

No. 52-1/2022/DEA-Trg
Government of India
Department of Telecommunications
213, Mahanagar Doorsanchar Bhawan, Old Minto Road, New Delhi-110002
(Capacity Building & Training (CB&T) Division)

Dated: 7th Dec 2022

OFFICE MEMORANDUM

Subject: Inviting nominations for various Capacity Building Courses- reg.

The undersigned is directed to refer to the D.O. No. 3/2/2021-CBU dated 05.12.2022 from the Adviser, Department of Economic Affairs (DEA), Ministry of Finance, seeking nomination of the Gr. 'A' officers for various courses being offered by DEA through prominent institutes as per their training calendar.


2. Total 8 number of courses are being arranged by DEA in Jan- March 2023. Detailed course outline, Institutes and training schedule etc. are as per the enclosed D.O.

3. Nominations of the interested Gr. 'A' officer of all the cadres of DoT (ITS/IP&TAFS/IRRS/P&T BWS), are invited with recommendation of their Controlling officer so as to reach the O/o DDG (CB&T)- Training Manager, by **12.12.2022 for ISB Hyderabad Training** and for remaining trainings by **20.12.2022**.

4. Group 'A' officers of other cadres posted in DoT, may send their application to O/o DDG (CB&T)- Training Manager, through their Administrative/Establishment office latest by 12.12.2022 for ISB Hyderabad Training and for remaining trainings by 20.12.2022.

5. The duly filled nomination form (as per proforma enclosed) recommended by respective Controlling officers/ Administrative/Establishment division shall be submitted through email to the undersigned, at dirtrg-dot@nic.in with cc to adg.trg-dot@gov.in, so as to reach to this office on or before last dates.

Encl: As above


07/12/2022

(Devendra Yadav)
Director (Training-I), DoT HQ
Ph.: 011-23210148 (o)

(देवेन्द्र यादव)
(DEVENDRA YADAV)
निदेशक (प्रशिक्षण)
Director (Training)
दूरसंचार विभाग, भारत सरकार
Deptt. of Telecom, Govt. of India
नई दिल्ली / New Delhi

To

All eligible officers- through DoT Website

Copy to:

1. Sr. PPS to Member(S)/Member(T)/Member(F), DoT Hq, Sanchar Bhawan, New Delhi.
2. DG (Telecom), DoT Hq, Sanchar Bhawan, New Delhi.
3. CGCA, DoT, NICF Campus, Ghitorni.
4. AS(T), DoT Hq, Sanchar Bhawan, New Delhi.
5. Administrator (USOF), DoT Hq, Sanchar Bhawan, New Delhi.

6. CVO, DoT, Sanchar Bhawan, New Delhi.
7. Wireless Advisor, DoT Hq, Sanchar Bhawan, New Delhi.
8. DG (NTIPRIT), Ghaziabad.
9. DG, NICF, Ghitorni
10. Sr. DDG (TEC)/Sr. DDG (NCCS).
11. DDG (E&T), DoT Hq, Sanchar Bhawan, New Delhi- i.r.o. IP&TAFS cadre officers.
12. Sr. DWA (Coordination and Admin), DoT Hq, Sanchar Bhawan, New Delhi- i.r.o. IRRS cadre officers.
13. DDG(C&A), DoT Hq, Sanchar Bhawan, New Delhi.



Proforma for sending Nomination

A. Details of training program

Name of the Course	
Duration:	
Location	

B. Details of officer being nominated

Name of officer	
Designation & Office	
Cadre and allotment year	
Staff No.	
Date of birth	
Email ID	
Phone number (Office & mobile)	
Office Address	
Work Profile in brief	

(Name & Signature of the officer)

Date:
Place:

C. Details of controlling officer

Name of controlling officer	
Designation & Office	
Email ID	
Phone number (Office & mobile)	
Office Address	

(Name & Signature of the controlling officer)

Date:
Place:

ANAND KUMAR PAL
ADVISER
TEL. : +91-11-23701073
E-mail : anand.kpal@nic.in



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

भारत सरकार
वित्त मंत्रालय
आर्थिक कार्य विभाग
कमरा न०. 505, पांचवी मंजिल,
एसटीसी बिल्डिंग, जनपथ
नई दिल्ली-110001

Government of India
Ministry of Finance
Department of Economic Affairs
Room No. 505, 5th Floor,
STC Building, Janpath
New Delhi-110001

D.O No. 3/2/2021-CBU
Dated: 5th December, 2022

Dear Sir/Ma'am,

You may be aware about thrust of the Central Government on Infrastructure Development through National Infrastructure Pipeline (NIP), National Monetization Plan (NMP) and PM GatiShakti. Government is emphasizing on proper planning, timely delivery, and quality implementation of projects. There is enhanced allocation on capex spending and Union Budget 2022-23 has emphasized the importance of capacity building to achieve outcomes in infrastructure development.

