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GOVERNMENT OF INDIA
DEPARTMENT OF TELECOMMUNICATIONS
Sanchar Bhavan, 20 Ashoka Road, New Delhi-110 001

No. 5-3/Pre 2006-07/14-15 / 2391 to 2479

dated: 08.04.2015
Jo

To,

All the Pr. CsCA/ CsCA

The offices of the Pr.CCA/ CCA are performing the function of Pension Authorizing Authorities in respect of DOT pensioners. The pension is being disbursed through PS Banks and POs in case of DOT & BSNL pensioners. BSNL/ MTNL authorities are performing pension sanctioning/ processing functions in respect of their pensioners.

A need has been felt that the Pr. CsCA/ CsCA may reconcile the pension data with their Pension Disbursing Authorities (PDAs) and Pension Sanctioning/ Processing Authorities. A detailed process along with the time frame to be followed in this regard is furnished here as under-

Reconciliation/ Purification of Pensioners' data:

STEP- I-

(i) All the Pr. CsCA/CsCA will prepare a list of all the pensioners/ family pensioners for whom they are Pension Authorizing Authorities. This will include-

- (a) The Pensioners of DOT/BSNL/MTNL/VSNL etc before 01.10.2000,
- (b) The pensioners of DOT/BSNL/MTNL/VSNL etc on or after 01.10.2000,
- (c) The pensioners pertaining to (a) & (b) above whose PPOs have been received from other units for authorizing disbursement of pension in that circle.

ii) The pensioners data may contain full particulars including name of the pensioner, Father's/Husband's name, Date of retirement, PPO Number, Basic pension, Amount of Pension commutation, Paying Bank/PO and any other information required. Separate information should be maintained for IDA/CDA/Pro- Rata/Combined service pension optee pensioners of MTNL etc.

iii) This exercise must be completed by **30.04.2015**.

iv) A report of the above completion be sent to the Director (Accounts-I) in the enclosed ' Proforma-I' for necessary updation at DOT HQ.

STEP -II:

Simultaneously, the Pr. CsCA/CsCA may collect the information from all the Banks/POs regarding data of the DOT pensioners being disbursed through that agency and reconcile with their own records. In case of any discrepancy, coordination meetings may be held with Bank/PO authorities for getting the discrepancies removed/rectified.

STEP -III:

i) By **31.05.2015**, all the data prepared by the Pr. CsCA/CsCA and that received from Banks/POs must be reconciled and discrepancies intimated to the concerned agency for correction/ modification/deletion etc, if any, including the action to be taken by the all above.

ii) Report in the enclosed Proforma -II be submitted by **07.06.2015**.

STEP-IV:

While taking action in ^{step} III above, if required, concerned Pension Sanctioning/ Processing Authorities viz; BSNL/MTNL etc may be contacted for necessary details coordinating with different authorities in this regard.

STEP-V:

The final figure so arrived in respect of all categories of pensioners be reported to the DOT HQ by 30.06.2015 in Proforma-III.

All the Pr. CsCA/ CsCA may carry out the above activities as per defined time schedule and intimate the action taken to the DOT as per prescribed time frame.

This issues with the approval of the Member (F).

Encl: Three


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Copy to :-

1. PS to Secretary (Post)
2. PS to Member (F)
3. PSO to Advisor (F)
4. JS (T)
5. DDG (Estt)
6. All DDGs (Finance side)
7. DDG (PAF)
8. CMD BSNL/ MTNL
9. All CPPCs
10. Spare

PROFORMA –I
(TO BE SUBMITTED BY 30.04.2015)

(Prepared as per Pr.CsCA/CsCA record)

UNIT	No. of Pensioners		No. of Family Pensioners		No. of pro –rata pensioners	No. of covered category MTNL Pensioners
	CDA	IDA	CDA	IDA	BSNL/MTNL/VSNL etc	BSNL/MTNL/VSNL etc
	Pre-1.10.2000-		Pre-1.10.2000-		Pre-1.10.2000-	Pre-1.10.2000-
	2001-		2001-		2001-	2001-
	2002-		2002-		2002-	2002-
	2003-		2003-		2003-	2003-
	2004-		2004-		2004-	2004-
	2005-		2005-		2005-	2005-
	2006-		2006-		2006-	2006-
	2007-		2007-		2007-	2007-
	2008-		2008-		2008-	2008-
	2009-		2009-		2009-	2009-
	2010-		2010-		2010-	2010-
	2011-		2011-		2011-	2011-
	2012-		2012-		2012-	2012-
	2013-		2013-		2013-	2013-
	2014-		2014-		2014-	2014-
	2015-		2015-		2015-	2015-
Total						

Signature of the Pr. CCA/ CCA

PROFORMA –II
(TO BE SUBMITTED BY 31.05.2015)

(Prepared as intimated by the Banks/Pos)

UNIT	No. of Pensioners		No. of Family Pensioners		No. of pro –rata pensioners	No. of covered category MTNL Pensioners
	CDA	IDA	CDA	IDA	BSNL/MTNL/VSNL etc	BSNL/MTNL/VSNL etc
	Pre-1.10.2000-		Pre-1.10.2000-		Pre-1.10.2000-	Pre-1.10.2000-
	2001-		2001-		2001-	2001-
	2002-		2002-		2002-	2002-
	2003-		2003-		2003-	2003-
	2004-		2004-		2004-	2004-
	2005-		2005-		2005-	2005-
	2006-		2006-		2006-	2006-
	2007-		2007-		2007-	2007-
	2008-		2008-		2008-	2008-
	2009-		2009-		2009-	2009-
	2010-		2010-		2010-	2010-
	2011-		2011-		2011-	2011-
	2012-		2012-		2012-	2012-
	2013-		2013-		2013-	2013-
	2014-		2014-		2014-	2014-
	2015-		2015-		2015-	2015-
Total						

Signature of the Pr. CCA/ CCA

PROFORMA –III
(TO BE SUBMITTED BY 30.06.2015)

(Finally reconciled data)

UNIT	No. of Pensioners		No. of Family Pensioners		No. of pro –rata pensioners	No. of covered category MTNL Pensioners
	CDA	IDA	CDA	IDA	BSNL/MTNL/VSNL etc	BSNL/MTNL/VSNL etc
	Pre-1.10.2000-		Pre-1.10.2000-		Pre-1.10.2000-	Pre-1.10.2000-
	2001-		2001-		2001-	2001-
	2002-		2002-		2002-	2002-
	2003-		2003-		2003-	2003-
	2004-		2004-		2004-	2004-
	2005-		2005-		2005-	2005-
	2006-		2006-		2006-	2006-
	2007-		2007-		2007-	2007-
	2008-		2008-		2008-	2008-
	2009-		2009-		2009-	2009-
	2010-		2010-		2010-	2010-
	2011-		2011-		2011-	2011-
	2012-		2012-		2012-	2012-
	2013-		2013-		2013-	2013-
	2014-		2014-		2014-	2014-
	2015-		2015-		2015-	2015-
Total						

Signature of the Pr. CCA/ CCA