

100-20/2017-STG-I
Government of India
Ministry of Communications
Department of Telecommunications

10th September, 2018

OFFICE MEMORANDUM

Subject: Appointment of APAR custodian and alternative APAR custodian of SPARROW and Training of Nodal Officer on Admin Role of SPARROW system.

In reference to O.M. of even number dated 03.03.2017, the role of APAR custodian was linked to an officer and the list of officers was issued. Now, the undersigned has been directed to state that the APAR work is related to Admin section and accordingly, Director (Admin) in the LSA units and in NTIPRIT are assigned the role of APAR custodian and DDG (Admin) as Alternative APAR custodian. Similarly in TEC and RTEC Delhi, Dir (Estt) and DDG (Pers) are given the role of APAR custodian and Alternative APAR custodian respectively.

2. For DoT HQ, CS to Advisor (HRD) is nominated as APAR custodian and for Organization Deputation, ADG (Staff) is nominated as APAR custodian.

3. For officers posted in MTNL Delhi and BSNL Delhi, Smt. Meena Chauhan (Staff No. 8252) and Shri Swadesh Kumar Samanta (Staff No. 20441) are APAR custodian respectively.

4. PAR custodian's domain area will be the same as mentioned in the even number O.M. of this department dated 03.03.2017. New Roles will be provided to the concerned officers w.e.f. 01.10.2018.

5. The role of Nodal Officer is very important for co-ordinating and finishing e-APAR work in a time bound manner. A training of the Nodal Officers for the Administrative role in the SPARROW system has been scheduled as per the details given below:

Date & Time : 12.10.2018 (Friday) – 11:00 AM to 4:00 PM

Venue : Conference Hall, 13th Floor, Sanchar Bhawan

6. It is also decided that the facility of Online APAR may be extended to Assistant Director (AD) and Junior Telecom Officer (JTO) Group B as well with effect from 01.04.2019. Further necessary action regarding the same will be intimated later.

This is issued with the approval of Competent Authority.


(Lavi Gupta)
ADG (Staff)

Copy to:

1. All PAR/Alternate PAR Custodians
2. All the officers concerned
3. Director (IT), DoT HQ : For kind information and to conduct a One Day Workshop on Admin Role in SPARROW.