

**No. 3-2/2019-STG-I**  
Government of India  
Ministry of Communications  
Department of Telecommunications  
(STG-I Section)

Room No.419 Sanchar Bhawan,  
20, Ashoka Road, New Delhi -110001.  
Dated: } 4<sup>th</sup> November, 2019.

**ORDER**

**Subject:- Grant of encashment of 10 (Ten) days Earned Leave alongwith in lieu of Home Town LTC Block Year-2018-19 – Case of Shri Surendra Kumar Khurana (Staff No. 112340), ADG (PG-I), DoT (Hqrs.), New Delhi - Regarding.**

In pursuance of DOP&T OM No.31011/4/2008-Estt.(A) dated 23/09/2008 and 14028/04/2009-Estt(L) dated 03/06/2009, Shri Surendra Kumar Khurana (Staff No. 112340), ADG (PG-I), DoT (Hqrs.), New Delhi is hereby allowed to encash 10 (Ten) days Earned Leave on availing of **in lieu of Home Town LTC Block Year-2018-19** for visiting **Port Blair** for the period w.e.f. 04/11/2019. Shri Surendra Kumar Khurana has been granted 05 days Casual Leaves from 04/11/2019 to 08/11/2019 by his controlling officer.

2. Sanction of the competent authority is given for the payment of a sum of **Rs. 36,582/- (Rupees Thirty Six Thousand Five Hundred & Eighty Two only)** to Shri Surendra Kumar Khurana being the cash equivalent of 10 days Earned Leave for availing in lieu of Home Town LTC Block Year 2018-19.
3. After availing the said leave encashment the officer can avail encashment of LTC for 50 more days Earned Leave during his remaining service.
4. The above expenditure is debitable to **Head "34510091 – DOT"** and should be met from the sanctioned grant of the current financial year.

  
14/11/2019  
(S.K. Jayaswal)

Under Secretary to the Govt. of India  
Tel. 23036876/Fax 23716099

**To**

1. Section Officer (Pay-Bill), DoT (Hqrs.), New Delhi.
2. Shri Surendra Kumar, ADG (PG-I), DoT (Hqrs.), New Delhi.
3. DDG (PG), DoT (Hqrs.), New Delhi.

**Copy to:-**

1. Consultant (STG) - For making necessary entries regarding availing LTC **Earned Leave** and 10 days (Ten days) E/L encashment in the Service Book of the officer.
2. OL Section for Hindi version.
- ~~3.~~ PS to US (SGT), DoT – for uploading the said order on DoT web-site and deduction of 10 days (Ten days) E/L in the online Management System.
4. Order Bundle.