

No. 4-1/2014-IR/04  
Department of Telecommunications  
512-A, Sanchar Bhawan, 20-Ashoka Road,  
New Delhi -110001.

Dated: June 30, 2014

Kindly find enclosed herewith the copy of letter No. BDT/IEE/RME/DM/438 dated 20 May, 2014 received from ITU, Geneva regarding "ITU IDA Executive Training Programme: Enabling Frameworks for ICT Development-The Singapore Experience" from 25-29 August, 2014 at Singapore on part fellowship.

It is requested that the names of the suitable candidates meeting Selection Criteria specified by ITU along with the complete bio-data, duly filled in nomination form (as per Website) and foreign tour profile as shown below, may please be sent to this office in room No. 512-A, Sanchar Bhawan New Delhi, by 09<sup>th</sup> July, 2014 or mail on [dirir2-dot@nic.in](mailto:dirir2-dot@nic.in)

**Specimen of Bio data**

1. Name, Staff No. and Designation
2. Date of Birth ( Be under 45 years of age)
3. Qualification
4. Year of Recruitment
5. Present job & duties
6. Study Group Number if any
7. Details of Contact including Mobile No.
8. Status of Annual property return of the previous year i.e. 2013 within time

**Details of Foreign training/visits during last three years**

1. Name of training course/visit
2. Period of visit (from-to)
3. Name of country visited
4. Date of submission of tour report

(Encl: as above)



(D.K.Jain)  
A.D.G. (IR-I)  
Tel. No. 23036080

**Copy to :-**

1. Member (S), Member (F), Member (T), Telecom Commission/Administrator, USOF for information please
2. All Advisors of Telecom Commission.
3. Add. Secretary (T), All Sr. DDGs, Wireless Advisor /All DDGs/CVO / Joint Secretary (T/A) /Joint Administrator (T/F) USOF in DOT/Sr.DDG TEC New Delhi.
4. Director (HRD), BSNL, Bharat Sanchar Bhawan, Janpath Road ND /FAX 23734072
5. Director (HR), MTNL Corporate Office Jeevan Bharati Tower, 12<sup>th</sup> floor, 124 Cannaught Circus, New Delhi-110001. FAX 23314243  
(BSNL/MTNL being Sector member of ITU/APT, may consider nominations directly on their own expenditure)
6. Director (IR-I), Director (IR-II), DOT
7. Director (IT), DOT is requested for hosting on DOT Website
8. Notice Board/ office copy