

No.17-4/2016-STG-I
Government of India
Ministry of Communications & IT,
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi-1
(STG-I Section)

Dated, the 02nd January, 2016

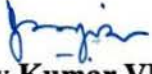
OFFICE MEMORANDUM

Subject :- Engagement of Project Coordinator for NDMS Pilot Project for creation of Satellite based Communication Network for 120 locations – seeking willingness from the Ex-ITS officers.

The undersigned is forwarded herewith a copy of letter No.05-01/2016(Comn & IT)-PMU dated 22.11.2016 & 26.12.2016 of National Disaster Management Authority(NDMA) on the subject mentioned above.

2. The willing Ex-ITS Group 'A' officers, retired from DoT/MTNL/BSNL in the year of 2016, may submit their application in the prescribed proforma, directly to National Disaster Management Authority(NDMA) under intimation to this office.

Encl. a/a


(Ajay Kumar VR)
Under Secretary to the Govt. of India
Tele. No.2303-6282.

Copy to:-

- i) All the Ex-ITS officers, retired from DoT/MTNL/BSNL in the year of 2016;
- ii) CMD, MTNL / BSNL
- iii) Shri Anurag Rana, Joint Advisor(Comn & IT), National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi-110029 w.r.t. letter No.05-01/2016(Comn & IT)-PMU dated 22.11.2016 for information;
- iv) DDG(Estt.) / US(SNG), DoT(Hq.);
- v) Shri N.K.Sharma, STG-II Section for uploading the said O.M. on DoT's website.



Government of India
National Disaster Management Authority
NDMA Bhawan, A-1,
Safdarjung Enclave, New Delhi - 110029
Phone: 26701743, Fax 26701840



No. 05-01/2016/ (Comn & IT)-PMU

Dated: 22 Nov 2016

To

Shri S.K.Jain,
DDG (Establishment),
Department of Telecommunications,
Ministry of Communications,
Room No. 1105, Sanchar Bhawan ,
20, Ashoka Road, New Delhi-01

SK
28/11

Dir(S)

Subject: Engagement of Project Coordinator for NDMS Pilot Project for creation of Satellite based Communication Network for 120 locations- Regarding.

Sir,

NDMA has initiated a Pilot Project namely National Disaster Management Services (NDMS) for creation of Satellite based Communication Network for 120 locations across the country including MHA, NDMA, NDRF HQ, all States/UTs and 81 Vulnerable Districts. For close monitoring and timely implementation of the Project a PMU has been created.

2. NDMA invites applications for the position of Project Coordinator on contract basis, through an advertisement being published shortly in the Employment News and 01 each National English & Hindi Newspaper, as per details given below:

S.No.	Category	Remuneration per month	No of vacancy
1.	Project Coordinator	Rs.92,000/- (Rupees Ninety Two Thousand)	01 (One)

3. The detailed terms and conditions, eligibility criteria (educational qualification, experience etc.), general conditions & prescribed Performa for submission of applications etc. for engagement of Project Coordinator are enclosed as Annexure -I. The relevant details may also be visited on NDMA's website i.e. <http://ndma.gov.in/en/careers.html>.

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The contract will be for a period of one year initially and may be extended with mutual consent based on need and performance for part of the year or maximum for one year at a time or closure of project, whichever is earlier.

5. We shall be grateful if the above requirement is given wide circulation amongst DoT MTNL, BSNL etc and also uploaded on DoT's website for inviting applications from recently retired individuals fulfilling the eligibility criteria as given in the enclosed Annexure within 21 days from the date of publication of advertisement in the Employment News/Newspapers.

6. This issues with the approval of Competent Authority.

Yours faithfully


22/1/16

(Anurag Rana)

Joint Advisor (Comn & IT)

Encls: as above

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**TERMS OF REFERENCE FOR THE POST OF PROJECT COORDINATOR
NATIONAL DISASTER MANAGEMENT SERVICES (NDMS) PILOT PROJECT**

