

Government of India
Ministry of Communications
Department of Telecommunications
(IT Division)

New Delhi, Dated 01-09-2021

Subject: Upgradation of DoT eOffice from version 6.0 to version 7.0: Training Schedule-Reg.

The upgradation activity from eFile version 6.0 to version 7.0 is being taken up by NIC from 03-09-2021 to 06-09-2021. Several new features and functionalities have been incorporated in eFile v7.0. The new version 7.0 will be available for use w.e.f. 06-09-2021.

2. To introduce officials to the new release, training program will be conducted as mentioned below:

Training Session	Date	Time	User Group
1	02-09-2021	11:00 AM to 1:00 PM	Director level officers
2	02-09-2021	3:00 PM to 5:00 PM	Below Director upto US level officers
3	03-09-2021	11:00 AM to 1:00 PM	Personnel Staff of Hon'ble MoC, Hon'ble MoSC, and personnel staff of Senior Officers above DDG level
4	03-09-2021	3:00 PM to 5:00 PM	SO Level officers
5	06-09-2021	11:00 AM to 1:00 PM	DDG and above level officers
6	06-09-2021	3:00 PM to 5:00 PM	Below SO level officers

Link for online training for all session- <https://nicmeet.nic.in/account/join-vc?key=ac31f434-c3c8-4e78-b5e2-d3a8840d47ca5187> Use PIN : 123456 to join the above training.

3. Officers/ officials who do not have system access to join training session may join the same as per schedule in Conference hall at 13th Floor, Sanchar Bhawan.

4. An open query Session (Online) will be conducted on 7th and 8th September 2021, to address user queries.

(Vasudev Singh)
Director (IT-II)
DoT Hq

To,

1. PPS to Hon'ble MOC
2. PPS to Hon'ble MOSC
3. PSO to Secretary (T)
4. PPS to DG(T), Member(S), Member(T), Member(F), AS(T), Administrator (USOF)
5. All DDG level officers/ Directors to make it convenient to attend the online training session and direct their subordinate/ staff for the same through eOffice Notice Board.
6. Director(IT-I) for arrangement of Laptop in Conference Hall, 13th Floor, Sanchar Bhawan.
7. Sr. Technical Director NIC, DoT for net connectivity and to attend the session.
8. SO(G-II)- for booking of Conference Hall on 2nd, 3rd and 6th September 2021
9. eOffice Administrator for upload on eOffice Notice board