2. To ensure that officers involved with infrastructure projects planning, design and implementing activities are adequately trained to improve the level of service delivery on ground, this Department has prepared Capacity Enhancement Plan (CEP) in collaboration with Capacity Building Commission.

3. Taking forward this initiative to enable a greater coverage of all officers with beginner and intermediate level trainings, DEA is preparing training calendar for upcoming months in partnership with prominent institutions and organizations in the country for different skill sets and different capacity requirements.

4. At present the following training programmes are scheduled to be held in the month of January to March 2023. It may be noted that training fees and accommodation expenses will be borne by DEA w.r.t said training programmes.

S.No.	Training Partner	Mode/Venue	Tentative Date	Course Outline and Remarks	No. of Participants
1.	ISB	ISB Campus, Hyderabad	3rd to 7th January 2023	Project Management as a Science: Project Planning and Execution (Selection and Prioritization, Execution Models, Appraisal Techniques), Risk Analysis & Management, Project Valuation & Cash Flow Analysis & Project Management as an Art: Team Leadership and Personal Leadership in Project Management	30+
2.	IIM Indore	IIM Campus, Indore	30th January to 3rd February	Fiscal Policy and Accounting & Finance Analytics: Fiscal Policy (Macroeconomic Management, Expenditure Policy, Public Finance, Fiscal Accounts, Taxation), Accounting & Finance Analytics for Decision Making, Data Analytical Tools, Credit Risk	25+

S.No.	Training Partner	Mode/Venue	Tentative Date	Course Outline and Remarks	No. of Participants
				Analysis, Modelling and Business Forecasting	
3.	NITIE Mumbai	NITIE Mumbai Campus	30th January to 3rd February	Project Procurement & Risk Management: Basics of Bid Solicitation & Contract Negotiations, Bid Evaluation, Contractor Qualification Criteria, Risk identification & Assessment (Case Studies on Political & Regulatory Risk Handling), Risk Evaluation & Risk Allocation	25+
4.	IIBF	IIBF Mumbai	6th to 10th February 2023	Program on Project Finance for Infrastructure Projects: Project Finance & Feasibility Study, Estimation of Economic Potential & Impact Analysis, Project Ownership Models, Project Appraisal, Viability & Investment, Credit Enhancement, Assessment & Mitigation of Risks	25+
5.	IIM Kozhikode	IIM Campus, Kozhikode	13th to 17th February 2023	Capacity Development in Public-Private Partnership (PPP): PPP Models, Project Feasibility, Project Management, Project Finance, Quantitative Analysis, Legal Aspects of PPP, Markets & Competition, Governance, Risk Analysis, Risk Allocation & Management & Project Evaluation with Case Studies	35+
6.	AJNIFM	AJNIFM Campus, Faridabad	20th to 24th February 2023	Public Private Partnership (PPP) - A Basic Perspective: PPP Concepts, Laws & Regulations, Preparatory Phase, Financial Issues & Investment Analysis, Concessionaire Selection, Bidding Process, O&M and Closure	30+
7.	IIM Calcutta	IIM Campus, Calcutta	27th February to 3rd March 2023	Introduction to Mega Projects & Project Financing: Projects & Project Management, Mega Projects (Case Studies, Development, Planning & Execution), Project Financing (Long-Term Infra, Public Service & Industrial Projects, Financial Instruments, Restructuring) and Contract Management (Best Practices & Common Pitfalls)	30+
8.	NLSIU	NLSIU Campus	20th to 24th March 2023	Government Contracts & Litigation Management: Legal Systems, Interpretation, Bidding Process, Project Design (GFR & CVC Guidelines, Drafting Standard Documents, e-tender & e-procurement), Administrative Law, Contract Design, and Dispute Resolution	30+

5. You are requested to **nominate Group A Officers (At least two officers for each training proposed) involved in infrastructure project planning, monitoring or implementation** for participating in these training programs as per the proforma enclosed, latest by 30th December, 2022. For the first training programme, i.e, from ISB Hyderabad on Project Management (3rd-7th January, 2023), nominations may please be sent by 16th December, 2022.

6. Confirmation for the participation of the nominated Officers for the said trainings will be conveyed separately by DEA (**SOP for the nomination process is attached for reference**).

