

No. 3/Estt(G)/2021(3)-  
**INTELLIGENCE BUREAU**  
(Ministry of Home Affairs)  
Government of India  
New Delhi, the...

**VACANCY CIRCULAR**

It is proposed to fill up vacancies in the under mentioned ranks in Intelligence Bureau under the Ministry of Home Affairs **on deputation basis**. The educational qualification, experience and other eligibility conditions for the post are furnished below. The Pay Scale/Grade Pay and the eligibility service rendered may be read corresponding to the respective Level in Pay Matrix as per 7<sup>th</sup> Central Pay Commission.

(i) **Deputy Director (4 vacancies tentative), General Central Service (Group 'A'), Gazetted Non-Ministerial, Level 13A (Rs. 1,31,100 – Rs. 2,16,600) in the Pay Matrix as per 7<sup>th</sup> CPC :**

(A) Eligibility for deputation:

Mandatory

Officers of Central Government or State Governments or Union Territories including All India Service other than Indian Police Service

(a) holding analogous posts on regular basis in the parent cadre or department; and

(b) possessing the following educational qualifications and experience:

- (i) Bachelor's Degree from a recognized university;
- (ii) Five years' experience in intelligence work.

**Note:** The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Desirable

Officers applying for the post should:

- (i) be motivated enough to take up challenging tasks,
- (ii) be capable of supervising over 400 officers,
- (iii) have high level of integrity,
- (iv) have outstanding communication skills, especially in writing,
- (v) have previous work experience in Financial Management or Immigration work or intelligence and policy matters,
- (vi) have done NDC or equivalent course from India or abroad

(B) The maximum age limit for appointment by deputation **shall not be exceeding 56 years** as on the closing date of receipt of application.

(C) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed **five years**.

(D) Apart from pay and allowances, a Special Security Allowance @20% and other perks attached with the post will be admissible.

(ii) **Additional Deputy Director/Executive: (1 vacancy tentative), General Central Service (Group 'A'), Gazetted Non-Ministerial, Level 13 (Rs. 1,23,100 – Rs. 2,15,900) in the Pay Matrix as per 7<sup>th</sup> CPC :**

(A) Eligibility for deputation:

Mandatory:

Officers of the All India Service or Central Services Group 'A' or Central Government or State Governments or Union Territories administrations-

(a)(i) holding analogous posts on regular basis in the parent cadre or department; or

(ii) with 5 years service rendered after appointment thereto on a regular basis in Level- 12 (Rs. 78,800 - 2,09,200) in the pay matrix or equivalent in the parent cadre or department; or

(iii) Defence Service Officers holding analogous post on a regular basis in the parent cadre or department; and

(b) possessing the following educational qualifications and experience:

(i) bachelor's degree from a recognized university or equivalent; and

(ii) 12 years' experience provided 7 years experience in intelligence work.

**For Armed Forces Personnel (Deputation or Re-employment):**

The Armed Forces personnel of the rank of Colonel or equivalent who are due to retire or to be transferred to reserve within a period of one year and who possess the educational qualifications and experience prescribed for appointment on deputation, shall also be considered. If selected, such officers will be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment terms. In case such eligible officers have retired and have been transferred to reserve before the actual selection to the post is made, their appointment will be made on re-employment basis (re-employment up to the age of superannuation with reference to civil posts).

**Note:** All India Service officers shall draw pay and allowances as per the relevant Service Pay Rules. Deputation of All India Service officers shall be regulated in terms of relevant Service Tenure Rules. The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Desirable:

Officers applying for the post should:

(i) be motivated enough to take up challenging tasks,

(ii) be capable of supervising over 400 officers/staff,

(iii) have high level of integrity,

(iv) have outstanding communication skills, especially in writing,

(v) have previous work experience in VIP security.

(B) **The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.**

(C) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed **five years**.

2. The application of willing and eligible officers, complete in all respects, may be forwarded with the following documents so as to reach the **Joint Deputy Director/G, Intelligence Bureau, Ministry of Home Affairs, 35 S P Marg, Bapu Dham, New Delhi-110021:-**

(i) Bio-data in the enclosed proforma (Annexure-I) in duplicate duly signed by the candidate and forwarded through proper channel;


(ii) Attested copies of the updated CRs for last five years;

(iii) Vigilance Clearance and Integrity Certificate including a statement of major/minor penalties, if any, imposed on the officers during the last 10 years (Annexure -II).

