

**No.3-1/2018-STG-I**  
Government of India  
Ministry of Communications  
Department of Telecommunications  
(STG-I Section)

Room No.419 Sanchar Bhawan,  
20, Ashoka Road, New Delhi -110001.

Dated: 6 April, 2018.

**ORDER**

**Subject:- Grant of encashment of 10 (Ten) days Earned Leave alongwith All India LTC Block Year 2018-21 – Case of Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi - Regarding.**

In pursuance of DOP&T OM No.31011/4/2008-Estt.(A) dated 23/09/2008 and 14028/04/2009-Estt(L) dated 03/06/2009, Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi is hereby allowed to encashment 10 (Ten) days Earned Leave on availing of All India LTC Block Year 2018-21 for visiting **Kanyakumari (TN)** for the period w.e.f. 01/03/2018 to 06/03/2018. Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi has been granted 03 days Casual leave on 01.03.2018, 05.03.2018 & 06.03.2018 (**2<sup>nd</sup> 3<sup>rd</sup> & 4<sup>th</sup> March, 2018 Holidays**) by his controlling officer.

2. Sanction of the competent authority is given for the payment of a sum of **Rs. 59,635/- (Rupees Fifty Nine Thousand Six Hundred & Thirty Five only)** to Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi being the cash equivalent of 10 days Earned Leave for availing All India LTC Block Year 2018-21.

3. After availing the said leave Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi can avail encashment of LTC for 20 more days Earned Leave during his remaining service. Entries in this regard have been made in the Service Book of Shri Manish Kumar Agarwal.

4. The above expenditure is debitable to **Head "34510091 – DOT"** and should be met from the sanctioned grant of the current financial year.

  
(Ajay Kumar VR)

Under Secretary to the Govt. of India  
Tel. 23036282/Fax 23716099

To,

1. Shri Manish Kumar Agarwal (Staff No. 20734), Director (NT-II), DoT (Hqrs.), New Delhi.
2. DDG (NT), DoT (Hqrs.).
3. Section Officer (Pay-Bill), DoT (Hqrs.), New Delhi.

Copy to:-

1. AO (STG) - For making necessary entries regarding availing **LTC Earned Leave** and 10 days (Ten days) E/L encashment in the Service Book of the officer.
2. OL Section for Hindi version.
3. Sh. N.K. Sharma, OS, DoT – for uploading the said order on DoT web-site and deduction of 10 days (Ten days) E/L in the online Management System.
4. Order Bundle.