Thanking You,

Encl: As above.



Yours sincerely,
(Anand Kumar Pal)

Line Ministries

1. **Secretary**, Department for Promotion of Industry, and Internal Trade
2. **Secretary**, Department of Agriculture, Cooperation and Farmers Welfare
3. **Secretary**, Department of Drinking Water and Sanitation
4. **Secretary**, Department of Food and Public Distribution
5. **Secretary**, Department of Higher Education
6. **Secretary**, Department of School Education and Literacy
7. **Secretary**, Department of Telecommunications
8. **Secretary**, Dept. of Water Resources, River Development & Ganga Rejuvenation
9. **Secretary**, Ministry of Civil Aviation
10. **Secretary**, Ministry of Food Processing Industries
11. **Secretary**, Ministry of Health and Family Welfare
12. **Secretary**, Ministry of Housing & Urban Affairs
13. **Secretary**, Ministry of New and Renewable Energy
14. **Secretary**, Ministry of Petroleum and Natural Gas
15. **Secretary**, Ministry of Port, Shipping and Waterways
16. **Secretary**, Ministry of Power
17. **Secretary**, Ministry of Railways
18. **Secretary**, Ministry of Road Transport and Highways
19. **Secretary**, Ministry of Rural Development
20. **Secretary**, Ministry of Steel
21. **Secretary**, Ministry of Tourism
22. **Secretary**, Ministry of Youth Affairs & Sports

State Governments/UTs

1. Chief Secretary, Government of Andhra Pradesh
2. Chief Secretary, Government of Arunachal Pradesh
3. Chief Secretary, Government of Assam
4. Chief Secretary, Government of Bihar
5. Chief Secretary, Government of Chhattisgarh
6. Chief Secretary, Government of Goa
7. Chief Secretary, Government of Gujarat
8. Chief Secretary, Government of Haryana
9. Chief Secretary, Government of Himachal Pradesh
10. Chief Secretary, Government of Jharkhand
11. Chief Secretary, Government of Karnataka
12. Chief Secretary, Government of Kerala
13. Chief Secretary, Government of Madhya Pradesh
14. Chief Secretary, Government of Maharashtra
15. Chief Secretary, Government of Manipur
16. Chief Secretary, Government of Meghalaya
17. Chief Secretary, Government of Mizoram
18. Chief Secretary, Government of Nagaland
19. Chief Secretary, Government of Odisha
20. Chief Secretary, Government of Punjab
21. Chief Secretary, Government of Rajasthan
22. Chief Secretary, Government of Sikkim
23. Chief Secretary, Government of Tamil Nadu
24. Chief Secretary, Government of Telangana
25. Chief Secretary, Government of Tripura
26. Chief Secretary, Govt. of Uttar Pradesh
27. Chief Secretary, Government of Utharakhand
28. Chief Secretary, Government of West Bengal
29. Chief Secretary, Andaman & Nicobar Island
30. Chief Secretary, Pondicherry
31. Chief Secretary, Govt of Delhi
32. Chief Secretary, Govt of Jammu & Kashmir
33. Adviser to the Administrator, Chandigarh
34. Adviser to the Administrator, Govt of Daman & Diu and Dadra & Nagar Haveli
35. Adviser to the Administrator, Govt of Lakshadweep
36. Adviser to the Administrator, Ladkah