3. Application complete in all respect duly forwarded through proper channel only will be entertained. Applications received in advance or after last date or without all or any of the above documents or otherwise found incomplete will not be considered and no correspondence will be made or entertained in this regard. The officers who apply for the post will not be allowed to withdraw their candidature subsequently.

4. The officer inducted/selected to these posts will be on deputation for a period as specified in RRs/induction order. This period can be curtailed or extended if exigencies of service so require. The deputation of the officers would be governed in terms of DoP&T OM No. AB 14017/71/89-Estt(RR) dt. 3.10.89, No. 6/8/2009-Estt. (Pay II) dt. 17.6.10 and as amended from time to time. The terms and conditions as mentioned in RRs and elaborated above need to be read with the DoP&T's guidelines on deputation /absorption.

5. **The last date of receipt of nominations would be 60 days from the date of publication of the advertisement.**

  
21/5/28  
(RK Jha)

Joint Deputy Director

**BIO-DATA OF OFFICER FOR THE POST OF \_\_\_\_\_**

1. Name and address (in Block letters) :
2. Date of Birth (in Christian era) :
3. Permanent address :
4. Correspondence address :
5. Date of joining Govt. Service and name of the parent department /Ministry :
6. Date of retirement under Central/ State Govt. rules :
7. Present pay scale & Basic pay since (as per 7<sup>th</sup> CPC pay matrix) :
8. Educational Qualifications including professional qualification :
9. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Ministry/ Department	Post held	From	to	Pay Band + Grade Pay & Basic pay	Nature of duties	Experience in intelligence work (in yrs)

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent :
11. In case the present employment is held on Deputation / contract basis, please state :
  - (a) The date of initial appointment :
  - (b) Period of appointment on deputation / contract :
  - (c) Name of the parent office/ organization to which you belong :
12. If earlier worked on deputation whether cooling off period of 3 years since last deputation completed, as per rule (If yes, please indicate the date of repatriation) : Yes/No
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient :

Signature of the candidate

Name

Address

Mobile/Phone No.

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / HEAD OF THE OFFICE/ FORWARDING AUTHORITY**

Certified that the particulars furnished by \_\_\_\_\_ are correct and he/she possesses educational qualifications and experience mentioned in the bio-data.

Also certified that:

- (i) There is no vigilance case pending/ contemplated against him/her.
- (ii) His/Her complete CR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of Under Secretary to the Government of India are enclosed.
- (iii) His/Her integrity is beyond doubt.
- (iv) No major/ minor penalties have been imposed on him/her during the last ten years.
- (v) List of major/minor penalties imposed on him/her during the last ten years is enclosed.

(Strike out which is not applicable)

Date: \_\_\_\_\_

Signature

Place: \_\_\_\_\_

Name and Designation:  
of the Employer  
(Not below the rank of Under  
Secretary in the Govt. of India)

[With Seal]

To

The Secretary

[All Ministries (as per the list below)]

- For wide circulation of the vacancy inter-alia, among the Departments, Attached and subordinate officers, Universities, Recognized Research Institutions, Semi-Government, Autonomous or Statutory Organizations etc. under them].
1. Ministry of Agriculture, New Delhi.
  2. Ministry of Chemicals and Fertilizers, New Delhi.
  3. Ministry of Civil Aviation, New Delhi.
  4. Ministry of Coal, New Delhi.
  5. Ministry of Commerce and Industry, New Delhi.
  6. Ministry of Communications and Information Technology, New Delhi.
  7. Ministry of Consumer Affairs, Food and Public Distribution, New Delhi.
  8. Ministry of Corporate Affairs, New Delhi.
  9. Ministry of Culture, New Delhi.
  10. Ministry of Development of North Eastern Region, New Delhi.
  11. Ministry of Earth Sciences, New Delhi.
  12. Ministry of Environment and Forests, New Delhi.
  13. Ministry of External Affairs, New Delhi.
  14. Ministry of Finance, New Delhi.
  15. Ministry of Food Processing Industries, New Delhi.
  16. Ministry of Health and Family Welfare, New Delhi.
  17. Ministry of Heavy Industries and Public Enterprises, New Delhi.
  18. Ministry of Home Affairs, New Delhi.
  19. Ministry of Housing and Urban Poverty Alleviation, New Delhi.
  20. Ministry of Human Resource Development, New Delhi.
  21. Ministry of Information and Broadcasting, New Delhi.
  22. Ministry of Labour and Employment, New Delhi.
  23. Ministry of Law and Justice, New Delhi.
  24. Ministry of Micro, Small and Medium Enterprises, New Delhi.
  25. Ministry of Mines, New Delhi.

