			
	Date rates (kbps)	No .Of Carriers () <SATELLITE>	Satellite Power (dbw) Per carrier
P			
A			
M			
A			
D			
A			
M			
A			

10. Any alteration/ addition in the configuration of hub station/VSAT (in detail):

11. Special features if any :

Signature
Authorised Signatory

**DETAILS OF THE CONTACT PERSON AT THE HUB STATION
(ROUND THE CLOCK)**

1. Name of the Person:
2. Telephone No. Office/Residence: **Off:** - **Res:** -
Fax No.:
3. Postal Address:
4. Name of the contact person with Tel. Nos. & Fax Nos. in case of Non availability of the designated person who is responsible to implement the directive of NOCC
Mr.
Telephone No. Office/ Residence:
Fax No:

**DETAILS OF THE CONTACT PERSON AT THE HUB STATION
(ROUND THE CLOCK)**

1. Name of the person:
After office hours –
2. Telephone No. Office / Residence : Off :
Res. No. : **Mr.**_____ -
Mr. _____ -
Fax No:
3. Postal Address:
4. Name of the person with Tel. Nos. & FAX Nos. In case of Non availability of the designated person who is responsible to implement the directives of NOCC: **Mr.,**
Tel No. Office/Residence:

Fax No.
