

भारत सरकार / Government of India  
संचार मंत्रालय / Ministry of Communications  
दूरसंचार विभाग / Department of Telecommunications  
बेतार आयोजन एवं समन्वय स्कंध / Wireless Planning and Coordination Wing  
(ए. एस. एम. एस. अनुभाग / ASMS Section)

6<sup>th</sup> Floor, Sanchar Bhawan  
20, Ashoka Road, New Delhi-110001

No. Project/AMC/02/2010-PIU

Date: 30/08/2018

**Minutes of Meeting**

A meeting held on 20<sup>th</sup> August, 2018 under the chairmanship of Member (T) in Conference Hall, 13<sup>th</sup> Floor, Sanchar Bhawan, New Delhi for seeking comments/ views/ suggestions from stakeholders regarding the improvement in the WPC website.

2. The list of participants is enclosed in Annexure I.

3. The Chairperson, at the outset, extended his warm welcome to all the members. Thereafter, the chairperson informed the members about development of new web portal named as "SARAL Sanchar" that will be launched soon for public access. He explained that the portal will be a common platform for all DoT units (AS, CS, DS, WPC etc.). A user can avail any services of DoT by a single registration. Multiple login for every unit of DoT will no longer be needed. Further, he added that focus of development of the portal is based on paperless, cashless, faceless.

In later stage (Phase II of above project), WPC will also come to the above platform. Before that, WPC is reworking the business process of Licensing mechanism for which suggestions from the industries are also required. A Citizen's Charter will also be implemented that makes WPC more accountable.

4. Thereafter, Chairperson sought the aspiration of industries that they look in the new portal for WPC. Following are the comments/ views/ suggestions that were received:

- i. The google search result directs to the old website of WPC (<http://www.wpc.dot.gov.in>) that creates confusion to the new user.
- ii. The WPC's website that contains every Orders/Notices does not opens directly, instead it can only be accessed by entering the main website of DoT (<https://www.dot.gov.in>).

- iii. WPC's website should have a contact list consisting of telephone No. and e-mail IDs of WPC officers up to Engineer level.
- iv. There should be a description of work of all section/ group of WPC. So that one can understand to whom one should contact.
- v. A list of valid DPL holders should be displayed on the website.
- vi. The website has all gazette notification issued that should be arranged in chronological order with the subject clearly mentioned on it.
- vii. Website should display the application status as per the Citizen's Charter.
- viii. A video demo/ manual for online filing of application should be available on website.
- ix. While filing application if equipment is chosen from the library, it must restrict user to the frequency band allotted to that equipment.
- x. The WPC's licenses/ clearances should be digitally signed and issued through e-mail.
- xi. DL/ WoL should mentions the categories of fee applied to it so that ambiguity for fee may not occur.
- xii. There should be a repository of Rules and Regulations, Guidelines, Standard Operating Procedure (SOP) and Checklist of documents in the website so that there will be uniformity in working of all Regional Licensing Units of WPC.
- xiii. Industry may also be part in reworking process.
- xiv. Interworking of portal with different departments should be done.
- xv. Availability of WPC's website should be made continuous for 24X7.
- xvi. Provision of escalation matrix: Movement of application to upward hierarchy after certain period, if not processed in time as defined in Citizen's Charter. The status of such application should also be shown in dashboard of the portal.
- xvii. SACFA application format should be made simpler.
- xviii. Portal should display whether a certain height of Antenna is permissible in a region or not. The API from AAI (NOCAS) may be shared for the above purpose.
- xix. ETA certificate should contain the brand owner name also.
- xx. ETA certificates should be available for all in portal and may be accessed by entering equipment's Model No.

5. The chairman at the end summarizes the following points:

- i. Industry will make a Focus Group and give their recommendation by 30/08/2018.
- ii. Based on above recommendations, the proposal will be given to the NIC so that NIC may prepare and submit SRS document within one month.
- iii. Phase II will be completed by 31/03/2019.

- iv. A meeting may be scheduled in every month for reviewing the progress.
6. The meeting concluded with the vote of thanks to the chair.

N. Shrivastava  
20/8/18  
(Narendra Bharti)

Sr. Dy. Wireless Adviser to the Government of India

Enclosure: Annexure I



**Annexure I**

List of participants of the meeting held on 20th August, 2018:

S. No.	Name	Designation	Organisation
1	Sh. Prabash Singh	Member (T)	DoT
2	Sh. Sukhpal Singh	JWA	WPC Wing
3	Sh. V J Christopher	Sr. DWA (V)	WPC Wing
4	Sh. Gulab Chand	Sr. DWA (BW)	WPC Wing
5	Sh. Narendra Bharti	Sr. DWA (ASMS)	WPC Wing
6	Sh. M P S Alawa	Sr. DWA (SACFA)	WPC Wing
7	Sh. Bhagirath	Sr. DWA (C)	WPC Wing
8	Sh. Vivek Gupta	Sr. Tech. Director	NIC
9	Smt. Gargi Bhakta	Tech. Director	NIC
10	Sh. Amit K Jha	Dy. Director	MAIT
11	Sh. Ashish Khanna	Sr. Manager	M/s Canon
12	Sh. Sanchit Bajjal	Compliance Manager	M/s CISCO
13	Sh. Sanjeev Katoch	Dy. Manager	TDAI
14	Smt. Kiran Agarwal	Asst. Manager	M/s Ingram Micra
15	Sh. Vikas Singh	Asst. Manager	AORTSPL
16	Sh. A Bhardwaj	Sr. Manager	M/s Idea Cellular Ltd.
17	Sh. S B Singh	Sr. Executive	M/s Idea Cellular Ltd.
18	Sh. S R Panda	AGM (Regulatory)	M/s Vodafone
19	Sh. Naveen Kumar	Manager	M/s Nokia (NSN)
20	Prof. N K Goyal	Chairman	TEMA
21	Sh. Rahul Vats	Sr. VP (Reg)	M/s Idea
22	Sh. Vikram Tiwathia	Dy. Director	COAI
23	Smt. Sugandra Berry	Manager	COAI
24	Sh. Bharat Bhatia		ITU-APT
25	Sh. Salil Mohan	Resident Executive	M/s Tata Steel Ltd.
26	Sh. Subrata Mitra	Director	M/s Huawei
27	Sh. Sanjay Kumar Tanwar	GM	M/s Ericsson
28	Sh. Vijeta Arya	GM	M/s Bharti Airtel Ltd.
29	Sh. Amit Kushwaha	VP	M/s Bharti Airtel Ltd.
30	Sh. Naresh Kumar	Asst. Manager	M/s Bharti Airtel Ltd.
31	Sh. Narendra Sharma	Manager	M/s Aryacom
32	Sh. Ajay K Sinha	VP	M/s Arya Communications
33	Sh. Naveen	Director	EBR