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क.रा.बी.नि.  
E.S.I.C.

कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

EMPLOYEES STATE INSURANCE CORPORATION  
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/Headquarters  
पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110002  
Panchdeep Bhawan, C.I.G Marg, New Delhi- 110002  
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Date: 14 .10.2021

To,

32. The Secretary, Government of India, Ministry of  
Communications, Department of  
Telecommunications, Room No.210, Sanchar Bhawan, Rafi  
Marg, New Delhi – 110011

**Sub:- Recruitment of Chief Engineer (Civil) on deputation (Including Short Term Contract) basis in ESI Corporation.**

Sir,

The undersigned is directed to state that ESI Corporation, an autonomous body under the aegis of Ministry of Labour & Employment, is looking to induct high caliber engineering professionals for 01 post of Chief Engineer (Civil) on deputation (Including Short Term Contract) basis in ESI Corporation.

With the purpose of gaining publicity and a favorable response, a vacancy circular with all the relevant details is enclosed herewith with the request to circulate this vacancy circular to all the Departments, Universities, Research Institutions, etc. under your kind control. It is also requested to upload the vacancy circular on your official website for wide publicity, so the maximum number of officers possessing the requisite qualifications and experience can apply for aforesaid post.

Yours faithfully,

(S. Ravichandran)  
Insurance Commissioner (P&A)



**BIO-DATA/CURRICULAM VITAE PROFORMA  
FOR THE POST OF CHIEF ENGINEER (CIVIL)**

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3(i)	Date of Entry into Service	
3(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Eligibility Conditions, Educational Qualifications and Experience required as mentioned in the advertisement/ vacancy circular	Eligibility Conditions, Educational Qualifications and Experience possessed by the officer.
	<b>a) Eligibility Conditions:</b>	<b>a) Eligibility Conditions:</b>
	Officers under the Central Government or State Governments or Union territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings:-  (A) (I) holding analogous post on regular basis in the parent cadre /department; or  (II) with two years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-4: Rs. 37400-67000 plus Grade Pay of Rs.8700 [in level 13 (Rs. 123100-215900)] or equivalent; or  (III) with six years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-3: Rs. 15600-39100 plus Grade Pay of Rs.7600 (in level 12 (78800-209200)) or equivalent.	
	<b>b) Educational Qualifications:</b>	<b>b) Educational Qualifications</b>
	Bachelor of Engineering or B. Tech. in Civil Engineering from a recognized university or equivalent.	
	<b>c) Experience:</b>	<b>c) Experience:</b>
	Twelve years' experience in planning, construction and execution of civil engineering projects.	
5.1 Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band, Pay scale and Grade Pay/ Level of the post held on regular basis	Nature of Duties (in detail) <u>highlighting experience required for the post applied for</u>

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:



	<ul style="list-style-type: none"> <li>• (The option of "STC" / "Absorption"/ "Re-employment" is available</li> <li>◦ only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</li> </ul>	
18.	Whether belongs to SC/ST	
19.	<b>Contact Details (All details Mandatory)</b>	
	a) Postal Address of Candidate:	a)
	b) Phone No. of Candidate (official):	b)
	c) Phone No. of Candidate (Personal):	c)
	d) Email Id of Candidate:	d)
	e) Phone No. Administration Department (Cadre Controlling):	e)
	f) Email ID of Administration Department (Cadre Controlling):	f)
	g) Complete address of Cadre Controlling Authority	g)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date \_\_\_\_\_

(Signature of the candidate)  
Address \_\_\_\_\_

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular/Employment News. If selected, he/she will be relieved immediately.

**2. Also certified that;**

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years (i.e. 2015-2016 to 2019-2020 or 2016 to 2020, as maintained)duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)





कर्मचारी राज्य वीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES STATE INSURANCE CORPORATION  
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Website: www.esic.nic.in / www.esic.in

No. A-37/14/5/2021-E.I

Dated: 14-10-2021

**VACANCY CIRCULAR**

**Subject: Recruitment of Chief Engineer (Civil) on Deputation (Including Short Term Contract) basis, in ESI Corporation.**

Applications are invited for one (01) vacancy in the cadre of Chief Engineer (Civil) in Pay Band-4, Rs.37400-67000 + Grade Pay Rs. 8900/- [in Level 13A (Rs.131100- 216600)] in ESI Corporation on Deputation (Including Short Term Contract) basis.

2. Eligibility conditions, Educational qualifications, experience and general conditions for the above post are indicated in Appendix-I.
3. Applications of eligible Officers, who are willing to take up the appointment immediately and can be spared after being selected, may be sent through proper channel in the prescribed proforma placed at Appendix-II.
4. Cadre Controlling Authorities of willing candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt.(RR) dated 02.07.2015 before forwarding applications.
5. Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the GoI) for last five years (i.e. 2015-2016 to 2019-2020 or 2016 to 2020, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to S. Ravichandran, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002 within 60 days from its publication in Employment News.
6. It is requested that wide publicity may be given to the above vacancies for information of all the eligible Officers.

(S. Ravichandran)  
Insurance Commissioner (P&A)

Encl: As above

To,

1. Secretaries of Union Ministry(as per list enclosed).
2. Chief Secretaries of States/Union Territories (as per list enclosed).
3. Heads of various Organisations (as per list enclosed).



**APPENDIX-I**

S. No	Post Name	Eligibility Conditions, Educational Qualification And Experience
1.	<p><b>Chief Engineer (Civil)</b></p> <p>Deputation (Including Short Term Contract)</p> <p>Pay Band-4, Rs.37400-67000 + Grade Pay Rs. 8900/- [in level 13A (Rs.131100-216600)]</p> <p><b>Vacancy- 01</b></p>	<p>Officers under the Central Government or State Governments or Union territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings:-</p> <p>(A) (I) holding analogous post on regular basis in the parent cadre /department; or</p> <p>(II) with two years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-4: Rs. 37400-67000 plus Grade Pay of Rs.8700 [in level 13 (Rs. 123100-215900)] or equivalent; or</p> <p>(III) with six years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-3: Rs. 15600-39100 plus Grade Pay of Rs.7600 [in level 12 (78800-209200)] or equivalent; and</p> <p>(B) Possessing the following educational qualifications and experience:-</p> <p>(I) Bachelor of Engineering or B. Tech. in Civil Engineering from a recognized university or equivalent.</p> <p>(II) Twelve years' experience in planning, construction and execution of civil engineering projects.</p> <p><b>Note 1:</b> The departmental officers in the feeder grade who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. <u>The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.</u>)</p> <p><b>Note 2:</b> For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding pay band and grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>