1.	Objective	<ul style="list-style-type: none"> ➤ Should be fully conversant with all communication technologies (both terrestrial as well as satellite) and switching and transmission, networks gateways, firewalls, routers that are needed for state-of-the-art communication network setup with failsafe character. ➤ Should have thorough knowledge on the selection and specification of the hardware and software for creation of Communication Networks, involving use of latest technologies, data storage, application server, web server, etc. and security of the data bank (through firewalls / proxy servers). ➤ Expertise in implementation of communication network projects (based on terrestrial and satellite based communication networks) would be desirable.
2.	Qualification, Eligibility and experience	<p><u>Qualification:</u> -</p> <p>Bachelor or equivalent degree in Engineering/Technology in Electronics//Telecommunication/Computer/IT or in any related area.</p> <p><u>Experience:</u> -</p> <ul style="list-style-type: none"> ➤ Minimum 10 years of experience in above mentioned field. ➤ Retired Government employees with Grade Pay of Rs. 8700 or above (6th CPC) with experience of 10 years and knowledge in the required domain field, as above, would also be eligible for this position.
3.	Scope of work and deliverables output	<p><u>Scope of work:</u> -</p> <ul style="list-style-type: none"> ➤ Responsible for complete coordination with MHA, NDRF, States/UTs, DOT/BSNL/MTNL, NIC, ISRO and other related agencies in connection with the implementation of the Pilot Project National Disaster Management Services (NDMS). ➤ Assist in selection and preparation of specifications of subsystems/components needed for establishment of Emergency Operation Center (EOC) at National, State and District levels. ➤ Initiation of any other Project requires integration with NDMS. ➤ Planning for last mile connectivity for Disaster Management. ➤ Development of applications for android and other apps for use in Disaster Management on NDMS. ➤ Coordination and IT Support to GIS platform related to NDMS. ➤ Capacity Building and Training in Telecommunication and IT of States and other Stakeholders. <p><u>Deliverables output</u></p> <ul style="list-style-type: none"> ➤ Conceptual Design of various components of NDMS Communication Projects, Preparation of Technical Documents, SOP, Training Module, Project Monitoring at all levels, Advice for procurement of appropriate hardware and software needed for creating T-1 connectivity and other related...

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		<p>wherever required.</p> <ul style="list-style-type: none"> ➤ Design and prepare details of last-mile connectivity for disaster management on need basis. ➤ Be a nodal officer for smooth coordination, implementation, training and further handing over of assets created as part of NDMS project to the respective States. ➤ Capacity Building and Training of State Officials in Telecommunication and IT. ➤ Any other work to be assigned as per requirement by NDMA.
4.	Remuneration	Consolidated fee of Rs. 92,000/- (Ninety Two Thousand) Per Month
5.	Contract Period	<ul style="list-style-type: none"> ➤ Initially for One (1) Year. ➤ The NDMA can terminate the contract at any time by giving one month's notice or the incumbent can also resign from the assignment by giving one month's notice to NDMA.

1. General Conditions:

- (i) Candidates should apply in prescribed Performa
- (ii) Candidates applying for more than one post should submit separate applications.
- (iii) Candidates will have to produce the proof of details furnished in their applications, in original, as and when required.
- (iv) Applications received after the due date, unsigned applications, applications where the post no. is not filled in/not filled in correctly and applications in complete in any respect will not be considered.
- (v) Only Indian Nationals need to apply.
- (vi) Canvassing in any form will lead to disqualification.
- (vii) It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- (viii) The applications must be sent in neatly typed out form in A-4 size paper 210 x 297mm.

2. Last Date for Receipt of Applications:

Not later than 21 days from the date of publication of advertisement in Employment News/Newspapers.

3. Address for Sending Application:

Sh. Anurag Rana
 Joint Advisor (Comn. & IT)
 National Disaster Management Authority
 NDMA Bhawan, A-1, Safdarjung Enclave
 New Delhi – 110029.
 Phone No. 011-26701743

E-2143 11/16/24 (E-21)

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Performa for ApplicationPost applied for: **Project Coordinator, NDMS Pilot Project**

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Male / Female: _____

5. Domicile: _____

6. Nationality: _____

7. Mailing address (with Tel./Mob. No. and e-mail address)

8. Permanent Address: _____

9. Educational Qualifications:

S.No	Course	Subject	University/Institute	Year of Passing	Division/class

10. Work Experience:

S.No	Organization/Institute	Period From To	Nature of Work	Remarks

11. Grade pay /Pay Band: _____

12. Whether SC/ST/OBC: _____

13. References, if any:

(i)

(ii)

(Signature) _____
 Name: _____
 Dated: _____
 Mobile No: _____
 E-mail id: _____



सत्यमेव जयते

Government of India
National Disaster Management Authority
NDMA Bhawan, A-1,
Safdarjung Enclave, New Delhi - 110029
Phone: 26701743, Fax 26701840



No. 05-01/2016/ (Comn & IT)-PMU

Dated: 26 Dec 2016

To

Shri S.K.Jain,
DDG (Establishment),
Department of Telecommunications,
Ministry of Communications,
Room No. 1105, Sanchar Bhawan ,
20, Ashoka Road, New Delhi-01

**Subject: Engagement of Project Coordinator for NDMS Pilot Project for creation of
Satellite based Communication Network for 120 locations- Regarding.**

Sir,

Kindly refer to NDMA letter of even no. dated 22 November 2016 on the
above subject.

2. In this connection, it is informed that the last date for receipt of applications for engagement of Project Coordinator, NDMS Pilot Project, on contract basis has been extended up to 06 January 2017.
3. It is, therefore, requested to give it wide circulation amongst DoT, MTNL, BSNL etc. and also upload on DoT Website for inviting applications from the recently retired individuals fulfilling the eligibility criteria as already intimated vide our earlier letter dated 22 Nov 2016 under reference, by the stipulated date.
4. This issues with the approval of the Competent Authority.

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Govt. of India
National Disaster Management Authority
26/12/16
(K.K.Rao)
Assistant Advisor (Comn)

1/11/12