26. Ministry of Minority Affairs, New Delhi.
27. Ministry of New and Renewable Energy, New Delhi.
28. Ministry of Overseas Indian Affairs, New Delhi.
29. Ministry of Panchayati Raj, New Delhi.
30. Ministry of Parliamentary Affairs, New Delhi.
31. Ministry of Personnel, Public Grievances and Pensions, New Delhi.
32. Ministry of Petroleum and Natural Gas, New Delhi.
33. Ministry of Power, New Delhi.
34. Ministry of Railways, New Delhi.
35. Ministry of Rural Development, New Delhi.
36. Ministry of Science and Technology, New Delhi.
37. Ministry of Shipping, Road Transport and Highways, New Delhi.
38. Ministry of Social Justice and Empowerment, New Delhi.
39. Ministry of Statistics and Programme Implementation, New Delhi.
40. Ministry of Steel, New Delhi.
41. Ministry of Textiles, New Delhi.
42. Ministry of Tourism, New Delhi.
43. Ministry of Tribal Affairs, New Delhi.
44. Ministry of Urban Development, New Delhi.
45. Ministry of Water Resources, New Delhi.
46. Ministry of Women and Child Development, New Delhi.
47. Ministry of Youth Affairs and Sports, New Delhi.
49. Department of Electronics, New Delhi.
50. Department of Science & Technology, New Delhi.
51. Department of Space, New Delhi.
52. Department of Atomic Energy, New Delhi.
53. Department of Statistics, New Delhi.
54. Department of Telecommunication, Sanchar Bhawan, New Delhi.
55. Director General, CRPF, New Delhi.
56. Director General, ITBP, New Delhi.
57. Director General, CISF, New Delhi.

58. Director General, BSF, New Delhi.
59. Director General, Assam Rifles, Shillong.
60. Director General, SSB, New Delhi.
61. Director General, NSG, New Delhi.
62. Director General, BPR&D, New Delhi.
63. Director CBI, New Delhi.
64. Chief Controller of Accounts, MHA, New Delhi.
65. Comptroller & Auditor General of India, New Delhi with the request to circulate the vacancies among its various Central & State units.
66. Commodore (NL), FHQ, Ministry of Defense(Navy), Room No-40, C Wing, Sena Bhawan, New Delhi-110011.
67. The Inspector General, Indian Coast Guard, Coast Guard Headquarters, National Stadium Complex, New Delhi-110001.
68. Principal Controller of Accounts, Railway, Baroda House, New Delhi.
69. Directorate of Audit, P&T, Old Secretariat, New Delhi.
70. Controller General of Accounts, Ministry of Finance, Loknayak Bhawan, Khan Market, New Delhi.

Chief Secretaries/All State Govts. with request to widely circulate the vacancies among all state departments.

**STATES (Chief Secretaries)**

1. Andhra Pradesh (Amravati)
2. Arunachal Pradesh (Itanagar)
3. Assam (Guwahati)
4. Bihar (Patna)
5. Chhattisgarh (Raipur)
6. Goa (Panaji)
7. Gujarat (Ahmedabad)
8. Haryana (Chandigarh)
9. Himachal Pradesh (Shimla)
10. Jharkhand (Ranchi)
11. Karnataka (Bengaluru)



12. Kerala (Trivandrum)
13. Madhya Pradesh (Bhopal)
14. Maharashtra (Mumbai)
15. Manipur (Imphal)
16. Meghalaya (Shillong)
17. Mizoram (Aizwal)
18. Nagaland (Kohima)
19. Orissa (Cuttack)
20. Punjab (Chandigarh)
21. Rajasthan (Jaipur)
22. Sikkim (Gangtok)
23. Tamil Nadu (Chennai)
24. Tripura (Agartala)
25. Uttaranchal (Dehradun)
26. Uttar Pradesh (Lucknow)
27. West Bengal (Kolkata)
28. Telangana(Hyderabad)

### **UTs (Chief Secretaries)**

1. A & N Island (Port Blair)
2. Chandigarh
3. Puducherry
4. Daman & Diu
5. Dadar Nagar Haveli
6. Lakshadweep
7. Delhi
8. Ladakh
9. Jammu & Kashmir

