

MTNL

Total Telecom Service Provider

Inviting Application(s) from HAG / SAG Level Group 'A' Indian Telecommunication Officer(s) on deputation on Foreign Service Terms to Mahanagar Telephone Nigam Limited (MTNL)

Mahanagar Telephone Nigam Limited (MTNL) is a state-owned Telecommunications Service Provider licensed to provide all types of Telecom Services (Basics, Cellular, Internet, Long Distance etc.) in Licensed Service Areas of Delhi & Mumbai. MTNL, Mauritius is a 100% subsidiary of MTNL. United Telecom Limited, Nepal and MTNL STPI IT Services Limited, Chennai are the Joint Venture of MTNL.

Applications are invited from bright, result oriented, dynamic, energetic, qualified and experienced Group 'A' ITS Officers working other than MTNL and its subsidiary / Joint Venture(s), for filling up the 05 HAG/SAG level posts in MTNL, on deputation basis.

The vacancy details are asunder:

No of Vacancies		Five (05) HAG/SAG level Gr 'A' ITS Officers
Tentative Place of Posting		03- MTNL Delhi 02- MTNL Mumbai
Eligibility Condition(s)	Age	As per DoPT guidelines dated 05.02.2018 maximum age limit on the date of closing of advertisement for deputation at SAG Level and above (i.e level 14 of the pay matrix and above is not exceeding fifty-eight years as on 15.09.2021) and for posts below SAG level (i.e below level 14 of the pay matrix) is not exceeding fifty-six (56) years as on 15.09.2021.
	Pay-scale	The candidate should be in SAG/NFSAG (level 14 in Pay matrix as per 7th CPC) & above as on the date of application.
Period of Deputation		Initially for a period of 03 years, extensions enable upto 7 years as per requirement of MTNL.
Pay & Allowances		Pay & Allowances, as admissible to the officer will be as per aforementioned DoP&T's O.M. dated 17.06.2010. In case of Local/Overseas assignments, DA/FDA will be paid, as admissible in MTNL.

Handwritten signature/initials


How to apply:

1. The willing ITS officers must submit their applications in the Prescribed Proforma , latest Vigilance / Disciplinary Status Report, copy of Annual Property Return for the period ending 31-Dec- 2020 along with duly certified photocopies of APARs for the last five years (2016-17 to 2020- 21) by the administrative authority. Without the same application will not be entertained.
2. **Last date** for submitting the applications completed in all aspects to the cadre controlling authority i.e DoT is latest by **15.09.2021**.
3. DoT may further forward the applications to MTNL within two weeks from last date of receiving of the applications, to the following address:

**General Manager(HR&Legal), MTNL
4th Floor, Human Resource Department,
MTNL Corporate Office, Mahanagar Doorsanchar Sadan,
9, MTNL Building, CGO Complex, Lodhi Road, New Delhi-110003**

Please Note that:

- (a) No application shall be a part of the selection process if not forwarded through proper channel and received after the due date.
- (b) The Officers will be selected based on the 360-degree feedback, Officer's suitability vis-à-vis MTNL's requirement.


18/09/2021
(Shama Kaushik)
DGM(HR), MTNL CO
Ph:011-24326476

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(Through proper channel)

Paste Passport size
photo
(self attested)

1. Applicant's Name (as per Official records) :
2. Father's/Husband's Name :
3. ITS Batch :
4. Designation :
5. Present Organisation :
6. Staff No. / Employee No. :
7. Category :
8. Date of Birth :
9. Age as on last date i.e. 15.09.2021 :
10. Choice of Place of Posting in MTNL: Delhi / Mumbai *(please tick the appropriate one)*
11. Office Address :
(for correspondence) :
State :
Pin Code :
Office Tel (with STD code) :
Res. Tel. (with STD Code) :
12. Mobile Number :
13. Email ID :
14. Recruitment Year :
15. Date of initial appointment :
16. No. of completed years in service as on last date :
17. Basic CDA Pay as on last date :
18. CDA Level / Grade :

19. Educational / Professional Qualification :

S.No	Qualification	Name of Institution	Period of Study	Tick the relevant		
				Part Time	Full Time	Correspondence

20. Positions held during the last ten years :

S.No	Designation (complete)	Place of posting and Name of Organization	Period		Nature of Duties
			From	To	

21. Statement of APAR Grading (from 2016-17 to 2020-2021):

Reporting Year	Reporting Period	Grading / Marking

22. Whether any punishment / penalty / Inquiry (Civil / Criminal / Departmental) awarded / pending during the last 10 years

Signature of the applicant _____

Note : Please attach a write-up, **not exceeding 3500 characters**, in support of your Candidature, for reference at the time of interview. The Full form of all abbreviation used must be given in the prescribed limit of characters.



DECLARATION TO THE SIGNED BY THE APPLICANT

I do hereby declare that I meet the mandatory criteria required & I am eligible to apply for the deputation vacancy advertised by MTNL. I undertake that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I also understand that in the event of any particular information found false or incorrect, my candidature for the above mentioned post, is liable to be rejected or cancelled at any time without any specific notice period.

Signature of the applicant _____

(To be filled by Controlling Unit maintaining Service Book)

The details from S.No.1 to 20 have been verified from the service book.

Signature & Stamp of verifying Officer

(TO BE FILLED BY THE CADRE CONTROLLING UNITS)

No. _____

Dated _____

The above application form in respect of _____ duly completed in all respects, is being forwarded to **General Manager(HR & Legal), 4th Floor, MTNL Corporate Office, Mahanagar Doorsanchar Sadan, 9, CGO Complex, Lodhi Road, New Delhi-110003**, after due verification of particulars, along with vigilance clearance.

Dated _____

Signature : _____

Name : _____

Designation : _____

Offcie/Deptt ; _____