

No. 3-3/2018-STG-I
Government of India
Ministry of Communications
DEPARTMENT OF TELECOMMUNICATIONS
(STG-I Section)

Room No.419 Sanchar Bhawan,
20, Ashoka Road, New Delhi -110001.

Dated: 27 January, 2020

ORDER

Subject:- Grant of leave - Regarding.

The Ex-post facto approval of the competent authority is conveyed for grant of following leaves to **Shri Surendra Kumar Khurana (Staff No. 112340), ADG (MOC-PG), DoT (Hqrs.):-**

SL. No.	Nature of leave	Period of Leave	Leave		Leave Granted	Balance leaves as on 01.01.2019	
			From	To		EL	HPL
						EL -300+15 days	HPL -405 days
						EL	HPL
1.	HPL	05 days	07.01.2019	11.01.2019	05 HPL	300+15	400
2.	EL	03 days	16.01.2019	18.01.2019	03 EL	300+12	400
3.	HPL	16 days	21.01.2019	05.02.2019	16 HPL	300+12	384
4.	EL	01 days	26.04.2019	-	01 EL	300+11	384
5.	EL	11 days	13.05.2019	23.05.2019	11 EL	300	384
6.	HPL	38 days	24.05.2019	30.06.2019	38 HPL	300	346

SL. No.	Nature of leave	Period of Leave	Leave		Leave Granted	Balance leaves as on 01.07.2019	
			From	To		EL	HPL
						EL -300+15 days	HPL -346+10= 356 days
						EL	HPL
1.	HPL	40 days	01.07.2019	09.08.2019	40 HPL	300+15	316
2.	EL	01 days	16.08.2019	-	01 EL	300+14	316
2.	EL	01 days	09.09.2019	-	01 EL	300+13	316
3.	EL	01 days	30.09.2019	01.10.2019	02 EL	300+11	316
4.	EL	01 days	07.10.2019	-	01 EL	300+10	316
5.	Deduction 10 days in lieu of leave encashment				10 EL	300	316
6	EL	01 days	23.12.2019	-	01 EL	299	316

(Ek Dass)

Under Secretary to the Govt. of India
Tel. 23036282/Fax 23716099

To

1. Section Officer (Pay-Bill), DoT (Hqrs.), New Delhi-with a request to release the salary of officer from 07.01.2019 to 23.12.2019, as the period of her absence has been regularized by granting the leave in DoT (Hqrs.).
2. Directr MOC-PG), DoT (HQ.), New Delhi.
3. AD (STG), DoT (Hqrs.), New Delhi - for making entries in the S/Book of the officer.
4. PA to US (SGT), DoT - for uploading in the website of the Department.
5. Officer concerned.
6. OL Section for Hindi version.
7. Order Bundle STG-I Section.