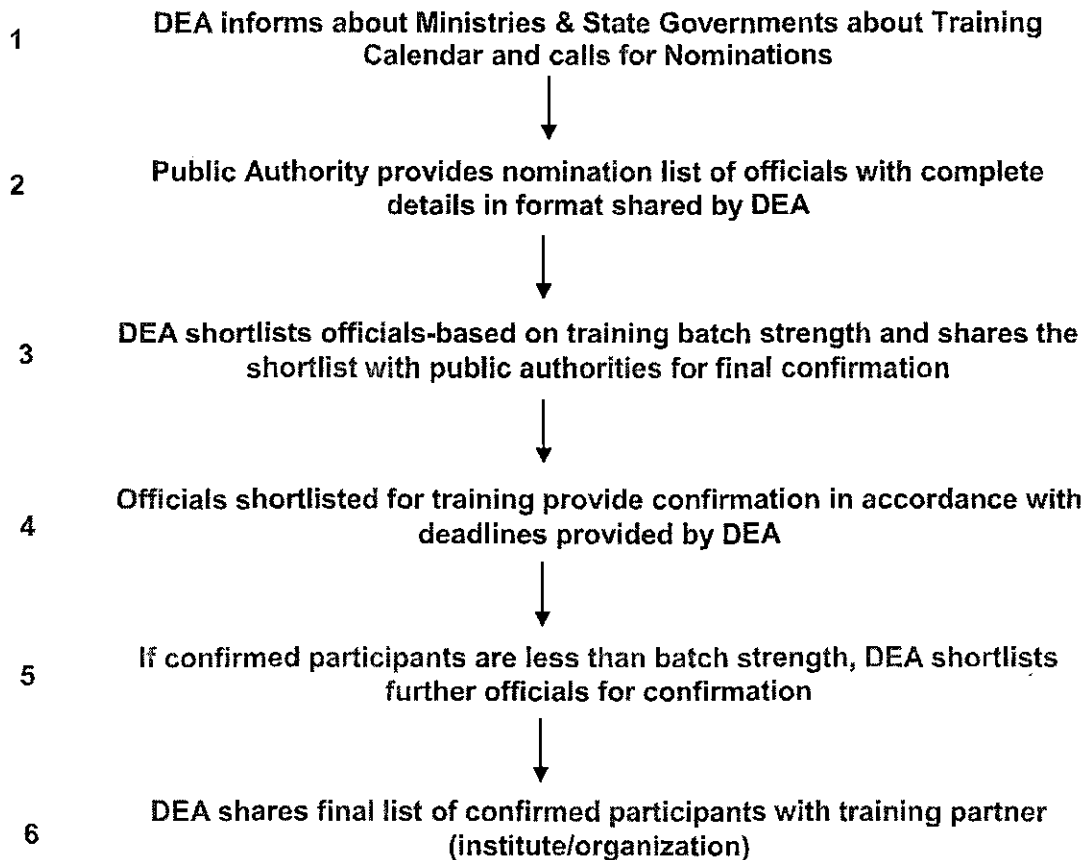
CPSEs / Authorities

1. Chairman and Managing Director, National Thermal Power Corporation (NTPC)
2. CMD & A/c Director, National Hydroelectric Power Corporation (NHPC)
3. Chairman and Managing Director, THDC India Limited
4. Managing Director, Solar Energy Corporation of India (SECI)
5. Chairperson, National Highways Authority of India (NHAI)
6. Managing Director, NHIDCL
7. Chairman, India Tourism Development Corporation Limited (ITDC)
8. Chairman, Airports Authority of India (AAI)
9. Chairman-cum-Managing Director, National Buildings Construction Corporation Ltd. (NBCC)
10. Managing Director, National Capital Region Transport Corporation (NCRTC)
11. CEO and Managing Director, National Industrial Corridor Development Corporation (NICDC)
12. CMD & Additional Charge of Director (Works), IRCON International Ltd. – Construction Division
13. Chairman and Managing Director, Food Corporation of India (FCI)
14. Chairman, Inland Waterways Authority of India
15. Chairman & Managing Director, BSNL
16. Director General, Central Public Works Department (CPWD)
17. Director General, Sports Authority of India (SAI)
18. Vice Chairman, Delhi Development Authority
19. Chairman, Yamuna Expressway Industries Development Authority
20. Managing Director, Uttarakhand infrastructure Project Company Ltd.
21. Managing Director, State Infrastructure & Industrial Development Corporation Uttarakhand Ltd.
22. Managing Director, Uttar Pradesh Setu Nigam Limited

**Capacity Building Trainings by Premier Institutes/Organizations: An Initiative
by the Department of Economic Affairs**

SOP/Guide for Government officials on Training Nomination Process

Below is process for selection of officials for trainings planned by DEA



Important Information:

1. Initial nomination provided by public authority is not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA
4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to ensure that the seats are timely substituted/de-allocated and there is no financial loss.

5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings
6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner.
7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).
8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made training partners.
9. Officials are requested not to plan leisure or travel local attraction during training period. No travel arrangement request should be made to the training partner (institute/professional body) for such plans.
10. All communication pertaining to nominations are to be sent to:

Sh. Anand Kumar Pal

Adviser, Capacity Building Unit (CBU),
Infrastructure Finance Secretariat (IFS),
Dept. of Economic Affairs, Ministry of Finance, Government of India
5th Floor, STC Building, Janpath, New Delhi 110001
O: 011- 23701073, E: anand.kpal@nic.in

Sh. Sabri Bin Kasim

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Proforma

Sr No	Name, email and mobile number	Designation	Department/ Ministry/Organization	Work Profile in brief	Name of the training nominated for (Please mention the institute name and date of training as well)